

KINGSMEAD PARISH COUNCIL

Finance Committee

Kingsmead Parish Council
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Cheshire
CW9 8JT

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Minutes of the Finance Committee Meeting held on Wednesday 14th June at 7pm at Hartford Village Hall, 244 Chester Road, Hartford, CW8 1LW

Attended by: Cllr Reed (Chair), Cllr Boylan, Cllr Bannister & J O'Donoghue (Clerk)

1. To receive Apologies

Resolved: Apologies were received and accepted from Cllrs Hoey and Martin

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: There were no disclosures of interest

3. 2017 - 2018 Budget

- a) To note progress to date (Appendix A)

Noted: Progress was noted

- b) To consider revisions to the budget

Resolved: It was unanimously agreed to increase the staffing costs to include payments to Cheshire Pension Fund.

4. Internal Audit - Financial Regulations

- a) To note response from internal audit to update Financial Standing Orders, recommending use of model provided by National Association of Local Councils to include provision for BACS payments

Noted: The recommendation was noted and agreed

- b) To approve model Financial Standing Orders for recommendation to full council

Resolved: It was unanimously resolved to recommend model Financial Standing Orders to full council.

BUDGET EXPENDITURE TO 31ST MAY 2017

Year 2017-2018

	ANNUAL BUDGET	EXP TO DATE	REMAINDER TO DATE
Month No	2		
Staff Costs			
101 Salary	10,508	1,566	8,942
102 HMRC	3,571	624	2,947
103 Cheshire Pension Fund	0	212	-212
Total Employee Costs	14,079	2,402	11,677
Admin Costs			
201 Audit Fees	728	0.00	728
202 Legal Fees	1,040	0.00	1,040
203 Subscriptions	915	1,172.15	-257
204 Insurance	520	0.00	520
205 Training	312	0.00	312
206 PC Office	3,000	970.00	2,030
Total Admin Costs	6,515	2,142	4,373
Maintenance			
301 Trees/Survey	10,000	2,196.00	7,804
302 Grounds Maintenance Contract	58,530	6,552.00	51,978
303 Additional Maintenance	15,000	5,472.03	9,528
304 Play Areas	20,000	3,156.00	16,844
305 Monuments/Clocktower/Speedgun	3,000	0.00	3,000
306 Ponds & culvert	23,500	1,782.00	21,718
307 Play Area Inspections	1,629	1,392.00	237
308 Paths	20,000	0.00	20,000
Total Maintenance Costs	151,659	20,550	131,109
Annual Payments			
401 Grants S137	1,040	0.00	1,040
402 Tree Plant & Xms Tree	6,120	0.00	6,120
403 Newsletter/Prizes	1,040	0.00	1,040
Total Annual Payments	8,200	0.00	8,200
Events			
501 Open Day/Events	3,060	285.00	2,775
Total Events Costs	3,060	285.00	2,775
TOTAL EXPENDITURE	183,513	25,378.81	158,134
INCOME			
Precept	134,873	133,469	
Interest	0	0.00	
VAT reclaim	20,000	0.00	
Grant funding	0	1,404.00	
TOTAL INCOME	154,873	134,873	