

MINUTES FROM THE KINGSMEAD PARISH COUNCIL MEETING HELD ON MONDAY 17th OCTOBER 2016 AT 7.30PM AT KINGSMEAD PRIMARY SCHOOL

Attended by: Cllr Reed (Chair), Cllrs Weltman, Done, Bannister, Hoey, Boylan, Millar and Martin, Cllr Bannister and Jo O'Donoghue (Clerk)

PART A

1. To receive Apologies

Resolved: Apologies were received and accepted from Cllr Logan.

2. Disclosure of interest in items on the agenda

- a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: There were no declarations of interest

3. Public Open Forum

- a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

Noted: No member of the public attended the meeting

4. Approval of Minutes

- a) To approve and sign Minutes of the Council Meetings held 19th September 2016

Resolved: It was unanimously agreed to approve and sign the Minutes of the Council Meeting held 19th September 2016

- b) To approve and sign Minutes of the Finance Committee Meeting held 26th September 2016

Resolved: It was unanimously agreed to approve and sign the Minutes of the Finance Committee Meeting held 26th September 2016 and accept the recommendations of the Committee.

5. Finance and Administration

- a) To approve and sign the accounts for payment October 2016

Resolved: It was unanimously agreed to approve and sign the accounts for payment October 2016 as follows:

B/P to: J O'Donoghue	£ 747.78
B/P to: HMRC	£ 257.13
B/P to: WAPLAWTON	£ 7,800.00
B/P to: CADDIS	£ 168.00
B/P to: CADDIS	£ 792.00
B/P to: CADDIS	£16,896.00
B/P to: BDO	£ 480.00
B/P to: Cheshire Metalcraft	£ 317.40
B/P to: PIMS	£ 324.00
B/P to: CADDIS	£14,352.00
B/P to: CADDIS	£ 2,220.00

B/P to: Jim's Mowing	£ 420.00
B/P to: Jim's Mowing	£ 280.00
B/P to: Jim's Mowing	£ 280.00
B/P to: Jim's Mowing	£ 220.00
B/P to: Jim's Mowing	£ 280.00

- b) To approve and sign bank reconciliation September 2016

Resolved: It was unanimously agreed to approve and sign bank reconciliation September 2016

- c) To note action taken from the previous meeting and any outstanding actions to be processed

Noted: It was noted that: all actions have been carried out from the previous meeting

- d) To note external audit report

Noted: The external audit report was noted

6. Clerks Report

- a) To receive report and agree any action to be taken

Noted: It was noted that: a letter has been received from Mia Tasker-Hall thanking the Council for providing a grant of £500 and agreeing to provide photos and a trip report after the end of April 2017 when she returns from The Gambia: an email has been received from St Wilfrid's Parish Church asking if they can advertise church activities in Kingsmead, they would also like to be involved in the Xmas market to supply refreshments and publicise church activities; it has been reported that a resident's hedge has grown over the pavement on Sproston Way.

7. Maintenance Contract from April 2017

- a) To note revised contract specification

Noted: The revised contract specification was noted and it was agreed to defer to the next meeting pending advice regarding terms and conditions and location of bins.

- b) To approve maintenance contract specification

Noted: It was agreed to defer this to the next meeting as above

8. Remembrance Day

- a) To note arrangements

Noted: Clerk to confirm arrangements

9. Play Areas

- a) To receive report from Cllr Bannister

Noted: Cllr Bannister provided a thorough report and it was agreed to order signage for the spine road gate.

10. Tree Works

- a) To receive report from Cllr Reed

Noted: Cllr Reed provided a thorough report and it was noted that quotes have been received for pathworks

- b) To agree actions to be taken

Resolved: It was unanimously agreed: to instruct Jim's Mowing to reinstate the pathway edge from the clock tower to Davenham roundabout; instruct WAP Lawton to reinstate the path (Monarch Drive) to the river.

11. Events/Newsletter

- a) To agree Christmas arrangements

Noted: Cllr Weltman provided a thorough report and it was noted that: Kingsmead Primary School Band will play from 4.30pm; Clerk to confirm attendance of band and inform shops; Clerk to confirm installation of tree.

- b) To note distribution of newsletter

Noted: Cllr Weltman to organize distribution

12. Close of meeting

Noted: The meeting closed at 9.05pm