
Minutes of the PLAY AREA COMMITTEE MEETING held Monday 13th January 2020 at 7.30pm at Kingsmead Primary School, Dukes Way, Kingsmead

Present: Cllrs Bannister, Reed, Hoey and Weltman
Not present: Cllr Jewitt

Also in attendance: Sarah Morgan (Clerk)

1. **To receive apologies**

Noted: No apologies for absence were received.

2. **Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: No interests were declared

3. **Public Open Forum**

Noted: No members of public were in attendance

4. **To approve the minutes of the play area committee meeting held 21st October 2019**

Resolved: The minutes of the play area committee meeting held 21st October were reviewed and the attendance record was amended to confirm attendance of Cllrs Reed, Hoey and Weltman only before the minutes were approved.

5. **To review the budget and spend on play areas to date**

Noted: The budget and spend on play areas to date was noted, highlighting the projected overspend to year end. It was agreed that works can now be planned for the next financial year.

6. **Dukes Way 1**

a) To review the inspection report and summary document for Dukes Way 1

Noted: The report was reviewed, and it was noted that the gate highlighted as a low risk item due to speed of closure

b) To agree actions to be taken for Dukes Way 1

Resolved: It was agreed that Cllr Chappell would be asked to look at adjusting the gate closure, if possible, and quotes would be sought for the adjustment alternatively.

7. **Dukes Way 2**

a) To review the inspection report and summary document for Dukes Way 2

Noted: The report was reviewed, and it was noted that the gate had been removed for repairs and that the member allocated to routine inspections for this site would check if it had been returned.

b) To agree actions to be taken for Dukes Way 2

Resolved: It was resolved to remove the benches (cost £37) in March time for payment in April and to request that the contractor rakes the bark to cover the exposed membrane.

8. **Monarch Drive**

a) To review the inspection report and summary document for Monarch Drive

Noted: The report was reviewed, and it was noted that just the access gate required repair.

b) To agree actions to be taken for Monarch Drive

Resolved: It was agreed that Cllr Chappell would be asked to look at repairing the gate closure, if possible, and quotes would be sought for the repair alternatively.

9. **Capesthorne Close**

a) To review the inspection report and summary document for Capesthorne Close

Noted: The report was reviewed, and it was noted that the retaining logs could be potentially replaced with those from another site at a later date.

b) To agree actions to be taken for Capesthorne Close

Resolved: It was agreed that quotes should be sought for replacement gates in wood and metal.

10. **Burwardsley Way**

a) To review the inspection report and summary document for Burwardsley Way

Noted: The report was reviewed, and it was noted that some items would be resolved with the unit repairs that had already been approved for completion by the manufacturer.

b) To agree actions to be taken for Burwardsley Way

Resolved: It was agreed that the benches should be removed in March for April payment at £74. It was also agreed that quotes should be sought for adding non-slip surfacing and the removal of graffiti. Cllrs Bannister and Hoey agreed to check the gate closer.

11. **Pulford Close**

a) To review the inspection report and summary document for Pulford Close

Noted: The report was reviewed, and it was noted that the T-rex had been ordered to replace the springer.

b) To agree actions to be taken for Pulford Close. The bark is also being topped up this week.

Resolved: No further actions were agreed for Pulford Close.

12. **Kensington Way**

a) To review the inspection report and summary document for Kensington Way

Noted: The report was reviewed and items for repair were noted.

b) To agree actions to be taken for Kensington Way

Resolved: It was agreed that a request would be submitted to full council for the removal of the basketball net and goal unit for £720. It was also agreed that quotes should be sought for the replacement of the bench top and to replace the gate closure.

13. **Kingslawn - Mereworth**

a) To review the inspection report and summary document for Kingslawn-Mereworth

Noted: The report was reviewed and noted.

b) To agree actions to be taken for Kingslawn-Mereworth

Resolved: It was agreed that no further actions were needed at this time.

14. **Campbell Close**

a) To review the inspection report and summary document for Campbell Close

Noted: The report was reviewed and noted.

b) To agree actions to be taken for Campbell Close

Resolved: It was agreed that Cllr Chappell would be asked to look at adjusting the gate speed or quotes be sought to complete this. It was also agreed to not action the removal of the bolts on the fence (low risk item – score 4).

The Talk Tubes and unit would be monitored closely for deterioration as part of the regular routine inspections and the unit at this site would be considered a priority for replacement due to the high cost of repairing the unit.

15. **To consider quotes to remove the raised circular area from the Kingslawn Play Area**

Resolved: It was agreed to defer the item to later in the year.

16. **Close of meeting**

Noted: The meeting closed at 8.25pm
