



Kingsmead Parish Council
231 Hartford Road
Davenham
Northwich
Cheshire
CW9 8JT

Clerk: Jo O'Donoghue
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Minutes from the PARISH COUNCIL MEETING held at THE KINGFISHER PUBLIC HOUSE
on Monday 17th July 2017 at 7.30pm

Note: The venue was changed at 7.30pm as Kingsmead Primary School was unavailable and the only meeting place available was The Kingfisher

Attended by: Cllrs Reed (Chair), Hoey (Vice Chair), Bannister, Logan, Martin, Weltman, Chappell, Williams & Jo O'Donoghue (Clerk)

Also attended by: 1 member of the public, PC Wharmby

PART A

1. To receive Apologies

Noted: Apologies were received and accepted from Cllr Boylan

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: There were no disclosures of interests

3. Public Open Forum

- a) Members of the public are invited to address Councillors and raise issues of concern (15 minutes)

Noted: 1 member of the public attended the meeting to request an explanation as to why the noticeboard in Kingsmead Square is about to be replaced. It was noted that the new noticeboard is bigger than the existing one and will have space for residents and local groups to insert notices.

4. Police Report

- a) To note report (PC Neil Wharmby)

Noted: PC Wharmby attended the meeting and provided a written report which is appended to the minutes (Appendix A). The recent incident at Kingslawn Close was noted and residents and councillors were advised to call 101 in the event of further issues rather than tackling an issue themselves. PC Hambleton will be carrying out speed enforcement in the 20MPH zone on Monarch Drive.

5. Approval of Minutes

- a) To approve and sign Minutes of the Council Meeting held June 2017

Resolved: It was unanimously agreed to approve and sign the Minutes of the Council Meeting held June 2017.

- b) To approve and sign Minutes of the Finance Committee Meeting held July 2017

Resolved: It was unanimously agreed to approve and sign the Minutes of the Finance Committee Meeting held June 2017.

Signed: _____ Dated: _____

6. Finance and Administration

- a) To approve and sign the accounts for payment July 2017

Resolved: The following accounts for payment were unanimously approved and signed:

B/P to: J O'Donoghue	£ 760.76
B/P to: HMRC	£ 312.05
B/P to: Cheshire Pension Fund	£ 211.73
B/P to: Pentagon	£24,720.00
B/P to: WAP Lawton	£ 2,006.40
B/P to: Caddis	£ 576.00
B/P to: Caddis	£ 696.00
B/P to: Jo O'Donoghue	£ 190.11
B/P to: PIMS	£ 974.40
B/P to: Adele	£ 496.00
B/P to Time Assured	£ 2,175.60
TOTAL	£33,119.05

ACTION: JO/LH

- b) To approve and sign bank reconciliation June 2017

Resolved: It was unanimously agreed to approve and sign the bank reconciliation June 2017 (Appendix B).

- c) To note action taken from the previous meeting and any outstanding actions to be processed

Noted: It was noted that the issue regarding Wheelock Close land has still not been resolved. Clerk to pursue.

ACTION: JO

- d) To approve purchase of laptop and agree actions

Resolved: It was unanimously agreed to purchase a new laptop and request Cllr Boylan to action with Clerk.

ACTION: JO/DB

- e) To set up working group to review all PC documents

Resolved: It was agreed to form a working group consisting of Cllr Chappell and Cllr Williams, Cllr Martin agreed to consider a wildlife policy together with the Clerk.

ACTION: SC/LW/JO

- f) To agree future dates for Finance Committee Meetings (2017-2018)

Resolved: It was agreed to hold the meetings on the following dates:

Tuesday 14th November at 7.30pm

Tuesday 13th January at 7.30pm

Tuesday 5th May at 7.30pm

- g) To approve amended Financial Standing Orders and Standing Orders and agree actions

Resolved: It was unanimously agreed to approve both Financial Standing Orders and Ordinary Standing Orders and publish on website.

ACTION: JO

7. Noticeboard

- a) To receive report from Cllr Hoey and agree actions

Noted: It was noted that: the noticeboard has not been received or installed; both Clerk and Cllr Hoey have chased the suppliers and are currently awaiting confirmation of delivery date. Clerk to progress.

ACTION: JO

8. St George's Field

- a) To consider installing seating and receive report from Cllr Reed/Clerk

Noted: Cllr Reed provided a report and it was noted that residents have requested seating in the field and Northwich Town Council are providing a quotation for plastic wood seating.

- b) To agree actions to be taken

Resolved: It was agreed to defer the item to the September meeting. Clerk to obtain quote.

ACTION: JO

9. Clerk's Report

- a) To receive report and approve any action to be taken

Resolved: It was unanimously agreed to give delegated authority for the Clerk to make all necessary payments during August in conjunction with the Chair.

ACTION: JO/CR

Signed: _____ Dated: _____

10. A556 Speed Reduction

- a) To receive report from Clerk and approve any action to be taken

Noted: The Clerk reported that a meeting was held on 28th June attended by Northwich Town Council representatives, Davenham Parish Council, Hartford Parish Council and Kingsmead Parish Council to discuss safety issues relating to the section of the A556 from School Lane junction to Rudheath and the possibility of gaining a reduction in speed limit to 50MPH. Chris Shaw, Northwich Town Clerk agreed to follow this up with Highways.

