

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 21st March 2022 at 7:30pm in Kingsmead School, Dukes Way, Kingsmead** where the following business will be considered and transacted.

All councillors are hereby summoned to attend

1	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i>
2	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
4	PCSO Report	The report, if received, will be circulated in advance of the meeting.
5	Minutes	To approve and sign the minutes of a Full Council meeting held on Monday 14 th February 2022.
6	Finance & Administration	<ul style="list-style-type: none"> a. To consider and approve the payments for March 2022 (as per payments listing and invoices circulated). b. To note the financial position YTD. c. To consider and approve the quotes received from Caddis Ltd. <ul style="list-style-type: none"> i. Trees in St Georges Field ii. Culvert piping work (adjacent to Stretton Walk) iii. Oak in Pulford Way d. To consider and approve payment of the locum clerk from submitted timesheets. e. To consider and approve payment of the locum RFO from submitted timesheets.
7	Planning	To consider the following planning applications: <ul style="list-style-type: none"> • 22/00428/FUL – 16 Calveley Close
8	Countrywide Update	<ul style="list-style-type: none"> a. To provide an update following a meeting with Countrywide on Weds 9th March b. To consider and approve the revised plan from Countrywide for trialling a programme of works on the path edging.
9	NJC Pay Increase	To note the 2021-22 National Salary Award of 1.75% (as announced by the National Joint Council for Local Government Services) payable from April 2021. <ul style="list-style-type: none"> • To consider the backpay of all employees

10	Review of Kingsmead Parish Council policies	To review and update as necessary the following policies: <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Investment Policy • Risk Management Register 	
11	Asset Register	To review and update the Kingsmead Parish Council Asset Register	
12	Pond Maintenance Contract	To receive an update on the pond maintenance contract	
13	Jubilee Celebrations	a. To provide an update regarding the planning of the Jubilee celebrations and consider outstanding actions. b. To receive the guidance from CWaC for planning Jubilee events	
14	NTC Play Inspection Contract	To consider and approve the contract provided by Northwich Town Council for the quarterly inspections of Kingsmead Parish Council's 9x play areas.	
15	Litter Pick	To consider a date or schedule of dates for community litter picks.	
16	Cheshire Railings	To review and consider a plan of maintenance for the Cheshire railings.	
17	Boundary Commission Review	To note that the second 6-week consultation for the parliamentary constituency review is now open and will run until 4 th April.	
18	Clerk's Report & Correspondence	a. To receive a report and consider any recommendations made to the Council. b. To provide information on correspondence received and/or sent	
19	Sub-committee Reports	To receive written reports from sub-committee or working group meetings.	
20	Future Agenda Items	Items to be placed on the agenda for the next meeting.	
21	Annual Meetings	To consider the date of the Annual Parish Meeting and the Annual Meeting of the Parish Council	
22	Next Meetings	Kingsmead Parish Council	25 th April 2022 at 7.30pm in Kingsmead School
		Finance Committee	25 th April 2022 at 6.30pm in Kingsmead School