



## Meeting Agenda

Kingsmead Parish Council  
231 Hartford Road  
Davenham  
Northwich  
Cheshire  
CW9 8JT

Clerk: Jo O'Donoghue  
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Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING  
to be held at **KINGSMEAD PRIMARY SCHOOL, DUKES WAY**  
on Monday 21<sup>st</sup> February 2016 at 7.30pm

Jo O'Donoghue, Parish Clerk

Date: 15/03/16

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### PART A

1. **To receive Apologies**

2. **Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

3. **Public Open Forum**

Members of the public are invited to address Councillors and raise issues of concern. (15 minutes)

4. **Approval of Minutes**

- a) To approve and sign Minutes of the Council Meeting held 15<sup>th</sup> February 2016

5. **Finance and Administration**

- a) To approve and sign the accounts March 2016  
b) To approve and sign bank reconciliation February 2016  
c) To note action taken from the previous meeting and any outstanding actions to be processed  
d) To adopt model standing orders (NALC)

6. **Operation Shield**

- a) To receive report  
b) To agree action to be taken

7. **Twenty is plenty**

- a) To receive report from Cllr Weltman/Clerk  
b) To agree action to be taken

8. **Grounds and Maintenance**

- a) To receive report from Cllr Reed and note quotations received  
b) To note quotation received for additional grass cutting  
c) To agree action to be taken

9. **Recent Events**

- a) To receive report from Cllr Weltman following community litter pick  
b) To receive report from Cllr Hoey following community tree planting

10. **Future Events**

- a) To consider involvement with Kingsmead Primary School Summer Fair 2016  
b) To consider Xmas arrangements 2016  
c) To agree action to be taken

**11. Adverse Possession**

- a) To note progress on claim for adverse possession under title number CH603294
- b) To agree action to be taken

**12. Encroachment/Fly tipping**

- a) To receive report from Cllr Reed/Cllr Hoey/Clerk
- b) To agree action to be taken

**13. Access over parish council land**

- a) To note resolution following request from Leftwich resident to access the rear of their property across parish council land to facilitate house extension.

**14. Any other business**

- a) For information only, no decisions can be made under this item

**PART B**

**15. Vexatious emails**

- a) To note receipt of vexatious emails
- b) To agree response

**16. Close of meeting**