

Minutes from the Parish Council Meeting held on Monday 19<sup>th</sup> October 2015 at 7.30pm at Kingsmead Primary School

Attended by: Cllr Hoey (Chair), Cllr Reed, Cllr Weltman, Cllr Done, Cllr Broome, Cllr Channon, Cllr Bannister, Cllr Salmon, Cllr Boylan  
Jo O'Donoghue (Clerk)

Also attended by: Gina Bebbington (Northwich Guardian)  
Sgt Gary Weaver (Northwich Local Policing Unit)  
PC Di Woodward  
3 members of the public

**PART A**

**1. To receive Apologies**

**Noted:** There were no apologies

**2. Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

**Noted:** There were no declarations of interest

**3. Public Open Forum**

Members of the public are invited to address Councillors and raise issues of concern.

**Noted:** Sgt Gary Weaver attended the meeting and explained the process for becoming involved in Operation Shield which is Police intelligence led and PC Di Woodward introduced herself and provided contact details. 3 members of the public attended to express their concerns regarding the installation of the new play equipment on Kensington Way and the lack of consultation with residents and it was noted that the item was on the agenda.

**4. Approval of Minutes**

- a) To approve and sign Minutes of the Council Meeting held 21<sup>st</sup> September 2015

**Resolved:** It was unanimously agreed to approve and sign Minutes of the Council Meeting held 21<sup>st</sup> September 2015

**5. Finance and Administration**

- a) To approve and sign the accounts September 2015

**Resolved:** It was unanimously agreed to: take part in Operation Shield and purchase 100 DNA kits; approve the following accounts for payment:

Clerks salary	£ 707.26
HMRC	£ 251.70
PIMS (KIN018)	£ 135.60
Simply Signs (12996)	£ 332.40
Caddis (A1529)	£ 1,440.00
WAP Lawton (12518)	£ 7,800.00
BDO (1421504)	£ 480.00

Office cost (repaid to Clerk)	£ 203.30
<b>TOTAL</b>	<b>£11,350.26</b>

- b) To approve and sign bank reconciliation

**Resolved:** It was unanimously agreed to approve and sign the bank reconciliation.

- c) To note action taken from the previous meeting and any outstanding actions to be processed

**Noted:** No outstanding actions

#### 6. Speedwatch

- a) To receive report from Cllr Reed

**Noted:** Cllr Reed provided a thorough report and it was noted that: 9 residents have been trained in use of the speedgun although the same 5 residents have attended on each occasion; it would be unreasonable to extend the current targeted area as no residents have come forward in other areas and the scheme is community led not Council led; Cllr Weltman has ordered a speedgun which will be funded by CWAC Councillor allowance. Results as follows:

DATE	TIME	<20	20-25	25-30	OVER 30
5/10/15	8:15-9:00	62	52	11	0
6/10/15	8:15-9:15	50	50	7	1
6/10/15	16:15-17:00	18	28	12	1
7/10/15	8:15-9:00	58	37	7	0
7/10/15	16:30-17:30	39	36	5	0
8/10/15	11:45-12:45	23	12	3	0
12/10/15	8:15-9:00	51	21	3	0
12/10/15	16:30-17:30	32	43	10	0
13/10/15	16:15-17:30	48	37	4	2
	<b>TOTAL</b>	<b>381</b>	<b>316</b>	<b>62</b>	<b>4</b>

- b) To agree action to be taken

**Resolved:** Cllr Weltman to progress Community Speedwatch signs on lampposts; Clerk to order 5 x high visibility jackets.

#### 7. Hill Top Farm development

- a) To receive a report from Cllr Weltman

**Noted:** It was noted that Cheshire West and Chester Council have been advised by Richard Humphreys QC that there are no grounds to appeal the Inspector's decision to grant planning permission.

