

Minutes from the Parish Council Meeting held on Monday 21st December 2015 at 7.30pm at Hartford Village Hall, 244 Chester Road, Hartford, CW8 1LW

Attended by: Cllr Hoey (Chair), Cllr Reed, Cllr Weltman, Cllr Bannister, Cllr Done, Cllr Boylan, Cllr Salmon, Cllr Broome
Jo O'Donoghue (Clerk)

PART A

1. To receive Apologies

Noted: Apologies were received and accepted from Cllr Channon

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: There were no declarations of interest

3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern.

Noted: No member of the public attended the meeting

4. Approval of Minutes

a) To approve and sign Minutes of the Council Meeting held

Resolved: It was unanimously agreed to approve and sign Minutes of the Council Meeting held

5. Finance and Administration

a) To approve and sign the accounts for payment December 2015

Resolved: It was unanimously agreed to approve the following accounts for payment:

Clerks salary	£ 707.26
HMRC	£ 314.71
Swift Electrical (066)	£ 250.00
WAP Lawton (12609)	£ 175.20
Office - Jo O'Donoghue	£ 9.00
Hartford Village Hall (K1,K2,K3)	£ 22.50
Jim's Mowing (2214KPC)	£ 1,775.00
Jim's Mowing (2215KPC)	£ 240.00
Caddis (A1558)	£ 9,060.00
Caddis (A1557)	£11,100.00
Caddis (A1560)	£ 780.00
M Channon	£ 123.50
The Market Co	£ 70.00
Prism Lighting (11876)	£ 1,772.14
WAP Lawton (12589)	£ 211.20
BT (J O'Donoghue)	£ 65.45
Bailey Audio Ltd (000283)	£ 50.00
TOTAL	£26,725.96

b) To approve and sign bank reconciliation

Resolved: It was unanimously agreed to approve and sign the bank reconciliation.

c) To note action taken from the previous meeting and any outstanding actions to be processed

Noted: The actions were noted

- d) To approve the recommendations of the Finance & General Purposes Committee and set the precept for 2016 – 2017

Resolved: It was proposed by Cllr Hoey, seconded by Cllr Reed and unanimously agreed that there should be no increase on the precept requested 2015-2016 and that it remain at £132,228.72 for 2016-2017.

6. Speedwatch

- a) To receive report from Cllr Reed

Noted: Cllr Reed provided a thorough report and it was noted that CWAC Highways will be carrying out an on site visit and proposals for Moor Park Way are progressing. A letter has been received from pupils from Kingsmead Primary School raising concerns regarding speeding.

- b) To agree action to be taken

Resolved: Cllr Reed & Weltman agreed to meet with Highways and report back at the next meeting. Clerk to write to Kingsmead Primary School explaining action taken to date.

7. Trees & Ponds

- a) To receive report from Cllr Hoey (previously circulated) and quotation for pond management

Noted: The report was previously circulated and quotation for pond management noted.

- b) To agree action to be taken

Resolved: It was proposed by Cllr Hoey, seconded by Cllr Reed and unanimously agreed to instruct Caddis Ltd to carry out the works as quoted at a cost of £7,300 (Appendix A).

- c) To note donation of bird boxes by Caddis

Noted: It was noted with thanks that the boxes have been offered by Caddis and Cllr Reed agreed to identify suitable locations.

8. Christmas 2015

- a) To receive report from working group (Cllrs Salmon, Done, Weltman & Boylan)

Noted: It was noted that the event had been a success and the introduction of the Christmas market had worked well.

- b) To agree action to be taken

Noted: It was agreed to consider expanding the event for 2016 and to publicise the lighting of the clock tower. The Clerk agreed to put together a press and media policy to be considered at the next council meeting.

9. Bridges

- a) To receive report from Cllr Reed

Noted: Cllr presented a report and it was noted that all works have been carried out to apply anti-slip strips to the 3 bridges.

- b) To agree any action to be taken

Resolved: It was proposed by Cllr Hoey, seconded by Cllr Reed and unanimously agreed to install anti slip strips to the bridge by the sluice pond. Clerk and Cllr Reed to action.

10. Access over parish council land

- a) To note request from local resident to access the rear of their property across parish council land to facilitate house extension

Noted: The request was noted

- b) To agree response to request

Resolved: It was unanimously agreed to refuse access across parish council land. Clerk to respond to resident.

11. Kingsmead Primary School Expansion

- a) To consider response to consultation (www.kingsmead.cheshire.sch.uk)

Resolved: It was unanimously agreed to support the proposals

12. Cheshire West and Chester New Homes Bonus

- a) To consider response to consultation

Resolved: It was unanimously agreed that Cllr Weltman and the Clerk will respond on behalf of Kingsmead Parish Council.

13. Bench

- a) To consider whether to install an additional bench and location

Noted: It was noted that no suitable location has been identified.

14. Website

- a) To note progress

Noted: It was noted that the site is progressing and will be up and running by the end of January 2016

- b) To agree further action to be taken

Noted: Cllrs Hoey and Bannister to continue updating the site.

15. Any other business not on the agenda

Noted: It was noted that there has been no progress on land transfer from Redrow, Clerk to follow up. S106 agenda item for next meeting.

16. Close of meeting

Noted: The meeting closed at 8.45pm

APPENDIX A POND WORKS

Duke's Way Little Pond - A small seasonal pond which dries in summer.

Annual Autumn/Winter Management

- Cut back vegetation surrounding the pond to 1 metre from the water level. Vegetation to be cut to ground level.
- A proportion of the birch and alder regeneration to be left and cut on a 3 year cycle to create habitat enhancement and an element of shelter and screening.
- Suckering and low level pruning to be carried out on the surrounding trees as required.

Duck Pond - A larger and permanent pond offering habitat and recreational benefits to local residents

Annual Autumn/Winter Management

- Cut back vegetation surrounding the pond to 1 metre from the water level. Vegetation to be cut to ground level.
- The dogwood to be cut on a 3 year cycle to create habitat enhancement and an element of shelter and screening and ensure that the area doesn't become too overgrown.
- Suckering and low level pruning to be carried out on the surrounding trees as required, focusing on the willow and alder suckering and regeneration.
- Some bramble around edges seen as beneficial not only from habitat perspective but also as a natural deterrent from people entering the pond.

Bickerton Way Pond- A small seasonal pond offering habitat benefits and assisting with drainage of nearby grassed area

Annual Autumn/Winter Management

- Flail bramble on the banks and any other aggressive weeds, leaving a habitat fringe, trim back trees and shrubs as required.

Park Road Pond 1- A small pond offering habitat and amenity benefit

Annual Autumn Management

- Flail bramble and scrub on the near bank and any other aggressive weeds, leaving a habitat

fringe of 1metre where possible to the water's edge.

- *Cut and remove regenerating willow and sallow from around the far bank/water's edge, stump treat cut vegetation. Take care to leave screening and vegetation higher up far bank.*

Moor Park Road Pond 2- *A small seasonal pond.*

Annual Autumn Management

- *Flail bramble and scrub around the bank edges, leaving a habitat fringe of 1 metre where possible to the water's edge.*

Coronation Pond - *A small pond offering habitat and high amenity benefit however now suffering from an infestation of non-native invasive weeds, we suggest that these are targeted twice a year to try and reduce/eradicate them from the pond.*

Annual Autumn and Spring Management

- *Remove all invasive weed, Parrots Feather and crassula.*

- *Removal by hand pulling/raking, all material removed to be treated with appropriate herbicide prior to removal from site, all protective clothing to be bagged for decontamination.*