

MINUTES

Minutes of a meeting of Kingsmead Parish Council held on
Monday 21st November 2022

Present: Cllrs Chappell, Jewitt (Chair), Logan, Martin, Reed, Weltman

Also Present: Mrs W Maddock (Clerk)

The meeting started at 7.32pm.

116	Apologies Cllr Bannister (family commitment), Cllr Boylan (ill health), Cllr Van Gordon (work). Not present: Cllr Hoey
117	Declarations of Interest There were no declarations of members' interests.
118	Public Forum No members of the public were present.
119	PCSO Report The PCSO was unable to attend but provided a report which was circulated prior to the meeting. The report covered several topics including one antisocial behaviour report, which was attended by response patrol, no reports of parking or highway disruption and no reports of theft or vehicle/bicycle theft. No issues were reported on the ASB patrols, which had been carried out at Capesthorne Close, Regency Way, Duke's Way and Bickley Close. It was also reported that parking operations are ongoing at the school and SJD college. A police surgery was held on 23 rd November at TESCO, Regency Way and a Christmas event is planned at the police station to reward children's community work. Details of police events are available on the "Davenham and Moulton Police" Facebook page.
120	Minutes The minutes of a Full Council meeting held on Monday 17 th October 2022 were circulated prior to the meeting and assumed to be read. It was resolved to accept the minutes as a correct record, and they were then signed by the Chair.
121	Traffic Issues 121.1. To consider the proposed speed limit reduction on the A556 (between Royal Gardens and Davenham roundabout) and to approve the relevant funding. Members resolved NOT to approve the funding for the proposed speed limit reduction on the A556 and the Council would write to CWaC to confirm this. 121.2. To receive a report from CWaC Highways Commissioning team regarding a speed limit assessment on the A533 and to approve any actions. (Cllr HW) Members noted with disappointment that the assessment carried out by CWaC concluded to make no change to the speed limit on the A533 Spine Road. Cllr Weltman agreed to discuss this with a resident who has expertise in this area before any further actions are agreed.
122	Advertising Boards To receive an update regarding the latest communications with CWaC and to approve further actions as appropriate.

	<p>It was confirmed that there has been communication with CWaC regarding the ownership of the roundabouts and the legal basis on which CWaC has the right to erect advertising signs. It was agreed to wait for a final response from CWaC before deciding on next steps.</p>
<p>123</p>	<p>Finance & Administration</p> <p>123.1. To receive the bank statements and to approve bank reconciliations to the end of October 2022.</p> <p>Bank statements and reconciliations were received for the Unity Trust, Nationwide 45-day and Nationwide 125-day accounts. It was resolved to approve the bank statements and reconciliations.</p> <p>123.2. To consider and approve the financial reports to the end of October 2022.</p> <p>It was resolved to approve the following financial reports to the end of October 2022:</p> <ul style="list-style-type: none"> • Balance Sheet as at 31-10-2022 • Detailed Income & Expenditure by Budget Heading 31-10-2022 • Trial Balance for Current Year <p>123.3. To consider and approve the following payments:</p> <p>123.1. Payments for November 2022</p> <p>It was resolved to approve all payments listed for November 2022.</p> <p>123.2. Payments to be made w/c 5th Dec 2022</p> <p>It was resolved to approve a payment to be made to Mack’s Music Promotions immediately following the Christmas event on 2nd December, which would pre-date the payments to be made in December.</p> <p>123.4. To note the NALC pay award for 2022-23, which is effective from 1st April 2022.</p> <p>123.4.1. To approve a salary increase for the Clerk and RFO from 1st August 2022 (employment start date).</p> <p>It was resolved to approve the NALC pay award for the Clerk and RFO, with effect from 1st August 2022.</p> <p>123.4.2. To approve back-pay for locum employees between 1st April –31st July 2022.</p> <p>It was resolved to approve back-pay for the locum employees between 1st April – 31st July 2022.</p> <p>123.5. To approve expenses for the Clerk for the period of October 2022.</p> <p>It was resolved to approve the Clerk’s expenses for October 2022, which would be paid in December.</p> <p>123.6. To consider and approve a request for Member’s Budget from CWaC via Cllr Weltman.</p> <p>It was discussed and approved to submit a request to use £700 of Cllr Weltman’s CWaC Member’s Budget for the creation of a new flower bed next to the Kingsmead wall opposite SJD college.</p> <p>123.7. To note the receipt of the final AGAR audit report and its comments.</p> <p>Members noted the comments made in the AGAR audit report and that no substantive issues were raised by the auditor that needed addressing.</p> <p>123.8. To note any requests for items to be included in the draft budget for 2023-2024.</p>