11. Best Kept Garden Competition

- a) To receive report

Noted: It was noted that the gardens entered were fabulous and winners in each category together with the overall winner were announced at the Kingsmead Primary School Fair. All entrants agreed for photographs of their gardens to be published on the website. Grateful thanks were extended to Cat Stewart and Paul Kellett for judging the competition. **ACTION: JO**

- b) To agree action

Resolved: It was unanimously agreed to: hold the event in 2018; Clerk to purchase thank you gifts from DeFine. **ACTION: JO**

12. Events

- a) Kingsmead Primary School Summer Fair – to receive report from Cllr Hoey

Noted: Cllr Hoey provided a report and it was noted that: the event was well attended by Cllrs and members of the public and the climbing wall was a great success; it was an excellent opportunity to talk to residents and extend the profile of the council.

- b) To agree action to be taken

Resolved: It was agreed to take part in future events organized by Kingsmead Primary School

13. Play Areas

- a) To receive report from Cllr Bannister

Noted: Cllr Bannister provided a report and it was noted that the installation on Dukes Way is almost complete although the self-closing gate has not yet been installed.

14. Newsletter & Information Leaflet

- a) To receive report

Noted: Cllr Bannister provided a report and it was noted that all newsletters have been delivered and a new volunteer has come forward on St Georges Way.

- b) To agree future action

Resolved: Clerk to provide text for leaflet to be formatted by Cllr Bannister and circulated to all councilors.

ACTION: JO/EB

15. Trees and Open Spaces

- a) To receive report from Cllr Reed

Noted: Cllr Reed provided a report and it was noted that all outstanding tree works have been completed.

- b) To agree action to be taken

Noted: No further action at the present time.

16. Any other business

Please note that this item is for information only and no decisions can be made. This item is scheduled to last no more than 15 minutes.

- The possibility of holding a music festival in St George's Field was discussed
- It was noted that the date of the Xmas light switch on is 1st December.

17. Close of meeting

The meeting closed at 8.50pm

Following on from my last report in relation to vandalism at Kensington Park. I have again continued to show high visibility presence in the area whilst on duty. Since last month no further ASB reports have been called in. There is still a very small amount of litter issue which I always mention to any youths who are there. It's getting better but not perfect.

(The below Information is the last 28 days from 10/07/2017)

Kingsmead ASB/Crime figures

ASB – 5 Reported Incidents.

10 people on a grass verge on the road all drinking and swearing making noise and causing a general disturbance.

Party left prior to Police arrival

RTC's – 0 Reported Incidents.

TFMV – 0 Reported Incidents.

N/A.

Burg Dwelling – 0 Reported Incidents.

N/A.

Suspicious Activity – 3 Reported Incidents.

Around 02:40 hrs people knocking on doors around Waystead Close. Search made, no trace of any person.

****Priorities****

My priority over the last week and for the coming weeks will still be showing Hi-Viz patrols around the Kensington Park more around the high demand times on the weekends.

Speeding around SJD College and surrounding areas.

Please note the above is subject to deployment and other Force commitments.

Beat Manage update

Further to my last update regarding being the 'Caretaker' Beat Manager for Kingsmead. You were supposed to have PC Mair back by now, however due to unfortunate circumstances PC Mair is now not available for some time due to injury. Therefore I will continue to be the Beat Manger for Kingsmead. I will keep you posted if this is due to change for any reason.

PCSO update

As per last report. No change...

We are now actively recruiting PCSO's in Cheshire. The Northwich Unit is supposed to have 9 and we currently have 4 on active duty. We at Northwich are earmarked for 2 at present but we are bidding for more. It is not yet known where these 2 will be based. I will be trying my upmost to get them on Kingsmead.

Cheshire Police Alert

The division is currently trying to increase the use of our Cheshire Police Alert system.

As a result a lot of updates from the team will be being posted on there and I don't want anyone to miss out on this opportunity to get frequent updates from their PC's/PCSO's.

Please could you all collate your details and have Jo send them to PC Alex HASKEL in an email so I can register you for the system. I will need the following information. It's as easy as 123

Forename and Surname

House name or number with the postcode

Email address

Following your addition to the scheme you will receive an email to the address given to me asking you verify the account so please keep one eye on your emails over the coming week and

Please let your friends and family know who live in Kingsmead.

PC HASKELL would be happy to come out to their address at a time of their suiting to sign them up to the scheme if needed.

Signed: _____ Dated: _____

Month June 17

M3

Cash Book

	£
Balance brought forward Unity Trust c/a	153,319.95
Add Income per cash book	0.00
Less payments per cash book	14,572.69
Cash Book Balance	138,747.26

Balance at bank

Unity Trust c/a	
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Uncredited Deposits

Details	Amount £

Total Uncredited deposits 0.00

Outstanding Payments

Cheque No.	Amount £

Less outstanding cheques 0.00

Plus uncredited deposits 0.00

Balance at Bank C/F **138,747.26**

Prepared by

Jo O'Donoghue

Signed: _____ Dated: _____