- b) To consider street names

**Noted:** It was noted that a number of street names have been suggested for the development.

- c) To agree any further action to be taken

**Noted:** Cllr Boylan agreed to consider the suggestions and formulate a response.

#### 8. Trees/Ponds/Stretton Walk Flood Prevention

- a) To receive reports from Cllrs Reed & Hoey

**Noted:** Cllr Reed reported that: 2 quotes have been requested for works to be carried out on the waterway which runs from the fire station through to the spine road and tree/clearance works on the boundary from the fire station to the spine road; a meeting has been held with UU who have agreed to clear the silt trap and repair the damaged barrier; it was clarified that Kingsmead Parish Council are responsible for maintenance of the water course; a quotation for general routine maintenance of the ponds has been requested by Cllr Hoey; a quotation for replacement of the 55m fencing on the top path (Burwardsley Way) has been received; a quotation for replacement of the bollard on Dukes Way has been received; a quotation for tree works along the footpath from Monarch Drive to River Weaver has been received.

- b) To agree action to be taken

**Resolved:** It was proposed by Cllr Hoey, seconded by Cllr Done and agreed to: instruct Jim's Mowing to replace the fencing at a cost of £2,700; instruct Caddis to carry out specialist works to the waterway at a cost of £9,250; instruct Caddis to carry out tree/clearance works on the boundary; instruct WAP Lawton to replace the bollard at a cost of £150; instruct WAP Lawton to carry out tree works along the footpath from Monarch Drive to River Weaver at a cost of £860.00.

#### 9. Play Areas

- a) To receive a report from Cllr Bannister

**Noted:** It was noted that: the trim trail has been installed on Kensington Way park and is being well used by local families; works are still required to the access to the park; the cattle grid is full or rubbish; the bins are not evenly spaced throughout the play area.

- b) To note complaints received following the installation of new park equipment on Kensington Way Park

**Noted:** It was noted that residents from 2 properties on Kensington Way have objected to the new play equipment and that quotes have been received to a) remove and relocate the play equipment (£3,800 +VAT) and b) erect 6ft tall hazel panels the length of the hedge to screen the equipment (£1,428).

- c) To agree any further action to be taken

**Resolved:** It was proposed by Cllr Weltman, seconded by Cllr Hoey and unanimously agreed to: erect 6ft tall hazel panels the length of the hedge to screen the equipment and allow the hawthorn and holly hedge to grow; Cllr Bannister to seek quotation for repairs to entrance structure and replacement duck house; Clerk to obtain quote for filling in cattle grid void and moving bins.

#### 10. Christmas 2015

- a) To receive report from working group (Cllrs Salmon, Done, Weltman & Boylan)

**Noted:** It was noted that: plans for the market are progressing and Kingsmead Primary School and the Kingfisher are involved with the arrangements; a socket is required in order to light the additional tree near the nurse in Kingsmead Square; a quote has been received to install illuminated snowflakes on the Kingsmead clock; The Christmas Decorators have still not removed the clock tower lights as previously requested.

- b) To agree action to be taken

**Resolved:** It was proposed by Cllr Done, seconded by Cllr Reed and agreed: Cllr Done to liaise with electrician and WAP Lawton to install electrical supply to tree; Cllr Hoey to ask Rob's Mowing to assist with dressing the tree; Clerk to instruct Prism to install the snowflakes on the clocktower at a cost of £1,273.98

+VAT and contact The Christmas Decorators to request removal of existing lighting within 2 weeks; Cllr Boylan to circulate proposed advertising notices and Clerk to order 2000 x A5 flyers.

**11. Bridges**

- a) To receive report from Cllr Reed

**Noted:** The cost of providing anti slip surfacing to bridges and jetty is £1,224

- b) To agree any action to be taken

**Resolved:** It was proposed by Cllr Hoey, seconded by Cllr Reed and unanimously agreed to order the surfacing and Cllrs agreed to help with the installation.

**12. Website**

- a) To note progress

**Noted:** Deferred to next meeting

- b) To agree further action to be taken

**Noted:** Deferred to next meeting

**13. Remembrance Day**

- a) To note arrangements

**Noted:** It was agreed to purchase 2 x wreaths, one for the Davenham memorial and one for the Kingsmead monument. The event takes place on 9<sup>th</sup> November and details have not yet been received.

- b) To agree attendance

**Noted:** Cllrs Hoey, Weltman and Salmon agreed to attend

**14. Any other business not on the agenda**

(For discussion only. No decision can be made under this item. (15 minutes)

**Noted:** Clerk to contact extra care apartments with regard to positioning of a bench.

**15. Close of meeting**

The meeting closed at 9.40pm