	<p>It was agreed that the following items should be included in the draft budget discussions:</p> <ul style="list-style-type: none"> • An event to mark the coronation of His Majesty King Charles III • A project to deal with ash dieback in the village
124	<p>Planning - To receive and consider the following planning application:</p> <p>Ref. No: 22/03778/FUL Location: 2 Pulford Close Proposal: Single storey front extension, two storey side extension and increase the overall roof height by 1500mm to create a three-storey house. Rebuild to part of the rear garden gable boundary wall.</p> <p>Members resolved to submit a comment regarding this application on the basis that it is a substantive increase in size and the addition of a third storey is not in keeping with the character of the area.</p>
125	<p>Environment</p> <p>125.1. Grounds Maintenance</p> <p>125.1.1. To receive an update following a meeting with Countrywide on 9th November.</p> <p>The clerk met Countrywide on 9th November to confirm the winter schedules and to agree expectations for ongoing reporting. Several outstanding jobs were discussed, and CW was asked to quote for some additional works. Countrywide requested consideration be given to an increase in the contract due to a rise in CPI.</p> <p>125.1.2. To consider and approve an increase to the contract fees in line with CPI.</p> <p>Members resolved NOT to approve any increase in contract fees at this time as there had been a number of performance issues this year. However, it was agreed that this decision would be reviewed for the start of the next contract year (i.e. from 1st April 2023).</p> <p>125.1.3. To consider and approve the final quote for replacement of the fencing at Fisherman’s Wharf.</p> <p>It was resolved to approve to have all the fencing at Fisherman’s Wharf car park replaced with boulders only (a total of 82 boulders) at a cost of £3362. These boulders to sit on the grass and not be cemented into the ground.</p> <p>125.1.4. To consider a quote from CW for the edging off on Regency Road and to confirm if further quotes are to be requested.</p> <p>Members resolved NOT to approve a quote from Countrywide of £8895 for the edging-off of Regency Road.</p> <p>125.2. To consider and approve quotes for the refurbishment of the gate at Fisherman’s Wharf and a bollard on Monarch Drive.</p> <p>It was resolved to approve a quote from Northwich Town Council for the refurbishment of the gate and bollard at a cost of £398.</p> <p>125.3. To receive an update regarding Monarch Bridge.</p> <p>It was noted that further investigation has been carried out by Cllr Van Gordon and the findings shared with Caddis Ltd. The Council is awaiting feedback before deciding on possible actions needed to minimise erosion of the bank under the bridge, although it was also noted that the bridge is structurally sound.</p> <p>125.5. To note the registration of the Queen’s Platinum Jubilee oak tree on the national website: www.queensgreencanopy.org.</p>

