



Minutes from the PARISH COUNCIL MONTHLY MEETING
held at **KINGSMEAD PRIMARY SCHOOL, DUKES WAY**
on Monday 16th May 2016 at 7.30pm

Attended by: Cllr Reed (Chair), Cllr Hoey (Vice Chair), Cllrs Weltman, Done, Bannister, Boylan, Broome & Salmon and Jo O'Donoghue (Clerk)

PART A

1. To receive Apologies

Noted: There were no apologies

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: There were no disclosures of interest

3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern. (15 minutes)

Noted: No member of the public attended the meeting

4. Approval of Minutes

- a) To approve and sign Minutes of the Council Meeting held 31st March 2016

Resolved: It was proposed by Cllr Reed, seconded by Cllr Hoey and unanimously agreed to approve and sign the Minutes of the Council Meeting held 31st March 2016.

- b) To approve and sign Minutes of the Council Meeting held 18th April 2016

Resolved: It was proposed by Cllr Hoey, seconded by Cllr Weltman and unanimously agreed to approve and sign the Minutes of the Meeting held 18th April 2016.

5. Finance and Administration

- a) To approve and sign the accounts for payment May 2016

Resolved: It was proposed by Cllr Bannister, seconded by Cllr Hoey and unanimously agreed to approve and sign the accounts for payment May 2016 as follows:

Clerks salary	£ 707.26	(under LGA 1972 s143)
HMRC	£ 314.71	(under LGA 1972 s143)
Office cost	£ 62.26	(under GPC)
Jim's Commercial & Landscaping (KPC000123)	£ 475.00	(under GPC)
WAP Lawton (12769)	£7,800.00	(under GPC)
Caddis (A1648)	£ 201.00	(under GPC)
Office cost	£ 6.00	(under GPC)
		(under GPC)
TOTAL	£9,566.23	

- b) To approve and sign bank reconciliation April 2016

Resolved: It was unanimously resolved to approve and sign the bank reconciliation for April 2016.

- c) To note action taken from the previous meeting and any outstanding actions to be processed (5 mins)

Noted: It was noted that a quote has not yet been received from Cheshire Metalcraft for repairs to the spine road gate has not yet been received and repairs to the lych gate roof at the entrance to Kensington Way park have not yet been carried out. **ACTION: JO**

- d) To approve Vexatious Policy

Noted: The item was deferred to the June meeting of council

6. Events

- a) To receive report from Cllr Hoey regarding the Kingsmead Primary School Summer Fair

Noted: Cllr Hoey provided a report

- b) To agree actions to be taken

Resolved: It was unanimously agreed to provide a grant of £250.00 to purchase a BBQ for use at school events. Cllrs Broome, Hoey, Bannister and Reed agreed to attend the Summer Fair.

7. Grounds and Maintenance

- a) To receive report from Cllr Reed and note quotations received (5 mins)

Noted: Cllr Reed provided a report and it was noted that: 1 quote has been received for footpath works to the Fisherman's carpark; quotes have been received for clearance of the stream grids, repairs to the fencing on Ellingham Way & installation of netting to fence on Wiltons Close; power harrowing and seeding Stretton Walk, erection of fences to enable access for future maintenance works; 1 quote has been received for phase 2 of the planned ditch works.

- b) To agree action to be taken (10 mins)

Resolved: It was unanimously agreed to: instruct WAP Lawton to clear the stream grids (£276) & carry out fencing repairs (£64); instruct Caddis to power harrow and seed along Stretton Walk & erect fences to enable access for future maintenance works (£790); to defer acceptance of the quotation for ditch works to the June meeting; seek further quotations for footpath works.

ACTION: JO/CR

8. Play Areas

- a) To receive report from Cllr Bannister

Noted: Cllr Bannister provided a report and it was noted that Playdale are looking at improvements to Dukes Way Park.

- b) To agree actions to be taken

Noted: None

9. Encroachment/Fly tipping

- a) To receive report from Cllr Reed

Noted: Cllr Reed provided a report and it was noted that the wildlife buffer strip between

the properties on Lime Avenue and St Georges Field was a Condition 8 of Planning Application 4/36114, the dilapidated fencing within the wildlife buffer strip requires removal by the resident, hardstanding, paving and cobbles have still not been removed from within the wildlife buffer strip despite requests having been sent to the residents.

- b) To agree action to be taken

Resolved: It was unanimously agreed to contact the residents again and request removal of all materials.

ACTION: JO

10. Planning

- a) To note applications received

Noted: The application was noted

- b) To agree response

Resolved: No objection

11. Archway Homes

- a) To note meeting with Archway Homes regarding title number CH603294 (public amenity land)

Noted: It was noted that an informal meeting took place with David Campbell-Kelly, attended by Cllr Reed and the Clerk, on 11th May regarding the possibility of negotiating access across title number CH603294 (St Georges Way) onto development land at the former Leftwich Farm.

- b) To agree action to be taken

Resolved: It was unanimously agreed to take no further action until such time as a formal proposal by Archway Homes is received by Kingsmead Parish Council and can be discussed by full council.

12. Clock Tower

- a) To receive report from Cllr Boylan

Noted: Cllr Done provided a report and it was noted that quotes for improvements to the lighting will be available at the next meeting.

- b) To agree action to be taken

Noted: None

13. Community Speed Watch

- a) To receive report from Cllr Reed

Noted: Cllr Reed provided a report and it was noted that a local resident has joined the Speed Watch group. Kingsmead Primary School are working on posters to publicise the scheme.

- b) To agree action to be taken

Noted: None

14. Close of meeting

Noted: The meeting closed at 8.45pm