



MINUTES

Minutes of a meeting of Kingsmead Parish Council held on **Monday 23rd January 2023.**

Present: Cllrs Bannister, Chappell, Boylan, Hoey, Jewitt (Chair), Logan, Martin, Reed, Van Gordon
Also Present: Mrs W Maddock (Clerk to Council) and four members of the public

The meeting started at 7.30pm.

167	<p>Apologies Cllr Weltman (working)</p>
168	<p>Declarations of Interest Cllr Van Gordon declared a non-pecuniary interest for any discussions regarding play parks.</p>
169	<p>Public Forum Four members of the public attended the meeting, and a discussion was held about the siting of a bench at the duck pond on Duke's Way. It was confirmed that this was an agenda item for the meeting.</p>
170	<p>PCSO Report The PCSO was unable to attend but provided a report which was circulated prior to the meeting. The report covered several topics including eight reports of anti-social behaviour that involved several incidents with youths, two reports of assault, a report of a bike being stolen from an individual, an individual receiving threatening messages and an incident of abuse and threats in relation to a parked car. All instances were responded to by the police team and there was one arrest. There were three theft reports, which included a vehicle theft and the taking of a cash card, but no burglaries. Following incidents reported on Regency Way, the ASB patrols in this area were increased, but no other issues were identified in other areas (Bickley Close, Capesthorpe Close, Dukes Way). A full copy of the PCSO report can be obtained from the clerk (e. clerk@kingsmeadpc.org.uk) or on the council website (www.kingsmeadpc.org.uk).</p>
171	<p>Minutes The minutes of a Full Council meeting held on Monday 19th December 2022 were circulated prior to the meeting and assumed to be read. It was resolved to accept the minutes as a correct record.</p>
172	<p>Finance & Administration</p> <p>172.1. To receive the bank statements and to approve bank reconciliations to the end of December 2022. Bank statements and reconciliations were provided for the Unity Trust and Nationwide 45-day accounts. It was resolved to approve the bank statements and reconciliations.</p> <p>172.2. To consider and approve the financial reports to the end of December 2022. It was resolved to approve the following financial reports to the end of December 2022:</p> <ul style="list-style-type: none"> • Cashbook Summary as at 31-12-2022 • Detailed Income & Expenditure by Budget Heading as at 31-12-2022 • Trial Balance for Current Year <p>172.3. To consider and approve the payments for January 2023. It was resolved to approve the payments listed for the period 1st to 31st January 2022.</p> <p>172.4. To approve an application to the Community Cashback Fund (cheshire.pcc.gov.uk). It was resolved to apply for funding based on a drainage quote received for Kensington Way.</p>

	<p>172.5. To approve expenses for the Clerk for the period of December 2022. It was resolved to approve the Clerk's expenses for December 2022, which would be paid in February 2023.</p> <p>172.6. To approve an amendment for Clerk's expenses to be paid for the period of Nov 2022. It was resolved to approve an amendment to the Clerk's expenses.</p>
173	<p>Advertising Boards To receive an update regarding latest communications and feedback from CWAC and to approve further actions as appropriate. The clerk confirmed that an email had been sent to the CEO and Leader of the Council of CWaC requesting a meeting with the parish council. This had also been followed up with a telephone call, but no response had yet been received. It was resolved that if no response was received by 13th Feb, a further letter would be sent to CWaC advising that the PC would arrange to have the signs removed.</p>
174	<p>Planning</p> <p>174.1. <u>10 Chelford Drive</u> New flat roof increasing height by 405mm with roof lantern to existing rear Orangery.</p> <p>174.2. <u>24 Priory Avenue</u> Proposed replacement windows and doors (different colour and style), removal of existing garage to improve driveway access, proposed detached workshop on driveway, internal alterations.</p> <p>174.3. <u>1 Wheelock Close</u> Single storey rear extension</p> <p>It was resolved that NO comments would be submitted for any of the planning applications received.</p>
175	<p>Environment</p> <p>175.1. To approve a contractor for the ash-dieback project. Following a review of the day-rates received from 3x contractors, it was resolved to approve Caddis to carry out the works. This was on the basis that their proposed method of work was more efficient.</p> <p>175.2. To receive advice from ChALC regarding gritting during cold weather and to approve a strategy for the bridges. ChALC has advised that the PC does not have a responsibility to grit the bridges. It was therefore resolved that gritting would no longer be carried out, as this is likely to be detrimental to the bridge structure.</p> <p>175.3. To approve a quote for the cutting back of hedges and trees around the culvert on Monarch Drive. It was resolved to approve a quote from Caddis (at a cost of £930) to include the cutting back of hedges and trees along the culvert, along with additional works to divert water flowing off the bridge that is causing erosion to the sides of the culvert bank.</p> <p>175.4. To approve the repair/replacement of fences on Ellingham Drive and Pulford Close. It was noted that it is council policy to NOT replace fencing in areas where a substantial hedge now exists that provides a suitable boundary. It was therefore resolved to remove (and not replace) the fence at Pulford Close for this reason. It was resolved to accept a quotation from Caddis (at a cost of £1300) to replace the fence in front of 25-27 Ellingham Way, as there is no hedge present in this location, and it provides a boundary next to a steep incline.</p> <p>175.5. To note the instruction for the remedial works to the cobblestones and path edging at the clocktower. It was noted that ATB Groundworx (the original installer) will carry out the remedial works (at a cost of £1000) and that this work should be completed w/c 23rd January.</p>

