

AGENDA

Notice is hereby given of the **ANNUAL MEETING** of Kingsmead Parish Council to be held on **Monday 16th May 2022 at 7:30pm** in **Kingsmead School, Dukes Way** where the following business will be considered and transacted.

All councillors are hereby summoned to attend

1	Election of Chair	<ul style="list-style-type: none"> To elect the chair of Kingsmead Parish Council To receive the Declaration of Acceptance of Office for the Chair
2	Election of Vice Chair	<ul style="list-style-type: none"> To elect the Vice Chair of Kingsmead Parish Council
3	Apologies	<i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i>
4	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
5	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
6	PCSO Report	The report, if received, will be circulated in advance of the meeting.
7	Minutes	To approve and sign the minutes of a Full Council meeting held on Wednesday 27 th April 2022.
8	Chairmans Allowance	To consider the payment of a Chairman's Allowance (under LGA 1972, s15-5 and 34-5)
9	Committees and Working Groups	<p>To agree the membership of committees and working groups for 2022-2023</p> <ul style="list-style-type: none"> Finance Committee Parks Committee Structures and Maintenance Working Group Environment Working Group Events Working Group <p>To consider and approve any other committees or working groups</p>
10	CWaC Code of Conduct	To consider and approve the adoption of the updated CWaC Code of Conduct
11	Finance & Administration	<p>a. To approve the April bank reconciliations</p> <ul style="list-style-type: none"> Unity Trust bank Nationwide 45-day Nationwide 125-day <p>b. To note the financial position/management accounts to end April 2022</p> <p>c. To consider and approve the payments for May 2022</p> <p>d. To approve the bank signatories for the year 2022-2023</p>

		<ul style="list-style-type: none"> e. To consider and approve payment of the locum clerk from submitted timesheets. f. To consider and approve payment of the locum RFO from submitted timesheets. g. To approve the meeting dates to May 2023 	
12	Planning	<p>To consider the following planning applications:</p> <ul style="list-style-type: none"> • 21/04832/FUL - 242 London Road 	
13	Countrywide Update	<ul style="list-style-type: none"> a. To receive an update from the Clerk regarding the Contract Meeting held with Countrywide on Friday 29th April and subsequent follow-ups b. To receive any resident feedback and updates from Councillors c. To consider and agree further action to be taken 	
14	Asset Register	To review and approve the updated Kingsmead Parish Council Asset Register 2021-22 (for submission to the internal auditor)	
15	Environmental Matters	<ul style="list-style-type: none"> a. To receive an update about the maintenance of the Cheshire Railings b. To receive an update on the Pond Maintenance Contract c. To receive an update regarding the wooden bridges and approve any actions required d. To approve a quote for £780 from Caddis Ltd for the maintenance of trees along the boundary of 10 Waystead Close e. To receive any other updates 	
16	Play Parks	<ul style="list-style-type: none"> a. To approve a quote for £750 from Caddis Ltd for the remedial work to trees at Burwardsley Way park b. To note an update regarding the roundabout at Burwardsley Way park c. To approve a quote for the installation of the cargo net and play seat for Monarch Drive d. To receive any other updates 	
17	Jubilee Celebrations	<ul style="list-style-type: none"> a. To receive an update regarding the planning of the Jubilee celebrations and to consider outstanding actions. <ul style="list-style-type: none"> • Risk assessments for fireworks and beacon lighting • Confirmation of risk assessment for main event from Mack's Music Promotions • To consider the update regarding insurance cover and to approve any additional premium required b. To confirm the application made to CWaC for the events license c. To receive any other updates 	
18	Clerk's Report	To receive a report from the Clerk and to agree any actions	
19	Residents Issues	To consider issues raised by residents and to approve any actions to be taken	
19	Future Agenda Items	Items to be placed on the agenda for the next meeting.	
20	Next Meetings	Kingsmead Parish Council	27 th June at 7.30pm in Kingsmead School