
Minutes of the PLAY AREA COMMITTEE MEETING held online via Zoom Video Conferencing on Wednesday 21st October 2020 at 7.30pm

Present: Cllrs Bannister, Reed, Jewitt and Weltman
Not present: Cllr Hoey

Also in attendance: Sarah Morgan (Clerk)

1. **To receive apologies**

Noted: No apologies for absence were received.

2. **Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.

Noted: No interests were declared

3. **Public Open Forum**

Noted: No members of public were in attendance

4. **To approve the minutes of the play area committee meeting held 25th May 2020**

Resolved: It was resolved to approve the minutes of the play area committee held 25th May 2020
Outstanding items were noted as the Pulford CI fence works, welding quotes and uneven bricks at Kingslawn Park to be followed up by the clerk

ACTION:SM

5. **To approve the minutes of the play area committee meeting held 2nd June 2020**

Resolved: It was resolved to approve the minutes of the play area committee held 2nd June 2020

6. **To receive an update on the grant application to Veolia**

Noted: It was noted that the grant application was successful subject to a finance agreement. The clerk is awaiting an update from CWAC re the members budget as evidence for the agreement. The deadline for the agreement to be in place is 8th January 2021.

7. **To review the budget and spend on play areas to 30th September 2020**

Noted: The budget and spend to 30th September 2020 was reviewed and noted.

8. **To approve costs for the annual inspections (£495)**

Resolved: It was resolved to approve the costs for the annual inspection with the current provider via

9. **Dukes Way 1**

- a) To review the inspection reports and summary document for Dukes Way 1

Noted: The inspection reports and summary document for Dukes Way 1 were reviewed and noted

- b) To agree actions to be taken for Dukes Way 1

Resolved: It was resolved to request that WAP Lawton rake the bark over the exposed concrete and that the tree branch is cut back over the unit.

ACTION: SM

10. **Dukes Way 2**

- a) To review the inspection reports and summary document for Dukes Way 2

Noted: The inspection reports and summary document for Dukes Way 2 were reviewed and noted

- b) To agree actions to be taken for Dukes Way 2

Resolved: It was resolved to request quotes for the removal of the retaining logs by the grounds contractor and Suddenstrike and that Cllr Bannister will speak to a contact about the welding of the gate as the clerk has been unable to obtain a quote

ACTION: SM/EB

11. **Monarch Drive**

- a) To review the inspection reports and summary document for Monarch Drive

Noted: The inspection reports and summary document for Monarch Drive were reviewed and noted

- b) To agree actions to be taken for Monarch Drive

Resolved: It was resolved that Cllr Bannister will speak to a contact about the welding of the gate as the clerk has been unable to obtain a quote. It was further resolved not to remove one of the swings as social distancing signage is in place with clear guidance on the safe use of the play area.

ACTION: EB

12. **Capesthorpe Close**

- a) To review the inspection reports and summary document for Capesthorpe Close

Noted: The inspection reports and summary document for Capesthorpe Close were reviewed and noted

- b) To agree actions to be taken for Capesthorpe Close

Resolved: It was resolved to request that WAP Lawton and Suddenstrike assess the logs for repair

ACTION: SM

13. **Burwardsley Way**

- a) To review the inspection reports and summary document for Burwardsley Way

Noted: The inspection reports and summary document for Burwardsley Way were reviewed and noted

- b) To agree actions to be taken for Burwardsley Way

Resolved: It was resolved that no further actions are taken and noted that the gate is due for replacement.

14. **Pulford Close**

- a) To review the inspection reports and summary document for Pulford Close

Noted: The inspection reports and summary document for Pulford Close were reviewed and noted

- b) To agree actions to be taken for Pulford Close

Resolved: It was resolved that the fencing contractor be contacted and requested to provide a date for the new fencing and gate by the end of November as the fence has deteriorated further. If the contractor is unable to complete the works, alternative quotes will be reviewed. Cllr Jewitt will remove damaged parts in the meantime.

ACTION: SM/SJ

15. **Kensington Way**

- a) To review the inspection reports and summary document for Kensington Way

Noted: The inspection reports and summary document for Kensington Way were reviewed and noted

- b) To consider quotations for the repair of the slide unit entry panel

Resolved: It was resolved to approve the quotation from Massey and Harris to repair the slide unit entry panel (quote combined with multi-goal unit repairs - £1339)

- c) To consider a quotation received for repairing the multi-goal unit

Resolved: It was resolved to approve the quotation from Massey and Harris to repair the multi-goal unit by replacing the backboard and ring, removing the net hooks and rubbing down, priming and painting the unit. Cost - £1339 including slide panel.

ACTION:SM

- d) To consider a quotation to extend the surfacing for the multi-goal and to agree a specification to seek further quotes

Resolved: The quotations were reviewed, and it was resolved to seek further quotations for the resurfacing in black rubber to be considered for next year's budget.

- e) To agree actions to be taken for Kensington Way

Resolved: No further actions were agreed.

16. **Kingslawn - Mereworth**

- a) To review the inspection reports and summary document for Kingslawn-Mereworth

Noted: The inspection reports and summary document for Kingslawn-Mereworth were reviewed and noted

- b) To agree actions to be taken for Kingslawn-Mereworth

Resolved: It was resolved to request quotes for the relaying of the entry stones that are a trip hazard.

ACTION:SM

17. **Campbell Close**

- a) To review the inspection report and summary document for Campbell Close

Noted: The inspection reports and summary document for Campbell Close were reviewed and noted

- b) To agree actions to be taken for Campbell Close

Resolved: It was resolved not to remove one of the swings as it is considered that signage is adequate. Cllr Chappell will be requested to assess the 2-seat springer which has been identified as slightly loose at the base plate.

ACTION: SC/SM

18. **To consider a budget request to council for 2021-2022**

Resolved: It was resolved to request £10,000 for maintenance, £6,000 for basketball surfacing, £25,000 for new equipment, £10,000 to be sourced from grants and a provisional item of £4000 for benches.

ACTION: SM

19. **Close of meeting**

Noted: The meeting closed at 8.20pm
