



## Meeting Agenda

Kingsmead Parish Council  
231 Hartford Road  
Davenham  
Northwich  
Cheshire  
CW9 8JT

Clerk: Jo O'Donoghue  
Telephone: 01606 41862  
E-mail: clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING  
to be held at **KINGSMEAD PRIMARY SCHOOL, DUKES WAY**  
on Monday 19<sup>th</sup> September 2016 at 7.30pm

Jo O'Donoghue, Parish Clerk

Date: 14/09/16

---

### PART A

1. **To receive Apologies**

2. **Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. **Public Open Forum**

- a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

4. **Approval of Minutes**

- a) To approve and sign Minutes of the Council Meetings held 18<sup>th</sup> July and 25<sup>th</sup> August 2016

5. **Finance and Administration**

- a) To approve and sign the accounts for payment August & September 2016  
b) To approve and sign bank reconciliation July & August 2016  
c) To note action taken from the previous meeting and any outstanding actions to be processed (5 mins)  
d) To approve required policies under Cheshire Pension Scheme (info provided)

6. **Clerks Report**

- a) To receive report and agree any action to be taken

7. **Maintenance Contract from April 2017**

- a) To agree process and procedures  
b) To agree length of contract

8. **Grounds and Maintenance**

- a) To note request for works from residents in Dales Road, Lavister Close & Moreville Close  
b) To agree action to be taken (10 mins)

9. **Play Areas**

- a) To receive report from Cllr Bannister  
b) To agree actions to be taken

**10. Ponds**

- a) To receive report from Cllr Hoey
- b) To agree actions to be taken

**11. Encroachment/Fly tipping**

- a) To receive report from Cllr Reed
- b) To agree action to be taken

**12. Events/Newsletter**

- a) To agree Christmas arrangements
- b) To agree articles for inclusion in the next newsletter
- c) To note quote received from Northwich Town Council for installation of Christmas tree & lights, erection of Christmas lights and agree action.

**13. Grants**

- a) To note request for grant funding from a local school pupil and agree action
- b) To consider introducing a "Young Kingsmead Citizen of the Year Award"

**14. Close of meeting**