



MINUTES

Minutes of a meeting of Kingsmead Parish Council
held on **Monday 16th October at 7:30pm**

Present: Cllr Bannister, Cllr Jewitt, Cllr Martin, Cllr Reed, Cllr Swift, Cllr Weltman
Also present: 4 members of public

The meeting started at 7.30pm.

123	<p>Apologies Cllrs Boylan (holiday), Hoey (work), Logan (family), Van Gordon (work) and Mrs W Maddock – Clerk & RFO (medical).</p>
124	<p>Declarations of Interest No declarations of interest were made.</p>
125	<p>Public Forum Two members of public attended the meeting to further discuss concerns about children playing ball games on Harewood Close and to request that the council takes some action. This is to be discussed by the council at agenda item 127. Representatives of Davenham Scout Group also attended to outline their plans for a new scout hut, to be built on their own land at Peckmill Scout Wood, for which they are trying to raise funds. Ideas were discussed about how the PC could help and it was agreed to add it as an agenda item for the next meeting.</p>
126	<p>PCSO Report The PCSO was unable to attend but the Sept. newsletter was circulated prior to the meeting and was assumed to have been read.</p>
127	<p>Harewood Close To receive any update regarding anti-social behaviour at Harewood Close and to approve actions to be taken by the Parish Council if appropriate. Resolved – that the PC takes no action at this time. However, it was agreed that the issue should be raised again with the PCSO who can continue to look at ways of tackling any anti-social behaviour in the area.</p>
128	<p>Minutes To approve and sign the minutes of a meeting held on Monday 18th September 2023 Resolved – that the minutes were a correct record of the meeting and that they should be signed by the chair.</p>
129	<p>Finance & Administration 129.1. To receive bank statements and to approve the bank reconciliations to the end of Sept-2023. Resolved – to approve the bank reconciliations and statements to the end of Sept-2023 for the following accounts:</p> <ul style="list-style-type: none"> • Unity Trust Bank (cashbook) • Nationwide 45-day saver account <p>129.2. To receive financial reports to the end of Sept-2023. The following financial reports were received and noted:</p> <ul style="list-style-type: none"> • Cashbook Summary YTD • Summary Income and Expenditure to 30-09-2023 • Detailed Income and Expenditure to 30-09-2023 <p>129.3. To consider and approve the payments for Oct-2023 Resolved – to approve all payments as listed for Oct-2023.</p>

	<p>129.4. To note the External Auditors report for the audit of accounts for the 2022-23 financial year and to note the publication of the “Notice of Audit Closure” letter and AGAR. Council noted the recommendations made by the External Auditor and agreed that actions were or had been taken to address these. It was further agreed that the “Notice of Closure of Audit” had been correctly publicised.</p> <p>129.5. To approve expenses for the Clerk for the period of Sept-2023. Resolved – to approve the expenses presented for Sept-2023, which will be paid in November.</p>
130	<p>Planning</p> <p>130.1. To consider any planning applications received since the last meeting:</p> <ul style="list-style-type: none"> • <u>Dale Cottage, Dales Square, CW9 8AH - 23/02965/FUL</u> Erection of detached single storey garden room/hobbies studio to rear garden. <p>Resolved – that no comment be submitted for this planning application.</p> <p>130.2. To receive an update on any decisions that have been notified.</p> <ul style="list-style-type: none"> • 27 Ellingham Way (23/02072/FUL) - Approved • Anderton Place (23/02443/FUL) - Approved <p>It was noted that the planning applications listed had been approved.</p> <p>130.3. To note the consultee comments submitted since the last meeting. It was noted that consultee comments had been submitted for 5 Waverton Close and Land at St George’s Way on 25th Sept 2023. Both applications are still awaiting decision.</p> <p>130.4. To consider and approve a process for managing planning applications that are received with a comment return date that falls before the next Full Council meeting. Resolved – that the Clerk should ask for an extension on any applications received that require a comment to be made before the next scheduled Full Council meeting. If an extension cannot be provided, the planning application will be reviewed by Cllr Weltman, Cllr Logan and the Clerk to agree if a comment should be submitted.</p> <p>130.5. To receive any other updates and to approve actions as appropriate. There were no other updates to receive.</p>
131	<p>Parks and Environment</p> <p>131.1. To receive feedback from a meeting of the P&E Committee held on Monday 9th October. The P&E Committee reported a number of outstanding jobs that needed chasing up with Countrywide and this would be followed up by the Clerk. A working group has been set up to start reviewing the grounds maintenance contract. It is to be discussed whether the sluice bridge needs replacing when it is no longer viable. Countrywide is to confirm the removal of the cenotaph plants in readiness for Remembrance Sunday.</p> <p>131.2. To receive any other updates and to approve actions as appropriate. It was noted that the next litter pick will be on Sunday 29th October – additional kit has been ordered from CWaC, who will also collect the litter on Monday 30th October. It is proposed to do the poppies installation on the same day.</p>
132	<p>Community</p> <p>132.1. To receive feedback from Cllr Martin from the Cheshire West and Chester Online Connections Event - “A New Strategic Plan for the Borough” Cllr Martin had been unable to attend the Online Connections Event.</p> <p>132.2. To receive updates about installing a defibrillator and to approve budget as appropriate. Resolved – to continue to investigate a defibrillator installation at The Kingfisher.</p> <p>132.3. To consider a request to light the clocktower blue, in recognition of World Diabetes Day, and to approve any expenditure as appropriate.</p>

