

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 27th June 2022 at 7:30pm** in **Kingsmead School, Dukes Way** where the following business will be considered and transacted.

All councillors are hereby summoned to attend

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| 27 | Apologies | <i>The council recognises approval for this agenda item as appropriate to meet the requirement in Section 85(1) of the Local Government Act 1972.</i> |
| 28 | Declarations of Interest | Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct. |
| 29 | Public Forum | Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting. |
| 30 | PCSO Report | The report, if received, will be circulated in advance of the meeting. |
| 31 | Countrywide | Countrywide representatives have been invited to discuss the current contract fulfilment |
| 32 | Minutes | To approve and sign the minutes of the following Council meetings: 32.1. The Kingsmead Annual Parish Meeting held on Monday 16 th May 32.2. The Annual Meeting of Kingsmead Parish Council held on Monday 16 th May 2022 32.3. An extraordinary meeting of Kingsmead Parish Council held on Tuesday 14 th June 2022 |
| 33 | Finance & Administration | 33.1. To approve the bank reconciliations to end of May 2022 33.2. To note the financial position to end of May 2022 33.3. To consider and approve the payments for April 2022 33.4. Report of the Internal Auditor for Financial Year 2021/22 To discuss the report of the internal auditor and any proposed changes to comply with the guidance received 33.5. Annual Governance and Accountability Return 2021/22 Part 3 To review the Annual governance Statement and the Accounting Statements for the financial year to 31 March 2022, Part 3 Sections 1 and 2 by: 33.5.1. Considering and responding to the nine statements in Section 1 – The Annual Governance Statement 2021/22 33.5.2. Considering and confirming the figures entered in Section 2 – The Accounting Statements 2021/22 33.5.3. To note the arrangements to be made for the Public Right to View of the unaudited accounts |

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| | | <p>33.6. To review the quote for the renewal of the Kingsmead Parish Council insurance policy from AJG Community schemes by:</p> <p>33.6.1. Considering and confirming that the policy meets the Council's needs for 2022/23</p> <p>33.6.2. Approving the policy renewal premium</p> <p>33.7. To consider and approve payment of the locum clerk from submitted timesheets.</p> <p>33.8. To consider and approve payment of the locum RFO from submitted timesheets.</p> <p>33.9. To consider the addition of Mrs W Maddock as a bank signatory and to confirm the removal of all old signatories/correspondents</p> |
| 34 | Planning | To note the appeal decision for 4 St Georges Way |
| 35 | Countrywide Contract | To review the contract performance of Countrywide Ltd. and to agree further actions. |
| 36 | KPC Policies | <p>36.1. To note the adoption of the CWaC Code of Conduct as of 27th June 2022 and to confirm all Members' compliance with its guidance</p> <p>36.2. To consider the adoption of a Community Policy</p> |
| 37 | Environmental Matters | <p>37.1. To receive an update on the Pond Maintenance Contract</p> <p>37.2. To consider and approve quotes from Caddis Ltd (if received) for the following works:</p> <p>37.2.1. School bridge erosion</p> <p>37.2.2. Topping of Christmas tree</p> <p>37.2.3. Remedial works at Kensington Park (path and trees)</p> <p>37.2.4. Tree works at Ellingham Way</p> <p>37.3. To consider and approve a quote for the remedial work to the fence at St. Georges field.</p> <p>37.3. To receive any other updates</p> |
| 38 | Play Parks | <p>38.1. To note remedial works to be carried out at Campbell Close play park</p> <p>38.2. To approve the quote for additional bark at Burwardsley Way play park</p> <p>38.3. To approve using Massey & Harris for the installation of the cargo net and play seat at Monarch Drive</p> <p>38.4. To approve a quote for suitable park signage</p> <p>38.5. To receive any other updates</p> |
| 39 | Jubilee Celebrations | <p>39.1 To receive a de-brief following the successful completion of the Jubilee celebrations and to note any lessons learned</p> <p>39.2. To approve a Jubilee newsletter</p> <p>39.3. To consider holding an annual Kingsmead Summer event</p> |
| 40 | ChALC Annual Meetings Motion | To receive the guidance from ChALC regarding the submission of motions for its annual meeting and to consider if KPC wishes to submit a motion |

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| 41 | Clerk's Report | To consider issues not covered elsewhere on the agenda and to note any actions to be taken | |
| 42 | Resident's Issues | To consider issues raised by residents and to approve any actions to be taken | |
| 43 | Future Agenda Items | Items to be placed on the agenda for the next meeting. | |
| 44 | Next Meeting | Kingsmead Parish Council | Monday 18 th July at 7.30pm at Kingsmead School |
| 45 | Exclusion of Press & Public | It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of the following items, on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted. | |
| 46 | Leftwich Farm | To consider the update from CHL solicitors and to approve the signing of the Deed of Easement by nominated signatories. | |
| 47 | Clerk's Position | 47.1. To consider and approve the appointment of a permanent Clerk from 1 st August 2022 47.2. To approve the Clerk's contract of employment | |