	<p>125.6. To receive any other updates. There were no other updates received.</p>
126	<p>Events</p> <p>To receive an update from the Events working group and to approve any final expenditure for the Christmas Event.</p> <p>The working group confirmed that all planning has been completed, that there were no additional items of expenditure, and it was noted that the cost of the event was less than the budget of £7500. The Clerk was asked to contact LCP Properties to organise clearing of the drain on the Kingsmead Square “circle”.</p>
127	<p>Play Parks</p> <p>127.1. To note the cancellation of the Parks Committee meeting on 7th November.</p> <p>The Parks Committee meeting on 7th November was unable to go ahead as it was not quorate.</p> <p>127.1. To receive an update from the Parks Committee following a meeting on 21st November.</p> <p>The Parks Committee confirmed that it had prioritised plans for Kensington Way and Kingslawn Close parks, to include the following:</p> <ul style="list-style-type: none"> • Kensington Way – resolution of the drainage problem and installation of a new slide area. • Kingslawn Close – installation of a large swing and possible removal of the small, barked area. <p>Possible match funding and/or grants for these projects would be investigated by the Clerk.</p> <p>It was also confirmed that topping up of bark in several park areas would be carried out.</p> <p>127.2. To note a report (if received) from Pentagon Play regarding parks at Kingslawn Close and Kensington Way. To approve refurbishment work if required.</p> <p>The remedial works at Kingslawn Drive were delayed and therefore no report has yet been received from Pentagon Play regarding potential refurbishment of the gym trails in these parks.</p>
128	<p>Community</p> <p>128.1. Community Grants</p> <p>128.1.1. To consider the re-instatement and publicising of Community Grants.</p> <p>It was agreed to publicise the Council’s Community Grants in the next newsletter.</p> <p>128.1.2. To approve any Community Grant applications received.</p> <p>No Community Grant application had been received for consideration.</p> <p>128.2. To consider and approve subscribing to Council Hive as a means of improving community engagement.</p> <p>Members agreed that it was more important to initially review if the website could be updated rather than subscribe to Council Hive. Cllr Reed agreed to speak to SJD college about the possibility of their IT department providing some support with this as a project.</p> <p>128.3. To receive an update about Davenham Day Care Centre.</p> <p>CWaC is still reviewing if the Davenham Day Care Centre will be sold off as an unwanted asset. It has agreed that the Parish Council can visit the property and Cllr Weltman agreed to arrange a suitable date.</p> <p>128.4. To consider residents’ concerns about the application of Deeds of Covenants.</p>

	It was agreed that a reminder will be posted in the next newsletter about the need to check deeds for any restrictive covenants.							
129	<p>BCE 2023 Review</p> <p>To receive the final consultation on the Boundary Commission for England’s constituency boundary review.</p> <p>It was noted that the name of the proposed constituency in which Kingsmead will sit has been changed from “Northwich” to “Mid-Cheshire County”. The Council will submit a comment asking that this be re-considered.</p>							
130	<p>Clerk’s Report & Resident Issues</p> <p>To consider issues not covered elsewhere on the agenda and to note any actions to be taken</p> <p>The clerk confirmed that the following issues had been raised by residents:</p> <ul style="list-style-type: none"> • Youths damaging property at Dukes Way Park 2 and using the pipe over the stream. • Overgrown shrubs impeding the pathway on Bishopsgate Drive. • The fly-tipping of litter outside St. Georges field. • The gate to the tunnel on Waystead Close being opened and children playing in the tunnel. <p>The management company of The Beeches/Rowans on Sandbach Drive had requested that action be taken about the height of trees along the borderline with their properties.</p> <p>The clerk confirmed that actions had been taken where appropriate or it was discussed with the council how it wished to respond in individual cases.</p>							
131	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Advertising boards – post response from CWaC 							
132	Next Meetings	<table border="1"> <tr> <td>Finance Committee</td> <td>Monday 5th December at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Kingsmead Parish Council</td> <td>Monday 19th December at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Parks Committee</td> <td>Monday 16th January 2023 at 6.15pm in Kingsmead School</td> </tr> </table>	Finance Committee	Monday 5 th December at 7.30pm in Kingsmead School	Kingsmead Parish Council	Monday 19 th December at 7.30pm in Kingsmead School	Parks Committee	Monday 16 th January 2023 at 6.15pm in Kingsmead School
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Kingsmead Parish Council	Monday 19 th December at 7.30pm in Kingsmead School							
Parks Committee	Monday 16 th January 2023 at 6.15pm in Kingsmead School							

The meeting ended at 8.59pm.