



Kingsmead Parish Council  
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 17<sup>th</sup> September at 7.30pm

Clerk: Jo O'Donoghue

Date: 11/09/18

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## A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
  - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
  - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
  - a) To receive report from PCSO Phil Hambleton
5. **Approval of Minutes**
  - a) To approve the minutes of the ordinary monthly meeting held 16<sup>th</sup> July 2018
  - b) To approve the minutes of the extra ordinary meeting held 29<sup>th</sup> August 2018
  - c) To approve the minutes of the Finance Committee Meeting held 18<sup>th</sup> June 2018
6. **Finance and administration**
  - a) To approve and sign accounts for payment September 2018
  - b) To approve and sign August bank reconciliation
7. **IT Systems**
  - a) To receive report from Cllr Boylan with recommendations as to improvements to website and archive of data
  - b) To note/approve recommendation of Finance Committee Meeting held 17/09/18 re purchase of RBS Alpha Financial Software
8. **St George's Field**
  - a) To note quotation received to secure the access to the field
  - b) To agree action to be taken
9. **Path works**
  - a) To note date for commencement of path works around memorial

## Ordinary Meeting Agenda (cont.)

10. **Xmas lighting**
  - a) To note quotation received from Northwich Town Council for lighting of the nursery tree
  - b) To agree action to be taken
11. **To note correspondence from residents and agree further response/action**
12. **Clerk Report**
  - a) To receive report from J O'Donoghue
  - b) To agree actions to be taken
13. **Play Areas**
  - a) To receive a report from the Clerk
14. **Pathways and Structures**
  - a) To receive report from Cllr Logan
  - b) To agree action to be taken
15. **Landscaping and Trees**
  - a) To receive report from Cllr Reed
  - b) To note progress with memorial garden
  - c) To agree action to be taken
16. **Events**
  - a) To discuss Xmas 2018 arrangements
  - b) To agree actions to be taken
17. **Any other business**

For information only. No decisions can be made under this agenda item