



MINUTES

Minutes of a meeting of the Parks Committee of Kingsmead Parish Council
held on **Monday 21st November 2022**

Present: Cllrs Bannister, Jewitt, Reed, Weltman

Also present: Mrs W Maddock (Clerk & RFO)

The meeting started at 6.23pm.

105	<p>Chairman</p> <p>To elect a Chair of the Committee</p> <p>It was resolved to elect Cllr Weltman as Chair of the Parks Committee for the remainder of the council year.</p>
106	<p>Apologies</p> <p>Apologies were received from Cllr Van Gordon (working).</p>
107	<p>Declarations of Interest</p> <p>There were no declarations of interest made.</p>
108	<p>Public Forum</p> <p>There were no members of public present at the meeting.</p>
109	<p>Budget Review</p> <p>To review the budget and expenditure on play areas to date.</p> <p>The committee noted that 16% of the play area's £9k budget had been spent to date. The outstanding budget would be spent on the remedial actions to be taken following the recent play inspection reports (see item 110).</p>
110	<p>Play Inspection Reports</p> <p>110.1. To review the quarterly inspection reports and summary of actions for the play areas.</p> <p>The committee noted the inspection reports and the remedial actions identified, which were ranked by priority.</p> <p>110.2. To approve actions to be taken in the play areas.</p> <p>It was resolved to approve the following actions:</p> <ul style="list-style-type: none"> • Topping up of bark. A third quote needs to be obtained for this work and a budget of £7.5k was agreed. The Clerk was instructed to progress the works as appropriate when all the quotes are available. It was agreed that there would be no additional edging off with wood around the play areas if it isn't already in place. • Minor works. It was approved to instruct Northwich Town Council to undertake the identified minor works at a cost of £1433 (plus VAT).
111	<p>Strategy Setting</p> <p>To consider and approve an overarching strategy for the maintenance and refurbishment of the play areas. To include, but not be limited to:</p> <p>111.1. Kensington Way Park</p> <ul style="list-style-type: none"> • Investigation and remediation of the drainage problems. It was resolved that this would be a priority project and quotes are to be gathered for consideration. • Refurbishment or replacement of the slide. It was resolved that this would be a priority project and quotes are to be gathered for consideration.

	<ul style="list-style-type: none"> Enhanced lighting and/or security (following increased incidences of ASB). It was resolved to NOT investigate any increased security measures at Kensington Way park, but the situation would be monitored for action in the future if appropriate. Refurbishment of gym trail (pending feedback from Pentagon inspection). The report from Pentagon Play had not been received prior to the meeting; it was agreed to wait for the report prior to considering any necessary action. <p>111.2 Kingslawn Close Park</p> <ul style="list-style-type: none"> Installation of new play equipment in the raised bark area. It was resolved that quotes should be obtained for an installation of a basket swing at Kingslawn Close and that these would be presented at the next Parks Committee meeting. Refurbishment or replacement of the raised bark area. It was resolved that the small, raised bark area at Kingslawn Close would be removed and grassed over. The large bark area would be refurbished as part of the new equipment installation. Refurbishment of gym trail (pending feedback from Pentagon inspection). The report from Pentagon Play had not been received prior to the meeting; it was agreed to wait for the report prior to considering any necessary action. <p>111.3 Duke's Way Park 2</p> <ul style="list-style-type: none"> Management of ASB issues in and around the park It was resolved that NO action was required to be taken at Duke's Way Park 2. Residents would be advised to report any concerns to the PCSO via 101 and the situation would be monitored. <p>In addition to the above, the committee also discussed a project to extend the all-weather pitch at Kensington Way park and that it should be investigated whether funding would be available for such a project.</p> <p>It was also agreed that a 3 to 5-year plan should be set, so that a rolling programme of new installations and equipment refurbishment could be budgeted for.</p>		
112	<p>Park Signage</p> <p>112.1. To note and approve additional signs for the field area of Kensington Way Park. It was noted and approved that an order had been placed for additional signs at Kensington Way park at a value of £45.</p> <p>112.2. To approve a quote from NTC for the installation of 9x play park signs. At the time of the meeting, a quote had not been received from NTC and the Clerk agreed to chase this up.</p>		
113	<p>Budget</p> <p>To consider a budget request to Council for 2023-2024. It was resolved that a budget of £30k would be requested from Council. It was further agreed that the Clerk would confirm the budgets set in previous years.</p>		
114	<p>Future Agenda Items</p> <p>There were no additional items identified for the next meeting.</p>		
115	Next Meetings	Finance Committee	Monday 5 th December at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 19 th December at 7.30pm in Kingsmead School
		Parks Committee	Monday 16 th January 2023 at 6.15pm in Kingsmead School

The meeting ended at 7.25pm.