



## Meeting Agenda

Kingsmead Parish Council  
231 Hartford Road  
Davenham  
Northwich  
Cheshire  
CW9 8JT

Clerk: Jo O'Donoghue  
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Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING  
to be held at **HARTFORD VILLAGE HALL, 244 CHESTER ROAD, HARTFORD, CW8 1LW**  
on Monday 17<sup>th</sup> October 2016 at 7.30pm

Jo O'Donoghue, Parish Clerk

Date: 12/10/16

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### PART A

1. **To receive Apologies**

2. **Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. **Public Open Forum**

- a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

4. **Approval of Minutes**

- a) To approve and sign Minutes of the Council Meetings held 19<sup>th</sup> September 2016  
b) To approve and sign Minutes of the Finance Committee Meeting held 26<sup>th</sup> September 2016

5. **Finance and Administration**

- a) To approve and sign the accounts for payment October 2016  
b) To approve and sign bank reconciliation September 2016  
c) To note action taken from the previous meeting and any outstanding actions to be processed  
d) To note external audit report

6. **Clerks Report**

- a) To receive report and agree any action to be taken

7. **Maintenance Contract from April 2017**

- a) To note revised contract specification  
b) To approve maintenance contract specification

8. **Remembrance Day**

- a) To note arrangements  
b) To agree action

9. **Play Areas**

- a) To receive report from Cllr Bannister  
b) To agree actions to be taken

**10. Tree Works**

- a) To receive report from Cllr Reed
- b) To agree actions to be taken

**11. Events/Newsletter**

- a) To agree Christmas arrangements
- b) To note distribution of newsletter

**12. Close of meeting**