

MINUTES

Minutes of a meeting of Kingsmead Parish Council held on
Monday 21st February 2022

Present: Cllr Bannister (Chair), Cllr Boylan, Cllr Chappell, Cllr Logan, Cllr Martin, Cllr Reed, Cllr Van Gordon, Cllr Weltman, Mrs W Maddock (Locum Clerk)

The meeting started at 7.30pm

1	Vacancy to fill by Co-Option	Section 21 of the Representation of the People Act 1985 grants the Council the power of co-option to fill any vacancies. Motion: To consider applications for co-option and to co-opt a councillor as appropriate. One application for the vacant role was received and the Council voted to co-opt Mr Michael Van Gordon. After signing the Declaration of Acceptance of Office, in the presence of the Locum Clerk, Cllr Van Gordon was co-opted as a Councillor and was able to take a full part in the meeting.
2	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> Apologies were received from Cllr Jewitt (work) and Cllr Hoey (holiday)
3	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct. There were no declarations of interest made.
4	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting. There were no members of public present.
5	PCSO Report	<p>ASB</p> <ul style="list-style-type: none"> • Report of a male trying to gain access to their vehicle which was parked on driveway <ul style="list-style-type: none"> ○ <i>CCTV gained by the person reported and inputted as INTEL, no other reports like this occurred, PCSO attended for reassurance</i> • Report of suspicious car driving past property and looking into their address and then threats were sent to the reporting person <ul style="list-style-type: none"> ○ <i>PCSO attended for reassurance. Reporting person didn't have the registration of the vehicle. May be related to a previous incident so advice given</i> ○ <i>Threats logged in as intel due to history with individual</i> • Report of house alarm going off and 4 youths seeing running from the property <ul style="list-style-type: none"> ○ <i>Response PCs sent out – search made no trace of males</i> • Public Order offence at TESCO <ul style="list-style-type: none"> ○ <i>Response PCs attended</i> • Fight outside KINGFISHER PUB <ul style="list-style-type: none"> ○ <i>Response PCs sent out and male that was attacked was found by PCs as the males went separate ways, but the attacker was not identified</i> • Malicious communications on Facebook <ul style="list-style-type: none"> ○ <i>PCSO is trying to get in touch with reporting person for reassurance</i> <p>THEFT - None Reported BURGLARY - None Reported VEHICLE / BICYCLE THEFT - None Reported</p>

		<p>PARKING / HIGHWAY DISRUPTION - None reported</p> <p>SPEEDING - Due to start w/c 21st February on: Monarch Drive / Dukes Way – School drop off and Pick ups</p> <p>FRAUD - What’s happened within the Moulton / Davenham area to make people aware.</p> <ul style="list-style-type: none"> • Person paid for work before it was finished. Builder didn’t attend or finish the work – GET CONTRACT and PAY FOR WORK AFTER • Person received a call from someone posing as the police. Stated that they were doing an investigation on their bank, reason not to notify the bank. Asked for a transfer of money. POLICE WILL NEVER ASK FOR MONEY. If in doubt HANG UP and CALL 101 / 999 to confirm this BEFORE SENDING MONEY. <p>RESIDENTS VOICE ISSUE: Resident’s voice is a new way for the public to feedback their thoughts about policing within the area. And to share their concerns / issues that they have within the community. Leaflets will be passed to ALL members of the public that PCSO attends, plus they will be available in SPAR. And attached on this report if you can link it into your social media</p> <p>POLICE SURGERY - 18th March – 13:30 @ Tesco</p>
6	Minutes	<p>To approve and sign the minutes of a Full Council meeting held on Monday 17th January 2022. A query was raised about whether an invoice for Rialtas of £600 was missing from the List of Payments. It was determined that this agreed expenditure is to cover the Year End Closedown, which will not happen until May. It was therefore resolved to accept the minutes as a true representation of the meeting held on Monday 17th January.</p>
7	Finance & Administration	<ol style="list-style-type: none"> a. To consider and approve the payments for Feb 2022 (payments listing and invoices attached). A query was raised about two of the Countrywide payments (Ref. 220023 and 220022) as these are extra to the contract. Payment of these invoices is to be held pending a contract meeting with Countrywide on 9th March. It was resolved to approve the payments for Feb 2022 (excluding the above). b. To note the financial position YTD. The following reports were circulated to all councillors prior to the meeting: <ul style="list-style-type: none"> • Cashbook summary for all accounts • Receipts into Current Account Feb 2022 • Summary Receipts and Payments for Year Ended 31st March 2022 • Detailed Receipts & Payments by Budget Heading to end Feb 2022 c. To consider and approve opening an additional savings account, with easy access terms This item was deferred pending further receipts and payments in March. d. To consider and approve the revised plan from Countrywide for trialling a programme of works on the path edging. The plan to assess path edging works using manpower was agreed in principle, although it was queried why this could not be done against outstanding works in the contract (Moore Park Way and School Path). A decision was deferred pending the contract review meeting. e. To consider and approve the quotes received for park benches. It was resolved to accept the quote provided by Northwich Town Council for park benches. f. To consider and approve the quote for purchase of yellow rattle seed for the wildflower strip. It was resolved to accept the quote from Caddis Ltd for the supply of yellow rattle seed.

