



Meeting Agenda

Kingsmead Parish Council
231 Hartford Road
Davenham
Northwich
Cheshire
CW9 8JT

Clerk: Jo O'Donoghue
Telephone: 01606 41862
E-mail: clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING
to be held at **KINGSMEAD PRIMARY SCHOOL, DUKES WAY**
on Monday 18th April 2016 at 7.30pm

Jo O'Donoghue, Parish Clerk

Date: 13/04/16

PART A

1. To receive Apologies

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern. (15 minutes)

4. Approval of Minutes

- a) To approve and sign Minutes of the Council Meeting held 21ST March 2016

5. Finance and Administration

- a) To approve and sign the accounts for payment April 2016
- b) To approve and sign bank reconciliation March 2016
- c) To note action taken from the previous meeting and any outstanding actions to be processed (5 mins)
- d) To adopt Vexatious Policy (5 mins)
- e) To agree date for Annual Parish Meeting
- f) To agree date for Annual Parish Council Meeting
- g) To approve end of year accounts (10 mins)
- h) To approve the Annual Return (5 mins)
- i) To note dates of both internal and external audit 2015-2016

6. Grounds and Maintenance

- a) To receive report from Cllr Reed and note quotations received (5 mins)
- b) Broken fencing near F/men's CP (Cllr Boylan)
- c) Path installation near F/men's CP (Cllr Boylan)
- d) Encroachment on to paths around Kingsmead (Cllr Boylan)
- e) To agree action to be taken (10 mins)

7. Play Areas

- a) To receive report from the Clerk (5 mins)
- b) To agree actions to be taken

8. Dog fouling

- a) To note complaint from resident regarding fouling along Monarch Drive/Wyndham Close

- b) To agree actions to be taken
- 9. **Encroachment/Fly tipping**
 - a) To receive report from Cllr Reed/Cllr Hoey/Clerk (10 mins)
 - b) To agree action to be taken
- 10. **Clock Tower**
 - a) To receive report from Cllr Boylan
 - b) To agree action to be taken
- 11. **Any other business**
 - a) For information only, no decisions can be made under this item

PART B

- 12. **Clerk's Appraisal**
 - a) To note completion of appraisal and recommendation of incremental pay scale to scale 33 and resulting back pay of £576.94.
 - b) To note addition of 5 days holiday (pro rata) following 5 years' continuous service
- 13. **Close of meeting**