



Temp Minute Clerk: Laura Hoey
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Councillors are summoned to attend the meeting of Kingsmead Parish Council to be held at 7:30pm on Monday 18th October 2021, Kingsmead Primary School, Dukes Way, Kingsmead CW9 8WA

Emma Bannister, Councillor

Date: 10th October 2021

AGENDA

1. To receive and consider apologies for absence.
2. To note declarations of Members' interests.
3. To confirm and sign the minutes of the Parish Council meetings held on Monday 20th September 2021.
4. Public Participation
Members of the public are invited to ask questions and submit comments.
5. To receive a report from the PCSO, if available.
6. To consider matters relating to finance and administration:
 - a. To sign-off minutes for the July meeting and note position of minutes for September meeting
 - b. To note the year-to-date financial position for the Parish Council - Bank account statements being available
 - c. To receive, consider and approve the payments list (21/09/2021 to 17/10/2021) – **deferred, pending access to payments**
 - d. To note matters related to Clerk severance pay, holidays and expenses
 - e. To note the appointment of Locum Clerk Jo O'Donoghue, who will act as RFO during the Clerk recruitment period
 - f. To discuss division of other Clerk responsibilities during the Clerk recruitment period.
7. To consider matters relating to Parks and Play Areas:
 - a. To receive an update in relation to the quarterly Play Equipment Inspection Reports -

Kensington Way and Monarch Drive repairs

- b. To review and approve Kensington Way shrub bed removal.
 - c. To receive an update in relation to Burwardsley Way Play Area
 - d. To review and consider actions from September's meeting.
8. To consider matters relating to the environment:
- a. To note unadopted wildlife strip at Waystead Close and issues pertaining foradjacent properties
 - b. To receive, consider and approve works to Waystead Close wildlife strip
 - c. To discuss the current position re unadopted land, and agree next steps
 - d. To note recent maintenance near Rose Cottage
 - e. To note the current performance of the Maintenance Contract
 - f. To consider a tender process relating to a Ponds Maintenance Contract
 - g. To consider a tender process relating to a Tree Management Contract.
9. To consider matters related to structures and maintenance (Sept):
- a. Clock Tower
 - b. Fencing opposite the Clock Tower
 - c. To review, consider and approve repairs to metal railings x2.
10. To consider matters related to Xmas 2021 plans.
11. To receive and consider the following planning application(s):Application No: **NONE**

It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of Item 11 on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.

12. To receive an update in relation to Leftwich Farm.

To note the date of the next Kingsmead Parish Council Finance meeting as **Monday 1st November 2021** at 7.30pm, Kingsmead Primary School

To note the date of the next **Kingsmead Parish Council** meeting as **Monday 15th November 2021** at 7:30pm, Kingsmead Primary School

Close of meeting at: