

AGENDA

Notice is given of a meeting of the Parks and Environment Committee of Kingsmead Parish Council to be held on **Monday 9th October 2023 at 7.30pm** in **Kingsmead School, Dukes Way**

All members of the Parks Committee are hereby summoned to attend.

113	Apologies	To receive, with explanation, apologies for absence.
114	Declarations of Interest	To receive from members any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
115	Public Forum	Members of the public are invited to address councillors and raise issues of concern. A time limit of fifteen minutes will be allowed. All parishioners who wish to speak are asked to make their intentions known to the clerk prior to the commencement of the meeting.
116	Minutes	To approve and sign the minutes of a meeting held on Monday 11 th September 2023.
117	Maintenance and Landscaping	<p>117.1. To receive the following updates from Countrywide Grounds Maintenance and to approve any actions as appropriate.</p> <ul style="list-style-type: none"> a) Monthly report b) Schedule for October c) Hedge cutting d) Works to be completed <p>117.2. To appoint a working group to review the grounds maintenance contract and tender document.</p> <p>117.3. To receive feedback regarding the siting of a bench near to the sluice pond and to approve a quote for securing the bench.</p> <p>117.4. To receive an update regarding ash dieback works and to approve any actions.</p> <p>117.5. To retrospectively approve a quote from Caddis for the removal of a tree behind the fire station (approved by the Chair and Clerk according to Financial Regulations).</p> <p>117.6. To consider and approve advice and quotes from Caddis for the following tree works:</p> <ul style="list-style-type: none"> a) 17 Sandringham Close b) 3 Earl's Way c) 32 Mayfair Drive d) Woodland adjacent to Capesthorpe Close e) Hedging and trees on the cenotaph side of the spine road between the Kingfisher roundabout and London Road. <p>117.7. To approve the purchase of wildflower seeds and to agree when soil preparation and sowing should be carried out.</p> <p>117.8. To approve a date for the removal of plants from the cenotaph beds and for the area to be returned to grass only.</p>

		117.9. To receive any other updates.	
118	Play Areas	118.1. Play Inspections a) To note the quarterly inspection reports from Morral Play Services and to approve actions as appropriate. b) To approve a final version of the weekly inspection reports to be implemented and to confirm relevant responsibilities. 118.2. To receive an update regarding the drainage at the Kensington Way play area. 118.3. To receive any other updates.	
119	Strategy	To receive an update from the Working Group	
120	Clerk Updates	To receive updates from the Clerk on matters arising from previous meetings.	
121	AOB	Items to be placed on the agenda for the next meeting.	
122	Next Meetings	Kingsmead Parish Council	Monday 16 th October at 7.30pm in Kingsmead School
		Parks & Env. Committee	TBC