

# MINUTES FROM THE KINGSMEAD PARISH COUNCIL MEETING HELD ON MONDAY 20<sup>TH</sup> JUNE AT 7.30PM AT THE KINGFISHER, KINGSMEAD

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**Attended by:** Cllr Reed (Chair), Cllrs Weltman, Done, Bannister, Broome, and Jo O'Donoghue (Clerk) (items 1-15); Cllrs Millar, Martin & Logan (items 5-15)

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The venue for the meeting was changed at the last minute due to unforeseen circumstances and took place at the nearest available premises.

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## PART A

### 1. To receive Apologies

**Resolved:** Apologies were received and accepted from Cllr Boylan & Cllr Hoey

### 2. Disclosure of interest in items on the agenda

- a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

**Noted:** There were no declarations of interest

### 3. Public Open Forum

- a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

**Noted:** No member of the public attended the meeting

### 4. Co-option

- a) To note applications

**Noted:** It was noted that 3 candidates have applied for the 3 casual vacancies

- b) To appoint 3 casual vacancies

**Resolved:** It was proposed by Cllr Done, seconded by Cllr Reed and unanimously agreed to accept the applications for the 3 casual vacancies and co-opt Neil Martin, Andrew Logan and Jim Millar.

### 5. Approval of Minutes

- a) To approve and sign Minutes of the Council Meeting held 16<sup>th</sup> May 2016

**Resolved:** It was unanimously agreed to approve and sign Minutes of the Council Meeting held 16<sup>th</sup> May 2016

- b) To approve and sign Minutes of the Annual Meeting held 16<sup>th</sup> May 2016

**Resolved:** It was unanimously agreed to approve and sign Minutes of the Annual Meeting held 16<sup>th</sup> May 2016

### 6. Finance and Administration

- a) To approve and sign the accounts for payment June 2016

**Resolved:** It was unanimously agreed to approve and sign the accounts for payment June 2016 as follows:

|  |          |                       |
|--|----------|-----------------------|
| Salaries   | £ 707.26 | (under LGA 1972 s143) |
| HMRC   | £ 314.71 | (under LGA 1972 s143) |
| WAP Lawton (12637)                                 | £ 720.00 | (under GPC)           |
| CFP Solicitors<br>(SDW/cdp/KingsmeadParishCouncil) | £ 45.50  | (under GPC)           |
| Office cost  | £ 21.00  | (under GPC)           |
| Office cost  | £ 25.00  | (under GPC)           |

|                    |                   |             |
|--------------------|-------------------|-------------|
| WAP Lawton (12800) | £ 408.00          | (under GPC) |
| WAP Lawton (12809) | £ 7,800.00        | (under GPC) |
| <b>TOTAL</b>       | <b>£10,041.47</b> |             |

- b) To approve and sign bank reconciliation May 2016

**Resolved:** It was unanimously agreed to approve and sign the bank reconciliation May 2016

- c) To note action taken from the previous meeting and any outstanding actions to be processed

**Resolved:** It was proposed by Cllr Bannister, seconded by Cllr Done and unanimously agreed to: instruct Cheshire Metalcraft to install the automatic closure to the spine road gate and install a small sign on the gate to explain the reason for the automatic closure. **ACTION: JO**

- d) To approve Vexatious Policy

**Resolved:** It was proposed by Cllr Done, seconded by Cllr Weltman and unanimously agreed to approve Vexatious Policy. Clerk to post on website. **ACTION: JO**

## 7. Clerk Report

To agree any actions to be taken

**Resolved:** An application has been made to Land Registry in relation to adverse possession of part of land title CH610376 & CH603294 and the council unanimously agreed not to object.

## 8. Events

- a) To receive report regarding the Kingsmead Primary School Summer Fair

**Noted:** It was noted that the Summer Fair will take place on 25<sup>th</sup> June

- b) To note request to hold scarecrow festival

**Noted:** The request was noted

- c) To agree actions to be taken

**Noted:** Cllrs Bannister, Hoey and Reed agreed to attend the school Summer Fair

## 9. Grounds and Maintenance

- a) To receive report from Cllr Reed and note quotations received

**Noted:** It was noted that: Councillors have now had the opportunity to look at the proposed ditch works; 3 quotations have been received for the proposed footpath works to Fishermans Carpark; quotations have been received for various small grounds works; WAP Lawton has offered to maintain the memorial garden at no cost to the Council.

- b) To agree action to be taken

**Resolved:** It was proposed by Cllr Reed, seconded by Cllr Broome and unanimously agreed to: instruct Caddis Ltd to carry out the ditch works at a cost of £4,680; instruct Caddis Ltd to carry out the footpath works at a cost of £667; instruct Jim's Mowing to cut back and remove overgrowth along pathway Wheelock Close at a cost of £485; instruct Jim's Mowing strim pathway from Fishermans Carpark down to the river adjacent to Poors Wood at a cost of £485; instruct Jim's Mowing to strim along Stretton Walk and Moor Park Way at a cost of £485/visit, works to be carried out July and October; instruct Jim's Mowing to carry out pruning and weeding on the pathway between Blakemere Drive and the A533 at a cost of £430; accept the offer from WAP Lawton to maintain the memorial garden. **ACTION: JO**

## 10. Play Areas

- a) To receive report from Cllr Bannister

**Noted:** Cllr Bannister provided a report and it was noted that a quotation has been received for refurbishment of the Dukes Way (2) playarea.

- b) To agree actions to be taken

**Noted:** Cllr Bannister agreed to request a further quote to be considered at the July meeting of Council. **ACTION: EB**

## 11. Encroachment/Fly tipping

- a) To receive report from Cllr Reed

**Noted:** It was noted that items and hard standing are still present within the buffer zone between Lime Avenue and St Georges Field despite requests to remove.

- b) To agree action to be taken

**Resolved:** It was unanimously agreed that the Clerk will again write to the residents concerned. **ACTION: JO**

**12. Clock Tower**

- a) To receive report from Cllr Boylan

**Noted:** Cllr Boylan was unable to attend the meeting and Cllr Done reported that works are underway.

- b) To agree action to be taken

**Noted:** No further action

**13. Community Speed Watch**

- a) To receive report from Cllr Reed

**Noted:** Cllr Reed provided a report and it was noted that members of the group have been out with the radar gun and the registration numbers of 3 vehicles exceeding the speed limit have been passed to Cheshire Police. Cllr Weltman reported that Cheshire West and Chester Council has not yet approved the use of s106 funding for the speed matrix sign.

- b) To agree action to be taken

**Noted:** No further action at present

**14. Close of meeting**

**Noted:** The meeting closed at 9:04pm