	<p>175.6. To consider and approve the management of village litter, including agreement for a community litter-pick day. A discussion was held about the problem of litter and several “black-spots” were identified – including Monarch Drive bridge, the junction of school path and Duke’s Way, Kensington Way park and Duke’s Way park 2. It was resolved that the following actions should be taken:</p> <ul style="list-style-type: none"> • An email sent to Sir John Deane’s college requesting that students are reminded of their responsibility to keep the area tidy and to be careful in their disposal of their lunchtime litter. • The retail and food outlets at Kingsmead Square to be asked to re-instate a previous arrangement of litter picking around the college routes. • An RFQ to be placed with the ground’s contractor for additional litter picking. • A community volunteer day to be organised by Cllr Hoey. • Cllrs Bannister and Hoey to look at organising a group of volunteers to deal with litter along the Spine road. <p>175.7. To review residents’ feedback regarding a bench at Duke’s Way pond. It was resolved that a working group would visit and review the issues raised by members of the public about the bench at Duke’s Way pond and would advise council at the next scheduled meeting. The clerk was asked to write to the members of the public to confirm the actions being taken.</p> <p>175.8. To consider an application to CWaC for a wildflower area. (Cllr HW) It was resolved that an application would be made for a wildflower area at the corner of Monarch Drive and the Spine Road.</p> <p>175.9. To receive any other updates. There were no other updates received.</p>
176	<p>Play Parks</p> <p>176.1. To receive initial feedback from a meeting of the Parks Committee held on Monday 23rd January. There was no feedback from the Parks Committee, as the meeting was postponed.</p> <p>176.2. To receive any other updates. Cllr Bannister commented that the park areas would benefit from some attention before Spring. It was agreed that Countrywide would be instructed to make sure the parks were weeded and play equipment cleaned.</p>
177	<p>Community</p> <p>177.1. To consider any updates regarding the speed limit assessment carried out by CWaC on the A533 and to approve any actions. (Cllr HW) The council noted that the speed assessment identified that the “road” was suitable for a 40-mph limit but does not believe that the assessment was adequate in considering the nature of the local population, number of dropped kerbs available, etc. However, further action was deferred pending input from a resident.</p> <p>177.2. To approve if any actions are to be taken regarding a number of “no cycling” signs that have been posted on the top-path. It was resolved that the “no-cycling” signs would be removed. The council does not impose any restrictions on the use of the path and the signs have been posted on council property without permission.</p> <p>177.3. To note if a date has been agreed to visit the Davenham Day Care centre. (Cllr HW) Cllr Weltman is to be asked to lead on the arrangement of a visit to the Davenham Day Care centre.</p> <p>177.4. To receive any other updates. There were no other updates to receive.</p>

178	<p>Events</p> <p>178.1. To record a vote of thanks to the Events Working Group for the success of the Kingsmead Christmas Event held on 2nd December. Cllr Van Gordon proposed a vote of thanks to the Events Working Group for organising and running an excellent Christmas event. This was approved by all council members.</p> <p>178.2. To approve an outline plan for a celebration of the King’s Coronation. The proposed date of the Coronation Celebration was confirmed for Sunday 7th May. The Events Working Group is to arrange a date to begin its planning; it was requested that a coronation tree should be planted, and the purchase of commemoration coins investigated.</p>		
179	<p>Civility & Respect Project</p> <p>To consider and approve signing up to the “Civility and Respect” pledge. It was resolved that Kingsmead Parish Council would sign up to the civility and respect pledge.</p>		
180	<p>Leftwich Farm</p> <p>To receive an update (if received) from CHL solicitors. A request had been made to CHL solicitors for an update regarding the Deed of Easement, but no response had been received prior to the meeting.</p>		
181	<p>Clerk’s Report & Resident Issues</p> <p>To consider issues not covered elsewhere on the agenda and to note any actions to be taken:</p> <ul style="list-style-type: none"> • Cyber online training confirmed for the council on 20th March at 6.30pm. • A delay on the delivery of the boulders for Fisherman’s Wharf was confirmed – the council agreed to wait until all boulders could be installed. • An update was provided about the Liverpool John Lennon Airport – Airspace Transition. • Information was provided about the forthcoming local elections on 4th May. <ul style="list-style-type: none"> ○ The notice of election will be made on 16th March. ○ The deadline for nominations will be 4th April at 4pm. ○ A cross-charge will be made by CWaC • Quotes are being collected for a re-design of the flower beds and will be provided at the next meeting. • An inspection of the trees behind The Rowans/The Beeches was carried out by Caddis. It was agreed that Cllrs Jewitt and Reed would also inspect the area before any proposals are presented. <p>The clerk confirmed that the following new queries had been raised by residents:</p> <ul style="list-style-type: none"> • A request to install small boulders at the boundary of a front garden. • A request to park overnight at Bickley Close car park. • Advice sought regarding the replacement of a driveway hedge with a wall. • A request for the parish council to repair land that is sinking. • A request for remedial works to overgrown trees. • Reporting of a faulty streetlight. 		
182	<p>Future Agenda Items</p> <ul style="list-style-type: none"> • Purchase and siting of a defibrillator unit within the parish. • Proposals from the events committee, 		
183	Next Meetings	Parks Committee	Monday 13 th February 2023 at 7.30pm in Kingsmead School
Kingsmead Parish Council		Monday 20 th February 2023 at 7.30pm in Kingsmead School	

The meeting ended at 9.25pm.