



## Meeting Agenda

Kingsmead Parish Council  
231 Hartford Road  
Davenham  
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CW9 8JT

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Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING  
to be held at **KINGSMEAD PRIMARY SCHOOL**  
on Monday 21<sup>st</sup> September 2015 at 7.30pm

Jo O'Donoghue, Parish Clerk

Date: 16/09/2015

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### PART A

1. **To receive Apologies**

2. **Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. **Public Open Forum**

Members of the public are invited to address Councillors and raise issues of concern. (15 minutes)

4. **Approval of Minutes**

- a) To approve and sign Minutes of the Council Meeting held 20<sup>th</sup> July 2015

5. **Finance and Administration**

- a) To approve and sign the accounts July/August 2015  
b) To note action taken from the previous meeting and any outstanding actions to be processed

6. **Highways**

- a) To receive report from Cllr Weltman  
b) To agree action to be taken

7. **Trees/Ponds**

- a) To receive report from Cllrs Reed & Hoey  
b) To agree action to be taken

8. **Play Areas**

- a) To note reports following play area inspections  
b) To agree any further action to be taken

9. **Christmas 2015**

- a) To receive report from working group (Cllrs Salmon, Done, Weltman & Boylan)  
b) To agree action to be taken

10. **Bridges**

- a) To receive report from Cllr Reed  
b) To agree any action to be taken

11. **Website**

- a) To note progress  
b) To agree further action to be taken

**12. Maintenance**

- a) To agree hedge cutting schedule
- b) To note path cutting schedule
- c) To note issues with fencing
- d) To note play area report
- e) To agree action to be taken

**13. Any other business not on the agenda**

(For discussion only. No decision can be made under this item. (15 minutes))

**14. Close of meeting**