



MINUTES

Minutes of a meeting of the Parks and Environment Committee of Kingsmead Parish Council
held on Monday 13th March 2023.

Present: Cllr Bannister (Chair), Cllr Hoey, Cllr Jewitt, Cllr Reed
Also Present: Mrs W Maddock (Clerk and RFO)

The meeting started at 7.34pm

220	Apologies Cllr Van Gordon (medical), Cllr Weltman (working)
221	Declarations of Interest There were no declarations of interest made.
222	Public Forum There were no members of public present.
223	Minutes The minutes of a meeting held on Monday 13 th February 2023 were circulated prior to the meeting and assumed to be read. It was resolved to approve the minutes as being an accurate record of the meeting.
224	Terms of Reference It was resolved to approve the updated Terms of Reference for the committee, and these will now be sent to Full Council for adoption.
225	Landscaping <p>225.1. To consider and approve a quote from Caddis Ltd for planting Coronation trees. It was resolved to approve a quote of £700 from Caddis Ltd for the purchase of specimen trees (1x oak and 1x hazel) to mark the occasion of the King's Coronation and to replace the Jubilee tree, which suffered in the drought conditions last Summer. It was agreed to apply for £350 of funding from the CWaC Coronation Fund.</p> <p>225.2. To consider and agree plans for wildflower management. Following a discussion about the wildflowers it was agreed that:</p> <ul style="list-style-type: none"> • The area from SJD roundabout to the sub-station will be mowed as grass – wildflowers will not be supported in this area. • CWaC is to plant a wildflower area at the junction of Monarch Drive/spine road. • The council will sow additional wildflower seeds (e.g., poppy/cornflower) in the area along spine road. <p>It was resolved to approve the purchase of additional wildflower seeds.</p> <ul style="list-style-type: none"> • The success of the spine road wildflower strip will be reviewed in Q1 2024. <p>225.3. To consider and approve the instructions to Countrywide for daffodil management post flowering. It was resolved to approve that Countrywide can cut back the daffodils during its grass cutting of w/c 8th May, but only if all flowers have died back fully.</p> <p>225.4. To consider and approve a quote from Countrywide for 1-days cleaning of road name signs. It was resolved to approve a quote from Countrywide for £465 to carry out 1-days cleaning of the road name signs. Countrywide are also to be asked to clean the pond information signs at Coronet and Duke's Way.</p>
226	Kensington Way Park 226.1. To receive a report from Caddis Ltd. (if received) in relation to the drainage.

	<p>The work by Caddis to investigate the pipe under Kensington Way has not yet been completed. However, the committee asked if quotes could be obtained from other companies to do a thorough survey of the park area, with a view to making recommendations for a long-term solution to the problem.</p> <p>226.2. To receive an update regarding a project to refurbish the slide equipment.</p> <p>It was noted that the quote previously provided by Massey & Harris had not been fully understood, and that the actual cost quoted to refurbish the slide was approx. £16k (previously thought to be £22k). The clerk highlighted that several companies had declined to quote because the amount of construction work is disproportionate to the equipment installation. If further quotes cannot be obtained before the next committee meeting, a decision would be made based on the quote already received.</p>		
227	<p>Play Inspection Reports</p> <p>To receive the latest play inspection reports and to approve any actions required.</p> <p>The quarterly play inspections from NTC were reviewed and it was noted that most actions were outstanding with NTC to complete. This included the topping up of bark in all play areas and the completion of minor remedial works. Instructions and PO numbers have been issued for these jobs and this is to be followed up as a matter of urgency. The committee asked that the contract for quarterly inspections be fully reviewed in April.</p>		
228	<p>Strategy</p> <p>To consider and approve a 3 to 5-year plan for the management and refurbishment of the Kingsmead play parks and other green spaces.</p> <p>It was agreed that the committee would do a formal walk-round of the parish on Sunday 2 April (starting at 10am) as the initial part of its strategy setting. A review of all relevant policies would also be undertaken and it would be confirmed when each play area had last had work carried out.</p>		
229	<p>AOB</p> <p>Items to be placed on the agenda for the next meeting.</p> <ul style="list-style-type: none"> • Pointing of the cenotaph and clocktower. 		
230	Next Meetings	Kingsmead Parish Council	Monday 20 th March at 7.30pm in Kingsmead School

The meeting closed at 9.25pm.