	<p>Resolved – that due to the cost of employing a contractor and also the current politically sensitive situation, the Council could NOT approve this request to light the clock tower blue.</p> <p>132.4. To consider contributing to the creation of “Slow Ways”, a community-verified national walking network. Resolved – that the council supports the initiative in principle but needs to understand any associated costs. This would be reviewed again at the next meeting.</p> <p>132.5. To receive any other updates and to consider actions as appropriate. Cllrs Weltman, Hoey and Martin provided feedback after attending the ChALC AGM and confirmed that the motion presented by KPC was approved. It was further noted that the Sandstone Ridge is likely to be designated an “Area of Outstanding Natural Beauty” and the council agreed that it would like to support this initiative if an opportunity arises.</p>							
133	<p>Events</p> <p>133.1. Christmas 2023 Planning</p> <p>a) To receive an update regarding the Christmas event and expenditure. A meeting of the Events WG is scheduled for 19th October, and an update will be provided at the next meeting.</p> <p>b) To approve any changes to the budget if required. Resolved – that council approves the additional expenditure forecasted (approx. £320) for advertising the event and prizes to be purchased.</p> <p>c) To approve a revised quote from Mack’s Music and the payment of a deposit in November. Resolved – to approve the revised quote (of £1008) from Mack’s Music and to agree that a deposit of 50% can be made in November.</p> <p>133.2. To receive any other updates and to consider actions as appropriate. There were no other updates to receive.</p>							
134	<p>Climate and Ecology Bill</p> <p>To approve supporting the Climate and Ecology Bill by:</p> <ul style="list-style-type: none"> • Informing local residents, and local press/media of this decision. • Writing to local MPs to inform them that this motion has been passed, urging them to sign up to support the CE Bill, or thanking them for already doing so. • Writing to Zero Hour, the organisers of the cross-party campaign for the CE Bill, expressing its support (campaign@zerohour.uk). <p>Resolved – that the Council defers making any decision about supporting the Climate and Ecology Bill pending the first reading of the bill.</p>							
135	<p>Clerk’s Report & Resident Issues</p> <p>To consider issues not covered elsewhere on the agenda and to note any actions to be taken In the absence of the Clerk (who was absent due to sickness), there were no comments made.</p>							
136	<p>AOB</p> <p>Items to be placed on the agenda for future meetings:</p> <ul style="list-style-type: none"> • Davenham Scout Hut • Cllr Sinar (CWaC) provided an update on the maintenance of the Crown Hedge. It is possible that CWaC will look to make an asset transfer of the hedge to the Parish Council. To be discussed at the next meeting. 							
137	Next Meetings	<table border="1"> <tr> <td>Parks & Environment Committee</td> <td>Monday 6th November at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Kingsmead Parish Council</td> <td>Monday 13th November at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Finance Committee</td> <td>Monday 4th December at 7.30pm in Kingsmead School</td> </tr> </table>	Parks & Environment Committee	Monday 6 th November at 7.30pm in Kingsmead School	Kingsmead Parish Council	Monday 13 th November at 7.30pm in Kingsmead School	Finance Committee	Monday 4 th December at 7.30pm in Kingsmead School
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138	Exclusion of Press & Public							

	<p>It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of the following items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.</p> <p>Resolved – that the remaining of the meeting be conducted without any Press and Public present.</p>
139	<p>Deed of Variation</p> <p>To review the process previously agreed for residents to obtain an appropriate Deed of Variation and to approve any changes to be made.</p> <p>Resolved – that the Parish Council investigates handling this process itself.</p>
140	<p>Planning Control</p> <p>To receive feedback from the Planning Enforcement Officer regarding a possible breach of planning control.</p> <p>It was noted that the Planning Enforcement Officer has visited and the issue has resolved itself without any action being required.</p>

The meeting closed at 8.55pm.