

## AGENDA

Notice is given of a meeting of the Parks and Environment Committee of Kingsmead Parish Council to be held on **Monday 12<sup>th</sup> June 2023 at 7.30pm** in **Kingsmead School, Dukes Way**

All members of the Parks Committee are hereby summoned to attend.

21	<b>Chair</b>	To elect a Chair of the committee for the period 2023-24
22	<b>Apologies</b>	To receive, with explanation, apologies for absence.
23	<b>Declarations of Interest</b>	To receive from members any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
24	<b>Public Forum</b>	Members of the public are invited to address councillors and raise issues of concern. A time limit of fifteen minutes will be allowed. All parishioners who wish to speak are asked to make their intentions known to the clerk prior to the commencement of the meeting.
25	<b>Minutes</b>	<b>To approve and sign</b> the minutes of a meeting held on Tuesday 9 <sup>th</sup> May 2023.
26	<b>Maintenance &amp; Landscaping</b>	<p>26.1. <b>To receive</b> an update regarding the re-design of the flowerbeds and <b>to approve</b> further actions.</p> <p>26.2. <b>To receive</b> an update regarding Countrywide Grounds Maintenance.</p> <p>26.3. <b>To consider and approve</b> quotes for the following minor works:</p> <ul style="list-style-type: none"> <li>a) Replacement of a gate post at St Georges field</li> <li>b) Cleaning of play equipment and paths at Cenotaph and Clock Tower</li> <li>c) Painting of low-level chains at Cenotaph</li> <li>d) Path edging at various locations</li> <li>e) Adding a single brick course to the overflow of Coronet pond.</li> </ul> <p>26.4. <b>To note</b> the instruction given to Countrywide to repair the fence at Duke's Way 1.</p> <p>26.5. <b>To consider and approve</b> recommendations from Caddis for the following tree works:</p> <ul style="list-style-type: none"> <li>a) 15 Mayfair Drive</li> <li>b) 6 Prestbury Close</li> <li>c) Culvert at Monarch Drive</li> </ul> <p>26.6. <b>To receive</b> any other updates.</p>
27	<b>Strategy</b>	<p>26.1. <b>To review</b> a report following the completion of the walk-round.</p> <p>26.2. <b>To consider</b> the strategy to be set for managing Kingsmead's Parks &amp; Environment.</p>
28	<b>Play Areas</b>	<p>28.1. <b>To consider and approve</b> a form for recording weekly play area inspections by councillors.</p> <p>28.2. <b>To consider</b> a report (if received) of an investigation by Caddis of the pipe under Kensington Way and <b>to approve</b> next actions as appropriate.</p>

		28.3. <b>To receive</b> any other updates.	
29	<b>Structures</b>	29.1. <b>To consider and approve</b> quotes for the maintenance work required on the cenotaph and clock tower.  29.2. <b>To consider and approve</b> quotes for a survey of the wooden bridges and the pond jetty.  29.3. <b>To receive</b> any other updates.	
30	<b>AOB</b>	Items to be placed on the agenda for the next meeting.	
31	<b>Next Meetings</b>	Kingsmead Parish Council	Monday 19 <sup>th</sup> June at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 24 <sup>th</sup> July at 7.30pm in Kingsmead School