



Kingsmead Parish Council
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Cheshire
CW9 8JT

Clerk: Jo O'Donoghue
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held at 7.30pm on Monday 16th July 2018 at **KINGSMEAD PRIMARY SCHOOL**

1. To receive Apologies

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

4. Police Report

- a) To note report
- b) To agree action to be taken

5. Approval of Minutes

- a) To approve and sign Minutes of the Annual Parish Council Meeting held 21st May 2018
- b) To approve and sign Minutes of the Council Meeting held 18th June 2018

6. Finance and Administration

- a) To note response received from JHD Business Services following internal audit
- b) To approve process for making August 2018 payments
- c) To approve and sign bank reconciliation June 2018
- d) To approve accounts for payment July 2018
- e) To note progress against budget
- f) To agree date for Finance Committee Meeting

7. IT Systems

- a) To note current system and discuss issues arising
- b) To agree action to be taken

8. Activity tracking

- a) To note action taken from the previous meeting and any outstanding actions to be processed
- b) To note activity tracking sheet and agree further action to be taken

9. To note correspondence from residents and agree response/action

- a) Complaint regarding overhanging trees and squirrels in loft from Ashton Close
- b) Request to use St Georges Field for boot camp over the summer holidays
- c) Complaint regarding trees and hedges from Calveley Close

10. Clerk Report

- a) To receive report from J O'Donoghue
- b) To agree actions to be taken

11. Bins

- a) To note issues regarding grit bin on Sproston Way (Cllr Jewitt)
- b) To note action regarding replacement bin (Cllr Weltman)
- c) To agree actions to be taken

12. Planning

- a) To note planning applications received
- b) To note planning decisions made by Cheshire West and Chester Council
 - (i) 18/01622/FUL – 15 Saughall Close Davenham Northwich Cheshire CW9 8GS - single storey rear extension - approval

13. Play Areas

- a) To receive a report from the Clerk

14. Pathways and Structures

- a) To receive report from Cllr Logan regarding bridge insurance and valuation
- b) To receive report from Clerk regarding quotation for path works
- c) To agree action to be taken

15. Landscaping and Trees

- a) To receive report from Cllr Reed and note response from resident with regard to damage to Parish Council land
- b) To note progress with memorial garden
- c) To agree action to be taken

16. Events

- a) To discuss Xmas 2018 arrangements
- b) To agree actions to be taken

17. Any other business

Note that this item is for information only and no decisions can be made under this agenda item

PART B – Exclusion of press and public

- a) To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5, the public and press be excluded during consideration of the following items.

18. Employees

- a) To note completion of Clerk's Annual Appraisal
- b) To note Clerk's annual leave in August 2018
- c) To approve Clerk's revised job description

19. Close of meeting