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Minutes of the EXTRA ORDINARY PARISH COUNCIL MEETING held 29th August 2018 at 7pm at 55 Monarch Drive,
Kingsmead

Attended by: Cllr Reed (Chair), Cllr Williams, Cllr Logan, Cllr Weltman, Cllr Martin, Cllr Chappell & Jo O'Donoghue (Clerk)

1. To receive Apologies

Resolved: It was unanimously agreed to accept apologies from Cllrs Bannister, Hoey, Boylan & Jewitt

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Resolved: It was unanimously agreed that no member, present at the meeting, disclosed any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

Noted: No member of the public attended the meeting

4. Finance and administration

- a) To sign August payment schedule (invoices and payments list already circulated to all Councillors and approved by Cllr Hoey and Reed as per minute ref: 16/07/2018/6b)

Resolved: It was noted that the payment schedule had been circulated to all councillors and approved by Cllr Hoey and Reed on 18th August 2018 in accordance with minute ref 16/07/2018/6b. The final accounts list for payment August 2018 was proposed by Cllr Reed, seconded by Cllr Logan and unanimously approved as follows:

Payee	Reference	Amt	VAT	Total
Jo O'Donoghue	KPC-EXP	£ 40.00	£ -	£ 40.00
WAP Lawton	13532	£ 4,860.00	£ 972.00	£ 5,832.00
Jim's Mowing	#317	£ 385.00	£ -	£ 385.00

Caddis	6050/A2174	£ 705.00	£ 141.00	£ 846.00
Caddis	6009/A2163	£ 550.00	£ 110.00	£ 660.00
Caddis	6008/A2162	£ 660.00	£ 132.00	£ 792.00
Caddis	6007/A2161	£ 420.00	£ 84.00	£ 504.00
Time Assured	18131	£ 130.00	£ 26.00	£ 156.00
D Boylan	KPC-EXP	£ 22.99	£ -	£ 22.99
Jo O'Donoghue	KPC	£ 1,005.48	£ -	£ 1,005.48
HMRC	120PX00311696	£ 101.29	£ -	£ 107.07
Cheshire Pension Fund	9857092	£ 299.28	£ -	£ 299.28
Jo O'Donoghue	KPC-EXP-WEB	£ 491.59	£ 98.32	£ 589.91
Suddenstrike Ltd	25281	£ 145.00	£ 29.00	£ 174.00
Jo O'Donoghue	KPC-EXP-LAP	£ 39.99	£ -	£ 39.99
TOTAL		£ 9,855.62	£1,592.32	£11,453.72

- b) To approve and sign July bank reconciliation

Resolved: It was proposed by Cllr Williams, seconded by Cllr Chappell and unanimously agreed to sign the bank reconciliation which was checked to the previously circulated Unity Trust bank statement.

5. Path works

- a) To note documents received from preferred contractor (minute ref: 16/07/2018/14c) circulated

Noted: It was noted that documents have been received with regard to risk assessment, method statement and 12 year guarantee of works.

- b) To formally approve quotation and instruct works

Resolved: It was proposed by Cllr Welman, seconded by Cllr Logan and unanimously agreed to instruct works to footpath around memorial tower (A533) to install a resin bound gravel path at a cost of £5,000. Clerk to issue work order.

ACTION: JO

6. Xmas lighting

- a) To note quotation received from Northwich Town Council

Noted: The quotation from Northwich Town Council in the sum of £3325 excluding VAT to: provide and deliver 30ft tree to include maintenance and safety picket fencing and installation and removal of LED lights; install and remove 4 pole mounted decorations was noted.

- b) To approve quotation and instruct works

Resolved: It was proposed by Cllr Martin, seconded by Cllr Chappell and unanimously agreed to accept the quotation and instruct works.

ACTION: JO

7. Tree works

- a) To note quotation received for tree works on Ellingham Way

Noted: The quotation from Caddis Ltd (specialist tree contractors) for reduction of hedge of Ellingham Way in the sum of £1250 plus VAT was noted.

- b) To approve quotation and instruct works

Resolved: It was proposed by Cllr Reed, seconded by Cllr Chappell and unanimously agreed to accept the quotation and instruct works. **ACTION: JO**

8. **Fencing**

- a) To note quotation received for replacement fencing Fisherman's car park

Noted: The quotation from WAP Lawton to replace a section of fencing in the sum of £160.00 plus VAT was noted.

- b) To approve quotation and instruct works

Resolved: It was proposed by Cllr Williams, seconded by Cllr Martin and unanimously agreed to accept the quotation and instruct works. **ACTION: JO**
