

MINUTES

Minutes of a meeting of Kingsmead Parish Council held on Monday 18th September at 7:30pm

Present: Cllr Bannister, Cllr Boylan, Cllr Hoey, Cllr Logan, Cllr Martin, Cllr Reed, Cllr Swift, Cllr Weltman (Chair)
Also present: Mrs W Maddock (Clerk & RFO), PCSO L Robertson and two members of the public

The meeting started at 7.30pm

98	<p>Apologies Cllr Jewitt (work), Cllr Van Gordon (work)</p>
99	<p>Declarations of Interest There were no declarations of interest made.</p>
100	<p>Public Forum Two members of the public attended the meeting to discuss concerns about children playing ball games and climbing trees on the grassed area at Moor Park Way. A number of incidents were described, which the PCSO classified as anti-social behaviour. The residents were asked to report these in the future via 101 or on-line, so that the PCSO/police patrols could address the problem.</p>
101	<p>PCSO Newsletter The PCSO report (covering Davenham, Moulton & Kingsmead) was circulated to councillors prior to the meeting. With reference to Kingsmead, it detailed six incidents of anti-social behaviour, speed monitoring undertaken on Monarch Drive and that ASB patrols had been carried out on Regal Close/Duke's Way pond. A copy of the full report can be found on the parish council website under Community Policing.</p>
102	<p>Minutes To approve and sign the minutes of the following meetings:</p> <ul style="list-style-type: none"> • Full Council meeting held on Monday 24th July 2023 • Extraordinary meeting held on Monday 4th September 2023 <p>Resolved – to approve the minutes of both meetings listed as a correct record.</p>
103	<p>Finance & Administration</p> <p>103.1. To receive bank statements and to approve the bank reconciliations to the end of Aug-2023. Resolved – to approve the bank statements and reconciliations to the end of August 2023 for the following accounts:</p> <ul style="list-style-type: none"> • Unity Trust Bank (cashbook) • Nationwide 45-day saver account. <p>It was noted that there was no reconciliation presented for the Nationwide 125-day account, as no statement has been received for this account since 31st July, in accordance with the terms of the account.</p> <p>103.2. To receive financial reports to the end of Aug-2023. Resolved – to receive and note the following financial reports to the end of Aug-2023:</p> <ul style="list-style-type: none"> • Bank – Cash & Investment Reconciliation as of 1st Sept 2023 • Income & Expenditure Account for Year Ended 31st March • Detailed Income & Expenditure by Budget Heading as at 1st Sept 2023 • Trial Balance for Current Year <p>103.3. To consider and approve the following payments:</p> <ul style="list-style-type: none"> • Payments made in August under authorisation of the Clerk and Chair/Vice Chair, in line with council resolution 2023/07/24-58.4

	<ul style="list-style-type: none"> • Payments for Sept-2023. <p>Resolved – that the payments made in August were correct and suitably authorised.</p> <p>Resolved – to approve the payments for Sept-2023 as listed.</p> <p>103.4. To receive feedback from a meeting of the Finance Committee held on Monday 4th Sept. Draft minutes from the Finance Committee meeting held on Monday 4th Sept. were circulated prior to the meeting and were summarised by Cllr Martin (Chair of the Finance Committee).</p> <p>103.5. To approve expenses for the Clerk for the period of July and August 2023.</p> <p>Resolved – to approve the expenses presented, which will be paid in October 2023</p>
104	<p>Planning</p> <p>To consider any planning applications received since the last meeting and to receive an update on any decisions that have been notified.</p> <ul style="list-style-type: none"> • <u>7 Seagrave Close</u> - 23/02455/FUL Single storey rear and side extension and new front porch • <u>Anderton Place</u> - 23/02443/FUL Excavation of groundworks, construction and installation of a water tank to feed a new sprinkler system to a care home, on a concrete slab housed within a GRP structure • <u>8 Scarfell Crescent</u> - 23/02681/FUL Two storey rear extension • <u>5 Waverton Close</u> - 23/02376/FUL Single storey side extension to dwelling and single storey rear extension to garage, extension of driveway to include new steps and gates with associated landscaping • <u>4 Rowton Close</u> - 23/02756/FUL First floor side extension and addition of roof lights <p>Resolved – that no comments are to be submitted against the applications for 7 Seagrave Close, Anderton Place, 8 Scarfell Crescent or 4 Rowton Close.</p> <p>Resolved – to submit a consultee comment against the application for 5 Waverton Close.</p> <p><u>Notifications</u> were received for the following applications that had been refused:</p> <ul style="list-style-type: none"> • 9 Coronet Avenue (23/01782/TPO) • 1 Bowfell Close (23/01187/FUL) <p>It was further noted that an outline planning application had just been received for: <u>Land At Grid Ref 365825 372409 - St Georges Way</u> - it was agreed that a consultee comment should be submitted due to over-development of the land.</p>
105	<p>Parks and Environment</p> <p>105.1. To receive feedback from a meeting of the P&E Committee held on Monday 11th Sept. Draft minutes from the P&E Committee meeting were circulated prior to the meeting and were summarised by Cllr Hoey (Chair of the meeting on Monday 11th Sept).</p> <p>105.2. To receive any other updates and to consider actions as appropriate. Cllr Reed confirmed he will plant poppy seeds along the spine road next spring. It was also agreed that the council will purchase “Cheshire Mix” wildflower seeds, which are being used by CWaC in their wildflower planting.</p>
106	<p>Community</p> <p>106.1. To consider and approve a request from PCSO Lee Robertson to support the National Police’s “Mini-Police” scheme.</p> <p>Resolved – to approve a request for £400 to purchase uniforms for Kingsmead Mini-Police.</p> <p>106.2 To note the next Cheshire West and Chester Online Connections “A New Strategic Plan for the Borough” It was agreed that Cllr Martin would attend the online CWaC Connections event on Weds 27th Sept.</p>