		<p>g. To consider and approve payment of the locum clerk from submitted timesheets. It was resolved to approve the payment of the locum clerk.</p> <p>h. To consider and approve payment of the locum RFO from submitted timesheets. It was resolved to approve the payment of the locum RFO.</p>
	Planning	<p>To consider the following planning applications:</p> <p>a. 22/00082/FUL – 1 Bickley Close</p> <p>b. 22/00210/FUL- 4 St Georges Way</p> <p>c. Application by Cadent Gas Limited (the Applicant) for an Order granting Development Consent for the HyNet Northwest Hydrogen Pipeline (the Proposed Development)</p> <p>It was resolved that no comments would be submitted against applications a) and b). Cllr Weltman agreed to review the application by Cadent Gas Limited and it was later confirmed that there was no substantive impact on Kingsmead Parish and as such no response was required.</p>
9	Pond Maintenance	<p>a. To consider and approve the tender document for the maintenance of the parish ponds. It was resolved to accept the proposed tender document and outline Ts and Cs. These will now be combined to create a single document, and this will be tendered to 3 companies (if suitable contractors can be found).</p> <p>b. To consider and approve maintenance works on the culvert adjacent to Stretton Walk. A decision on the maintenance of the culvert was deferred pending a scope of works being provided by Caddis Limited.</p>
10	Park Works	<p>To consider and discuss future park works.</p> <p>It was agreed to investigate the purchase of new park signs from Northwich Town Council, with advice being sought about what the signs should include (e.g., age ranges or if there is any new guidance).</p>
11	Jubilee Celebrations	<p>a. To consider and approve recommendations from the working party for the Jubilee event weekend. It was resolved to approve the recommendation of the QPJ Working Party to hold a beacon lighting on Thursday 2nd June and a mini-Festival on Saturday 4th June. All events to take place on St. Georges Field.</p> <p>b. To consider and approve the quote for an oak tree to be planted to mark the Jubilee. It was resolved to approve the quote from Caddis Limited for the supply and planting of a mature (10 foot tall) oak tree at St. Georges Field at a cost of £380 (plus VAT).</p> <p>c. To consider delegation of power for invoices received in between meetings. It was resolved that the working party would have delegation of power for costs that need approval on a short timeframe to meet the planning requirements for the jubilee event.</p>
12	Bridges	<p>a. To note the expenditure for repair of safety strips. It was noted that the Clerk instructed Countrywide to carry out repair work to the anti-slip strips on the bridges at a cost of £68 (plus VAT). This was agreed with the Chair and Vice Chair and carried out as a health and safety precaution.</p> <p>b. To consider and approve additional bridge work quoted for by Countrywide. It was agreed to defer any maintenance work on the bridges pending a structural survey being completed. However, it was resolved that Countrywide should be instructed to carry out the works identified as “2x2 wooden slat to be replaced and installed at marina and repaired at Headworth” at a cost of £132+vat.</p>

13	Residents Queries	To consider any queries received from residents and agree actions required as appropriate	
14	Code of Conduct	To consider adopting CWaC Council's Code of Conduct The proposed Code of Conduct was noted and the Council awaits further updates from CWaC/ChALC.	
15	Clerk's Report & Correspondence	<ul style="list-style-type: none"> a. To receive a report and consider any recommendations made to the Council. b. To provide information on correspondence received and/or sent 	
16	Sub-committee Reports	To receive written reports from sub-committee or working group meetings. There were no reports submitted.	
17	Future Agenda Items	The following items will be placed on the agenda of the next meeting: <ul style="list-style-type: none"> • Litter picks • Cheshire railings 	
18	Next Meetings	Kingsmead Parish Council	21 st March 2022 at 7.30pm in Kingsmead School
		Finance Committee	25 th April 2022 at 7.30pm in Kingsmead School

The meeting closed at 9.42pm.