



Clerk: Wendy Maddock Tel: 01606 533858 e: clerk@kingsmeadpc.org.uk

## AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 19<sup>th</sup> June at 7:30pm** in **Kingsmead School, Dukes Way**, where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

<b>32</b>	<b>Apologies</b>	To receive, with explanation, apologies for absence.
<b>33</b>	<b>Declarations of Interest</b>	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
<b>34</b>	<b>In Memory</b>	Kingsmead Parish Council would like to pay their respects to ex-Councillor Bill Simpson, who has recently passed.
<b>35</b>	<b>Public Forum</b>	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
<b>36</b>	<b>PCSO Report</b>	The report, if received, will be circulated in advance of the meeting.
<b>37</b>	<b>Bench at Dukes Way Pond</b>	<b>To receive further updates</b> about the bench and <b>to approve any actions</b> as appropriate.
<b>38</b>	<b>Minutes</b>	<b>To approve and sign</b> the minutes of the following meetings: <ul style="list-style-type: none"> <li>• Annual Meeting of the Parish held on 15<sup>th</sup> May 2023</li> <li>• Annual Meeting of Kingsmead Parish Council held on Mon 15<sup>th</sup> May 2023.</li> </ul>
<b>39</b>	<b>Review of KPC Policies</b>	<b>To review and update</b> as appropriate the following policies: <ol style="list-style-type: none"> <li>a) Standing Orders</li> <li>b) Risk Management Register</li> </ol>
<b>40</b>	<b>Finance &amp; Administration</b>	<p>40.1. <b>To receive</b> bank statements and <b>to approve</b> the bank reconciliations to the end of May-23.</p> <p>40.2. <b>To receive</b> financial reports to the end of May-23.</p> <p>40.3. <b>To consider and approve</b> the payments for June 2023.</p> <p>40.4. <b>Internal Auditors Report for the financial Year 2022/23</b>  <b>To receive</b> the report of the internal auditor and <b>to discuss</b> any proposed changes.</p> <p>40.5. <b>Annual Governance and Accountability Return 2022/23</b>  <b>To review</b> the Annual Governance Statement and the Accounting Statements for the financial year to 31 March 2023, Part 3 Section 1 and 2 by: <ol style="list-style-type: none"> <li>a) Considering and responding to the nine statements in Section 1 – The Annual Governance Statement 2022/23</li> <li>b) Considering and confirming the figures entered in Section 2 – The Accounting Statements 2022/23</li> <li>c) To note the arrangements for the Public Right to View of the unaudited accounts.</li> </ol> </p>

		<p>40.6. <b>To consider and approve</b> a quote for the Kingsmead Parish Council insurance for 2023-24.</p> <p>a) To confirm that the proposed policy schedule meets requirements.</p> <p>b) To consider and approve a 1-year or 3-year agreement.</p> <p>40.7. <b>To approve</b> expenses for the Clerk for the period of May 2023.</p>
41	Planning	<p><b>To consider</b> any planning applications received since the last meeting.</p> <p>a) <u>Moor Park Way</u> Erection of 20 meter high slim-line monopole, 6 antennas, 2 equipment cabinets, 1 electric meter cabinet and installation of 1 GPS module</p> <p>b) <u>9 Coronet Avenue</u> Oak tree (T1) at back of garden - Crown thin by 40% to allow light to pass through and reduce wind resistance. Crown reduction in height by approx. 3.5m and lateral spread by 2m all round to finish crown dimension of approximately 8m in height by 6m in spread. Crown lift to give 5.5m clearance above ground level.</p>
42	Parks and Environment	<p>42.1. <b>To receive a report</b> from a meeting of the Parks and Environment Committee (held on Monday 12<sup>th</sup> June).</p> <p>42.2. <b>To consider</b> a report (if received) regarding an investigation of drainage at Kensington Way and to agree next actions as appropriate.</p> <p>42.3. <b>To approve</b> actions to be taken regarding the security of benches in the parish.</p>
43	Community	<p>43.1. <b>To receive</b> a report following a meeting with CWaC Highways and to approve further actions.</p> <p>43.2. <b>To note</b> the latest update from Cadent HyNet North West Hydrogen Pipeline Project.</p>
44	Events	<p>44.1. <b>To consider and approve</b> a budget for the KPC Christmas event (as per Events Working Group Terms of Reference)</p> <p>44.2. <b>To receive</b> the D-Day 80<sup>th</sup> Anniversary Guide and to consider if Kingsmead Parish Council will participate in this event in 2024.</p>
45	ChALC AGM Motions	<b>To consider and approve</b> if Kingsmead Parish Council will submit a motion to be heard at the Annual General Meeting of ChALC.
46	Clerk's Report & Resident Issues	<b>To consider</b> issues not covered elsewhere on the agenda and to note any actions to be taken
47	AOB	Items to be placed on the agenda for future meetings.
48	Next Meetings	Kingsmead Parish Council   Monday 24 <sup>th</sup> July at 7.30pm in Kingsmead School
49	Exclusion of Press & Public	It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of the following items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.
50	Planning Enforcement	<b>To note</b> a complaint raised with CWaC planning enforcement
51	Deed of Easement	<b>To consider</b> the latest communication from CHL and <b>to approve</b> any instruction to be given.