



Meeting Agenda

Kingsmead Parish Council
231 Hartford Road
Davenham
Northwich
Cheshire
CW9 8JT

Clerk: Jo O'Donoghue
Telephone: 01606 41862
E-mail: clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING
to be held at
KINGSMEAD PRIMARY SCHOOL, DUKES WAY AT 7.30PM ON MONDAY 26th FEBRUARY 2018

Jo O'Donoghue, Parish Clerk

Date: 19/02/2018

PART A

1. **To receive Apologies**
2. **Disclosure of interest in items on the agenda**
To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public Open Forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)
4. **Police Report**
 - a) To note report
5. **Approval of Minutes**
 - a) To approve and sign Minutes of the Council Meeting held 15th January 2018
6. **Finance and Administration**
 - a) To approve and sign bank reconciliation January 2018
 - b) To approve accounts for payment February 2018
 - c) To note progress against budget
 - d) To note action taken from the previous meeting and any outstanding actions to be processed
 - e) To note activity tracking sheet
 - f) To note updated Wildlife Policy and approve publication
 - g) To approve Risk Assessment
 - h) To approve appointment of Cheshire Community Development Trust to provide payroll function
7. **Pathways and Structures**
 - a) To receive report from Cllr Reed regarding valuation of bridge structures
 - b) To receive report from Cllr Boylan and note quotations received for path works
 - c) To agree action to be taken
8. **Clerk Report**
 - a) To receive report from J O'Donoghue
 - b) To agree actions to be taken
9. **Meeting with Cheshire West and Chester Council Highways**
 - a) To receive report from Cllr Reed
 - b) To agree action to be taken
10. **Events**
 - a) To agree procedure for Best Kept Garden Competition and note 16th June 2018 as date for Kingsmead Primary School Summer Fair
 - b) To agree date for garden competition

11. Newsletter

- a) To agree date for publication and distribution

12. Damage to Parish Council land

- a) To receive report from Cllr Reed following consultation with CFP Solicitors
- b) To receive report from J O'Donoghue (Clerk) following complaints regarding parking on verges
- c) To agree actions to be taken

13. Bins

- a) To receive report from Cllr Weltman and agree action to be taken

14. Any other business

Please note that this item is for information only and no decisions can be made.

15. Close of meeting