

## AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 17<sup>th</sup> December 2022 at 7:30pm in Kingsmead School, Dukes Way, Kingsmead** where the following business will be considered and transacted.

*All councillors are hereby summoned to attend*

<b>1</b>	<b>Apologies</b>	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> <b>To receive, with explanation, any apologies for absence.</b>
<b>2</b>	<b>Declarations of Interest</b>	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
<b>3</b>	<b>Public Forum</b>	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
<b>4</b>	<b>PCSO Report</b>	The report, if received, will be circulated in advance of the meeting.
<b>5</b>	<b>Minutes</b>	<b>To approve and sign</b> the minutes of a Full Council meeting held on Monday 20 <sup>th</sup> December 2021.
<b>6</b>	<b>Finance &amp; Administration</b>	<ul style="list-style-type: none"> <li>i) <b>To consider and approve</b> the payments for Jan 2022 (payments listing and invoices attached).</li> <li>ii) To note the financial position YTD.</li> <li>iii) <b>To consider and approve</b> the recommendation of the Finance Committee to transfer £15,000 from the Nationwide 45-day account to the current account (Unity Trust Bank).</li> <li>iv) <b>To consider and approve</b> the recommendation of the Finance Committee to use monies remaining in the current year fund to cover the costs of the path edging works (as per "quote 2" of £1448.49 + VAT).</li> <li>v) <b>To consider and approve</b> the recommendation of the Finance Committee to purchase a new laptop for the clerk (up to £1000 +VAT), with money to be moved from the training budget.</li> <li>vi) <b>To consider and approve</b> the quotes received from Caddis for tree works: <ul style="list-style-type: none"> <li>• 2 Kensington Close and playing field</li> <li>• 28 Earls Way</li> <li>• Georges Way Wildlife Strip</li> </ul> </li> <li>vii) <b>To consider and approve</b> a budget for training on the Pear Mapping software.</li> <li>viii) <b>To consider and approve</b> payment of the locum clerk from submitted timesheets.</li> <li>ix) <b>To consider and approve</b> payment of the locum RFO from submitted timesheets.</li> </ul>

7	<b>Budget Proposal and Precept Setting 2022-23</b>	<p>i) <b>To consider and approve</b> the recommendation of the Finance Committee to adopt the proposed budget for 2022/23.</p> <p>ii) <b>To consider and approve</b> the level of precept to be levied in Financial Year 2022-23, as recommended by the Finance committee.</p>	
8	<b>Planning</b>	<p>To consider the following planning applications:</p> <p>i) 21/04615/FUL - 25 Blakemere Drive</p> <p>ii) 21/04870/FUL - 5 Buckingham Drive</p>	
9	<b>Pond Maintenance Contract</b>	To consider the tender document for the maintenance of the parish ponds.	
10	<b>Park Works</b>	To consider and discuss future park works.	
11	<b>Residents Queries</b>	<p>To consider queries received from residents and agree actions required:</p> <ul style="list-style-type: none"> <li>• Headworth Close – collapsed knee rail fence and overhanging trees</li> <li>• Waystead Close – wildlife corridor</li> <li>• Fence/wall/gates enquiry</li> <li>• Wheelock Close – overgrown laurel bushes</li> </ul>	
12	<b>Queen’s Platinum Jubilee Celebrations</b>	<b>To consider and approve</b> the recommendation of the Finance Committee to set a budget of £10,000 for this event.	
13	<b>Clock Tower</b>	<b>To consider and approve</b> the quotes received for any additional work required on the clock tower	
14	<b>Christmas Event Follow Up</b>	<p>To consider and agree any outstanding actions:</p> <p>i) Millenium Quest – <b>to approve</b> the signing of a 3-year lease agreement</p> <p>ii) Missing Christmas lights</p>	
15	<b>Emanuel Choir</b>	To provide an update on the proposed donation for the Emanuel Choir (a donation of £100 was approved in the Dec 2021 meeting).	
16	<b>Clerk’s Report &amp; Correspondence</b>	<p>i) To receive a report and consider any recommendations made to the Council.</p> <p>ii) To provide information on correspondence received and/or sent</p>	
17	<b>Sub-committee Reports</b>	<p>To receive written reports from sub-committee or working group meetings.</p> <p>i) Finance committee (draft minutes of a meeting held on Monday 10<sup>th</sup> Jan).</p>	
18	<b>Future Agenda Items</b>	Items to be placed on the agenda for the next meeting.	
19	<b>Next Meetings</b>	Kingsmead Parish Council	14 <sup>th</sup> February 2022 at 7.30pm in Kingsmead School
		Finance Committee	25 <sup>th</sup> April 2022 at 7.30pm in Kingsmead School