



## Meeting Agenda

Kingsmead Parish Council  
231 Hartford Road  
Davenham  
Northwich  
Cheshire  
CW9 8JT

Clerk: Jo O'Donoghue  
Telephone: 01606 41862  
E-mail: clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING  
to be held at  
**KINGSMEAD PRIMARY SCHOOL, DUKES WAY AT 7.30PM ON MONDAY 20<sup>th</sup> NOVEMBER 2017 AT 7.30PM**

Jo O'Donoghue, Parish Clerk

Date: 15/11/2017

---

### PART A

1. **To receive Apologies**
2. **Disclosure of interest in items on the agenda**  
To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public Open Forum**
  - a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)
4. **Police Report**
  - a) To note report
5. **Approval of Minutes**
  - a) To approve and sign Minutes of the Council Meeting held 16<sup>th</sup> October 2017
6. **Finance and Administration**
  - a) To approve and sign bank reconciliation October 2017
  - b) To approve accounts for payment November 2017
  - c) To note progress against budget
  - d) To note date for Finance Committee Meetings
  - e) To note action taken from the previous meeting and any outstanding actions to be processed
  - f) To note explanation of audit reports
7. **Policy Review**
  - a) To note wildlife policy and agree actions
  - b) To approve disciplinary policy
8. **Grounds Maintenance**
  - a) To receive report from Cllrs Reed & Hoey and note quotations received
  - b) To agree action to be taken
9. **Clerk Report**
  - a) To receive report from J O'Donoghue
  - b) To agree actions to be taken
10. **Events**
  - a) To note arrangements for Christmas lighting and Christmas market
  - b) To agree action to be taken
11. **Spine Road wall**
  - a) To receive update
  - b) To agree action to be taken

**12. Damage to Parish Council land**

- a) To receive report from Cllr Reed
- b) To agree actions to be taken

**13. Play Areas**

- a) To receive report
- b) To agree action to be taken

**14. Sir John Deane's College**

- a) To receive report from Cllr Reed
- b) To agree actions to be taken

**15. Planning**

- a) To agree response to the following application:

Site Address: 18 Knightsbridge Avenue Davenham Northwich Cheshire CW9 8GE

Proposal: Conversion of garage including addition of a bay window and demolition of existing conservatory and erection of a single storey rear extension

Reference Number: 17/04564/FUL

**16. Clocktower**

- a) To note quotation for electrical works
- b) To agree actions to be taken

**17. Any other business**

Please note that this item is for information only and no decisions can be made. This item is scheduled to last no more than 15 minutes.

**18. Close of meeting**