



## Meeting Agenda

Kingsmead Parish Council  
231 Hartford Road  
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CW9 8JT

Clerk: Jo O'Donoghue  
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Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING  
to be held at **KINGSMEAD PRIMARY SCHOOL, DUKES WAY**  
on Monday 20<sup>th</sup> March 2017 at 7.30pm

Jo O'Donoghue, Parish Clerk

Date: 15/03/17

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### PART A

1. **To receive Apologies**

2. **Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. **Public Open Forum**

- a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

4. **Police Report**

- a) To receive report (Sgt Gary Weaver)
- b) To note changes to part funded PCSO provision from 2018-2019 (Clerk)

5. **Approval of Minutes**

- a) To approve and sign Minutes of the Council Meeting held 27<sup>th</sup> February 2017

6. **Finance and Administration**

- a) To approve and sign the accounts for payment March 2017
- b) To approve and sign bank reconciliation February 2017
- c) To note action taken from the previous meeting and any outstanding actions to be processed
- d) To note Clerk's request to carry forward 1 week holiday as per Contract of Employment and note annual leave 21<sup>st</sup> March to 28<sup>th</sup> March 2017
- e) To approve Annual Risk Assessment 2016-2017
- f) To approve Register of Assets
- g) To note annual calibration of Genesis hand-held radar (speedgun)
- h) To note change of date for April meeting to 10<sup>th</sup> April 2017 due to Easter holidays

7. **Play Areas**

- a) To note revised quotation for refurbishment of Dukes Way play area received from Pentagon
- b) Spine Road gate
- c) Capethorne update
- d) To agree actions to be taken

**8. Trees and Ponds**

- a) To note revised quotation re ponds and annual maintenance (Cllr Hoey)
- b) To receive report re school woodland and costs and consider making a grant payment to Kingsmead School to facilitate (Cllr Reed/Hoey)
- c) To agree action to be taken

**9. Bins**

- a) To receive report from Cllr Weltman/Clerk
- b) To agree action to be taken

**10. Best Kept Garden**

- a) To agree process

**11. Flytipping**

- a) To note current issues to the rear of Lime Avenue within the wildlife strip adjacent to St Georges Field
- b) To agree action

**12. Trees & Landscaping**

- a) To note quotes received: removal of dead tree Kensington Way; removal of tree roots and reinstatement of path Capesthorpe Park; maintenance Stretton Walk pathway; maintenance Wheelock Close pathway; maintenance Poors Wood pathway to river
- b) To receive report from Cllr Reed re parish land protection
- c) To agree action to be taken

**13. Events**

- a) To note change of date for Kingsmead Primary School Summer Fair
- b) To note arrangements for Kingsmead Xmas market
- c) To agree action to be taken

**14. Any other business**

Please note that this item is for information only and no decisions can be made. This item is scheduled to last no more than 15 minutes.

**15. Close of meeting**