



MINUTES

Minutes of a meeting of the Parks and Environment Committee of Kingsmead Parish Council
held on Monday 11th September 2023 at 7.30pm

Present: Cllrs Hoey (Chair - in the absence of Cllr Jewitt), Logan, Reed, Swift, Van Gordon, Weltman
Also present: Mrs W Maddock (Clerk & RFO)

The meeting started at 7.30pm.

88	Apologies Cllr Bannister (work), Cllr Jewitt (work)
89	Declarations of Interest Cllr Van Gordon declared a non-pecuniary interest regarding any discussions about play equipment suppliers.
90	Public Forum No members of the public were present.
91	Minutes To approve and sign the minutes of a meeting held on Monday 12 th June 2023. Resolved – that the minutes were a correct record of the meeting and that they should be signed by the Chair.
92	<p>Maintenance & Landscaping</p> <p>92.1. To consider and approve the re-positioning of the bench removed from Duke's Way pond. Resolved – that the bench be moved to a position by the sluice pond following consultation with nearby residents. Also, that quotes should be obtained for the bench to be concreted into position. It was noted that a formal thank you had been received from a resident at Regals Close about the bench being removed from Duke's Way pond.</p> <p>92.2. To approve an offer from a resident to plant bulbs around Duke's Way pond. Resolved – to accept the offer of bulbs being planted but that the resident should be advised to plant them so as not to impede mowing.</p> <p>92.3. To receive the monthly report from Countrywide Grounds Maintenance and to approve any actions as appropriate. <ul style="list-style-type: none"> To note that hedge cutting will commence w/c 11th Sept – as per instructions given in 2022. Following a discussion about the grounds maintenance, it was approved that a meeting be arranged between the council (Cllrs MVG and LH) and Countrywide to discuss any areas of concern. It was noted that hedge cutting could start as advised by Countrywide.</p> <p>92.4. To consider and approve quotes from Caddis for tree works (if received). Resolved – to approve the following tree works by Caddis: a. Main drain clearance at a cost of £900 plus VAT. b. Woburn Close (no. 2-6) at a cost of £900 plus VAT. Resolved – that work at 6 Prestbury Close will be carried out by Countrywide as part of the annual hedge cutting.</p> <p>92.5. To approve works to be carried out by Caddis to cut back the wildflower strip. Resolved – that Caddis be instructed to cut back the wildflower strip at the end of September (at a cost of £750). Also, that Caddis be asked to advise about harrowing the strip in spring next year prior to planting more seeds.</p>

	<p>92.6. To receive any other updates. Resolved – that the cherry tree be removed from the rear of 26 Calveley Close as part of the hedge maintenance.</p>		
93	<p>Strategy To receive feedback from the strategy working group as appropriate. Cllr Van Gordon reported that an initial framework had been prepared for the parks and environment strategy, but this was to be further discussed by the strategy working group before it is shared on a wider basis.</p>		
94	<p>Play Areas 94.1. Play Inspections</p> <ul style="list-style-type: none"> To note the monthly report from Countrywide and to approve any actions. <p>The committee noted the report received and approved those instructions already given to fix the gate latch at Pulford Close. Further investigation to be carried out at Kensington and Burwardsley regarding any issues.</p> <ul style="list-style-type: none"> To receive feedback from Cllr Swift following his inspection training session. <p>Resolved – that a routine inspection checklist be finalised following the feedback from the inspection training and that this be managed through a QR code at each play area. All councillors asked to be reminded which parks they would be responsible for.</p> <p>94.2. To receive an update from Caddis following further investigation work at Kensington Way and to approve next actions as appropriate. Resolved – that Cllrs Hoey and Van Gordon seek further advice about any historic drains that might allow water from Kensington Way to be suitably drained away from the field area and possibly into Coronet pond.</p> <p>94.3. To receive any other updates. There were no other updates regarding the play areas.</p>		
95	<p>Clerk Updates To receive updates from the Clerk on matters arising from previous meetings. The Clerk provided the following updates:</p> <ul style="list-style-type: none"> It has been confirmed that there is no opportunity for a large battery storage site on land owned by Kingsmead Parish Council. Cheshire Railings – repairs have been carried out by Countrywide, although some final work is still required. Structures – an instruction for an assessment of the bridges is pending confirmation that an insurance valuation will be provided and the instruction for the pointing work has been issued. Grounds Maintenance tender document to be circulated to all committee members. 		
96	<p>AOB Items to be placed on the agenda for the next meeting:</p> <ul style="list-style-type: none"> Kensington play area drainage update Strategy document Grounds Maintenance tender document Pear Technology software 		
97	Next Meetings	Kingsmead Parish Council	Monday 18 th September at 7.30pm in Kingsmead School
		Parks & Env. Committee	Monday 9 th October at 7.30pm in Kingsmead School
		Finance Committee	Monday 4 th December at 7.30pm in Kingsmead School

The meeting closed at 9.18pm.