



Clerk: Wendy Maddock Tel: 01606 533858 e: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 24th July at 7:30pm** in **Kingsmead School, Dukes Way**, where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

52	Apologies	To receive, with explanation, apologies for absence.
53	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
54	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
55	PCSO Report	The report, if received, will be circulated in advance of the meeting.
56	Bench at Dukes Way Pond	To receive further updates about the bench and to approve any actions as appropriate.
57	Minutes	To approve and sign the minutes of a Full Council meeting held on Monday 19 th June 2023
58	Finance & Administration	58.1. To receive bank statements and to approve the bank reconciliations to the end of June 2023. 58.2. To receive financial reports to the end of June 2023. 58.3. To consider and approve the payments for July 2023. 58.4. To consider and approve giving authorisation to the Clerk, along with nominated bank signatories, to process all appropriate payments in August (when there is no scheduled Council meeting) and for these payments to be ratified at the next scheduled meeting in September. 58.5. To approve expenses for the Clerk for the period of June 2023.
59	Planning	To consider any planning applications received since the last meeting and to receive an update on any decisions that have been notified. <u>27 Ellingham Way</u> Single storey rear extension
60	Parks and Environment	60.1. Countrywide Grounds Maintenance a) To receive the monthly report for June b) To review the performance of the ground's maintenance team against the contract c) To consider if a review of the contract can be made. 60.2. To consider the management of the spine road wildflower areas. 60.3. To consider if any actions should be taken regarding the ownership of land between Houghton Close and Priory Avenue.

		<p>60.4. To consider a request to install signs at Pulford Close instructing that dogs be kept on a lead.</p> <p>60.5. To consider and approve quotes for ad-hoc tree works (if received).</p> <p>60.6 To receive any other updates and to consider actions as appropriate.</p>	
61	Community	<p>61.1. To consider and approve a request for a lasting memorial to be created for Bill Simpson (former KPC councillor and founding member of Kingsmead Residents Association).</p> <p>61.2. To receive a report from CWaC Highways following completion of an informal assessment of pedestrians crossing the spine road and to approve further actions as appropriate.</p> <p>61.3. To confirm litter picking dates to the end of the year and the management of each date.</p> <p>61.4. To receive any other updates and to consider actions as appropriate.</p>	
62	Events	<p>62.1. Christmas 2023 Planning</p> <ol style="list-style-type: none"> To approve a contract payment (Year 3 of 3) to Millennium Quest for festoon lighting on the Kingfisher roundabout. To consider and approve a quote for the clock tower lighting. To confirm the date and time of the Christmas Tree Lighting event and co-operation with KFA Christmas Fair. To consider and approve quotes for the Christmas Tree Lighting event. <p>62.2 To receive feedback from the Events Working Group regarding future summer events.</p> <p>62.3. To receive any other updates and to consider actions as appropriate.</p>	
63	ChALC AGM Motion	To consider and approve a motion to be heard at the Annual General Meeting of ChALC (date of AGM is 12 th Oct 2023). Deadline for submission is 28 th July 2023.	
64	PSPO Consultation	To consider if KPC will respond to CWaC's Public Space Protection Order (PSPO) consultation for alcohol control.	
65	Police & Crime Commissioner	To receive the Commissioner's Review (Jan-June 2023) and also notes from a meeting of the PCC and Town & Parish Councils.	
66	Clerk's Report & Resident Issues	To consider issues not covered elsewhere on the agenda and to note any actions to be taken	
67	AOB	Items to be placed on the agenda for future meetings.	
68	Next Meetings	Finance Committee	Monday 4 th September at 7.30pm in Kingsmead School
		Parks & Environment Committee	Monday 11 th September at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 18 th September at 7.30pm in Kingsmead School
69	Exclusion of Press & Public	It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of the following items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.	
70	Personnel Matters	To receive an update following the Clerk's annual appraisal and to approve any actions to be taken.	