	<p>106.3. To note the CWaC Member Briefing (2643) Submission of response to an HS2 Phase 2b consultation exercise. The council noted the latest briefing provided by CWaC regarding the HS2 consultation. It was requested that feedback should be sought from Davenham PC and Lostock Gramam PC regarding the petitions presented earlier this year.</p> <p>106.4. To receive any other updates and to consider actions as appropriate. There were no other updates to discuss.</p>							
107	<p>Events</p> <p>107.1. Christmas 2023 Planning</p> <p>a) To receive an update regarding the Christmas event and to note any outstanding actions. It was confirmed that KFA will now hold its Christmas event on Friday 24th November and that the PC event can run as originally planned. Bookings have been made with The Fun Experts as requested by the Events WG, but a Santa still needs to be confirmed for the grotto.</p> <p>b) To confirm the dates for lighting installations. It was confirmed that the clock tower lights would be installed on Sat 25th November and the festoon lights on the roundabout w/c 20th November.</p> <p>c) To consider and approve a quote for a Christmas Tree. Resolved – that The Kingfisher be approached about sharing the cost of a large Christmas tree.</p> <p>107.2. To receive any other updates and to consider actions as appropriate. PCSO Robertson confirmed that PC Panda would attend the council’s Christmas event.</p>							
108	<p>ChALC AGM Motion</p> <p>To receive and note the final submitted motion from KPC and to confirm 2x attendees at the Annual General Meeting of ChALC (12th Oct 2023). Resolved – that Cllrs Weltman and Hoey would attend the AGM to propose and second the motion submitted by the Parish Council.</p>							
109	<p>NALC Briefing</p> <p>To receive the NALC briefing – DLUHC Consultation on Local Plans and to consider if KPC will submit a response. Cllr Weltman commented that the consultation should reflect on how infrastructure is maintained when planning and new development is considered.</p>							
110	<p>Clerk’s Report & Resident Issues</p> <p>To consider issues not covered elsewhere on the agenda and to note any actions to be taken</p> <p>The following items were presented for information:</p> <ul style="list-style-type: none"> • An update following a meeting with Cllrs Hoey and Van Gordon, the Clerk and Countrywide. • The receipt of the “Notice of Audit Closure Letter” (for the 2022-23 financial year) which has been published. • Confirmation that a memorial plaque for Bill Simpson has been purchased. • Confirmation that CWaC will be contacted directly (i.e., not through the “Report-It” portal) regarding maintenance work around Kingsmead (crown hedge, weeds, overhanging trees). 							
111	<p>AOB</p> <p>Items to be placed on the agenda for future meetings:</p> <ul style="list-style-type: none"> • Harewood Close – Anti-social behaviour update • Chambers Fletcher – Deed of Variation process • Defibrillator 							
112	Next Meetings	<table border="1"> <tr> <td>Parks & Environment Committee</td> <td>Monday 9th October at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Kingsmead Parish Council</td> <td>Monday 16th October at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Finance Committee</td> <td>Monday 4th December at 7.30pm in Kingsmead School</td> </tr> </table>	Parks & Environment Committee	Monday 9 th October at 7.30pm in Kingsmead School	Kingsmead Parish Council	Monday 16 th October at 7.30pm in Kingsmead School	Finance Committee	Monday 4 th December at 7.30pm in Kingsmead School
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Kingsmead Parish Council	Monday 16 th October at 7.30pm in Kingsmead School							
Finance Committee	Monday 4 th December at 7.30pm in Kingsmead School							

The meeting closed at 9.25pm.