



## Meeting Agenda

Kingsmead Parish Council  
231 Hartford Road  
Davenham  
Northwich  
Cheshire  
CW9 8JT

Clerk: Jo O'Donoghue  
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Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING  
to be held at  
**KINGSMEAD PRIMARY SCHOOL, DUKES WAY AT 7.30PM ON MONDAY 18<sup>th</sup> SEPTEMBER 2017**

Jo O'Donoghue, Parish Clerk

Date: 12/09/17

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### PART A

1. **To receive Apologies**
2. **Disclosure of interest in items on the agenda**  
To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public Open Forum**
  - a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)
4. **Police Report**
  - a) To note report (PC Neil Wharmby)
5. **Approval of Minutes**
  - a) To approve and sign Minutes of the Council Meeting held 17<sup>th</sup> July 2017
6. **Finance and Administration**
  - a) To approve and sign the retrospective accounts for payments made July/August 2017
  - b) To approve and sign bank reconciliation July/August 2017
  - c) To approve accounts for payment September 2017
  - d) To note action taken from the previous meeting and any outstanding actions to be processed
  - e) To approve purchase of laptop and agree actions
  - f) To agree date for Clerk's appraisal and process
7. **Boundary Review**
  - a) To receive report from Cllr Weltman
  - b) To agree action to be taken
8. **Clerk Report**
  - a) To receive report from J O'Donoghue
  - b) To agree actions to be taken
9. **Events**
  - a) To confirm membership of events working group
  - b) To note arrangements for Christmas lighting and Christmas market
  - c) To approve quotation for Christmas tree installation and lighting
  - d) To agree action to be taken
10. **Play Areas**
  - a) To receive report from Cllr Bannister/Cllr Hoey
  - b) To agree action to be taken
11. **Trees and Open Spaces**
  - a) To receive report from Cllr Reed and note quotations received

b) To agree action to be taken

**12. Any other business**

Please note that this item is for information only and no decisions can be made. This item is scheduled to last no more than 15 minutes.

**13. Close of meeting**