

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Wednesday 27th April 2022 at 7:30pm in Kingsmead School, Dukes Way, Kingsmead** where the following business will be considered and transacted.

All councillors are hereby summoned to attend

1	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i>
2	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
4	PCSO Report	The report, if received, will be circulated in advance of the meeting.
5	Minutes	To approve and sign the minutes of a Full Council meeting held on Monday 21 st March 2022.
6	Finance & Administration	<ol style="list-style-type: none"> a. To approve the bank reconciliations to 31.03.22 <ul style="list-style-type: none"> • Unity Trust bank • Nationwide 45-day • Nationwide 125-day b. To note that the Virgin Account remains active but only holds interest payments of approx. 40p. c. To note the financial position at year end to 31.03.22 d. To review and approve the draft AGAR accounting statements 2021-22 for submission to the internal auditor e. To confirm and approve JDH for the internal audit f. To consider and approve the payments for April 2022 g. To consider and approve the following variable Direct Debit payments: <ul style="list-style-type: none"> • ICO Registration fee (approx. £40) • Telecoms World VOIP phone service - £20.40 per month • 3G Mobile phone - £19 per month • Lloyds Bank Card fee (max £500) h. To consider and approve any transfer of money from the current account to the Parish Council's savings accounts i. To consider and approve payment of the locum clerk from submitted timesheets. j. To consider and approve payment of the locum RFO from submitted timesheets.
7	Planning	To consider the following planning applications: <ol style="list-style-type: none"> a. 22/00891/FUL - 20 Waverton Close b. Notification of appeal – 4 St Georges Way

8	Countrywide Update	<p>a. To review the contract performance and to provide any updates from the Clerk</p> <p>b. To consider and approve the proposed increase in contract fees from 1st April 2022</p>	
9	Review of Kingsmead Parish Council policies	<p>To review and update as necessary the following policies:</p> <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Investment Policy • Risk Management Register 	
10	Asset Register	To review and update the Kingsmead Parish Council Asset Register 2021-22 (for submission to the internal auditor)	
11	Environmental Matters	<p>a. To receive an update about the maintenance of the Cheshire Railings</p> <p>b. To receive an update on the Lock Orchard Restoration Community Project</p> <p>c. To receive any other updates</p>	
12	Play Parks	<p>a. To approve a survey of the path at Kensington Park to determine long term remedial action</p> <ul style="list-style-type: none"> • To consider any additional short-term measures required • To consider how to monitor all play areas for path damage <p>b. To approve a quote for dog bins at Buckingham Drive</p> <p>c. To approve a quote for the supply of suitable park signage</p> <p>d. To approve a quote from Caddis Ltd for the remedial work to trees at Burwardsley Way park (if received prior to the meeting).</p> <p>e. To note an update regarding the roundabout at Burwardsley Way park</p> <p>f. To note an update regarding the cargo net and play seat for Monarch Drive</p> <p>g. To receive any other updates</p>	
13	Jubilee Celebrations	<p>a. To receive an update regarding the planning of the Jubilee celebrations and to consider outstanding actions.</p> <p>b. To confirm the application made to CWaC for the Jubilee events and to consider the response received.</p>	
14	Leftwich Farm	To receive the latest update from CHL solicitors regarding the Deed of Easement	
15	Residents Issues	<p>To consider issues raised by residents and to approve any actions to be taken:</p> <p>a. Sir John Deane's College – withdrawal of facilities for residents to use</p> <p>b. 20 Ellingham Way – boundary fence enquiry</p> <p>c. 27 Ellingham Way – tree damage</p> <p>d. Burwardsley Way – inappropriate footpath use</p>	
20	Future Agenda Items	Items to be placed on the agenda for the next meeting.	
22	Next Meetings	Annual Parish Meeting	16 th May at 7.00pm in Kingsmead School
		Annual Meeting of the Parish Council	16 th May at 7.30pm in Kingsmead School
		Kingsmead Parish Council	16 th May at 7.30pm in Kingsmead School
		Kingsmead Parish Council	27 th June at 7.30pm in Kingsmead School