

MINUTES FROM THE KINGSMEAD PARISH COUNCIL MEETING HELD ON MONDAY 18th JULY AT 7.30PM AT KINGSMEAD PRIMARY SCHOOL

Attended by: Cllr Reed (Chair), Cllrs Weltman, Done, Bannister, Broome, Hoey, Logan and Martin and Jo O'Donoghue (Clerk)

PART A

1. To receive Apologies

Resolved: Apologies were received and accepted from Cllrs Boylan, Millar and Bannister

2. Disclosure of interest in items on the agenda

- a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: There were no declarations of interest

3. Public Open Forum

- a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

Noted: 1 member of the public attended to raise concerns regarding tree works on Headworth Close and it was noted that the item was on the agenda for discussion.

4. Approval of Minutes

- a) To approve and sign Minutes of the Council Meeting held 20th June 2016

Resolved: It was unanimously agreed to approve and sign the Minutes of the Council Meeting held 20th June 2016

5. Finance and Administration

- b) To approve and sign the accounts for payment July 2016

Resolved: It was unanimously agreed to approve and sign the accounts for payment July 2016 as follows:

Clerks salary	£ 707.26	(under LGA 1972 s143)
HMRC	£ 314.71	(under LGA 1972 s143)
B Done (light fittings)	£ 40.21	(GPC) lights
PIMS (KIN023)	£ 416.40	(GPC) seats and barrier
Caddis (A1693)	£ 720.00	(GPC) Coronation pond
Caddis (A1694)	£ 667.20	(GPC) new footpath
A Wright (KFA)	£ 250.00	(GPC) grant for school BBQ
Caddis (A1698)	£ 5,796.00	(GPC) culvert/pipework and seed
PIMS (KIN024)	£ 324.00	(GPC) play insp x 9
Cheshire Metalcraft Ltd (3190)	£ 317.40	(GPC) gate closure
Jim's Mowing (2006/19KPC)	£ 485.00	(GPC) Wheelock Close
Jim's Mowing (2006/22KPC)	£ 430.00	(GPC) Wyndham Close & Blakemere
Jim's Mowing (2006/21KPC)	£ 485.00	(GPC) Stretton Walk
Office cost	£ 63.28	(GPC) BT paid 20/06/16
Meeting cost	£ 20.25	(GPC) June mtg held Kingfisher
JDH Business Services	£ 213.00	(GPC) internal audit
TOTAL	£11,249.71	

- c) To approve and sign bank reconciliation June 2016

Resolved: It was unanimously agreed to approve and sign the bank reconciliation June 2016

- d) To agree delegated power for the Clerk to make payments during the month of August in conjunction with the Chair

Resolved: It was unanimously agreed to approve delegated power for the Clerk to make payments during the month of August in conjunction with the Chair

6. Clerk Report

- a) To agree any actions to be taken

Noted: It was agreed to consider tree issues in Lavister Close at the next meeting

7. Grounds and Maintenance

- a) To receive report from Cllr Reed and note quotations received

Noted: Cllr Reed provided a report and it was noted that: quotations have been received for tree works on Capesthorpe Close (£660) and Headworth Close (£780); a quotation has been received for works to Coronet pond (£696).

- b) To agree action to be taken

Resolved: It was proposed by Cllr Reed, seconded by Cllr Done and unanimously agreed to instruct Caddis to carry out the works.

8. Play Areas

- a) To receive report from Cllr Bannister

Noted: The item was deferred as Cllr Bannister was unable to attend the meeting

- b) To agree actions to be taken

Noted: The item was deferred as Cllr Bannister was unable to attend the meeting

9. Encroachment/Fly tipping

- a) To receive report from Cllr Reed

Noted: Cllr Reed provided a report and it was noted that the Cheshire Fire Service has not carried out any clearance work.

- b) To agree action to be taken

Resolved: It was unanimously agreed that the Clerk will again write to the Fire Service

10. Buildings and Structures/Clock Tower

- a) To receive report from Cllr Boylan

Noted: Cllr Done provided a report and it was noted that issues with timekeeping have been resolved.

- b) To agree action to be taken

Resolved: Clerk to write to Smiths to ensure that the annual report was underway.

11. Events/Newsletter

- a) Christmas arrangements

Resolved: It was agreed to purchase an LED net at a cost of £1,442.10+VAT and also install the 8 snowflakes on the clock tower at a cost of £1,738.98+VAT

- b) To agree articles for inclusion in the next newsletter

Noted: The newsletter will be put together over the summer holidays.

12. Close of meeting

Noted: The meeting closed at 8.25pm