



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is hereby given of a meeting of Kingsmead Parish Council to be held on **Monday 18th December at 7:30pm** in **Kingsmead School, Dukes Way**, where the following business will be considered and transacted.

All councillors are hereby summoned to attend.

181	Apologies	To receive , with explanation, apologies for absence.
182	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
183	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
184	PCSO Update	To note the December Davenham & Moulton PCSO newsletter covering the period 1 st to 30 th Nov.
185	Allotment Provision	To receive resident communications regarding the provision of allotment space and to consider any actions as appropriate.
186	Minutes	To approve and sign the minutes of a meeting held on Monday 13 th November 2023
187	Finance & Administration	<p>187.1. To receive bank statements and to approve the bank reconciliations to the end of Nov-2023.</p> <p>187.2. To receive financial reports to the end of Nov-2023.</p> <p>187.3. To consider and approve the payments for Dec-2023.</p> <p>187.4. To consider and approve using the Rialtas Year End Closedown service for an agreed period of 3-years (the "Gold" level scheme).</p> <p>187.5. To approve expenses for the Clerk for the period of Nov-2023.</p>
188	Planning	<p>188.1. To consider any planning applications received since the last meeting:</p> <ul style="list-style-type: none"> • <u>16 Priory Avenue</u> - 23/03662/FUL Single storey extension to ground floor to rear of dwelling • <u>26 Chelford Drive</u> - 23/03707/FUL Proposed single storey rear, side extension and garage conversion to form extra living accommodation. <p>188.2. To receive an update on any decisions that have been notified.</p> <ul style="list-style-type: none"> • <u>8 Scarfell Crescent</u> (23/02681/FUL) - Approved Two storey rear extension • <u>5 Waverton Close</u> (23/02376/FUL) – Approved Single storey side extension to dwelling and single storey rear extension to garage, extension of driveway to include new steps and gates with associated landscaping <p>188.3. To receive any other updates and to approve actions as appropriate.</p>

189	Parks and Environment	189.1. To receive feedback from a meeting of the P&E Committee held on Monday 11 th December. 189.2. To receive any other updates and to approve actions as appropriate.						
190	Community	190.1. To consider and approve an amendment to resolution 161.1(a) following confirmation that the council has been successful in obtaining funding from DHSC of £750 towards the installation of a defibrillator and cabinet. a) To amend the type of defibrillator to be installed – as per that provided by DHSC. b) To approve the match funding payment of £750 to DHSC. c) To note the receipt of £1500 towards the defibrillator installation from CWaC Members' Budget. 190.2. To consider and approve a request for grant funding from Davenham Scouts. 190.3. To receive any other updates and to consider actions as appropriate.						
191	Events	191.1. Christmas Lights Switch On a) To retrospectively approve a quote from NTC for the installation and removal of lights on the Busy Bees tree. b) To note a message of thanks from St. Luke's hospice for supporting the charity. c) To confirm that event feedback will be received in January. 191.2. To consider and approve if St. George's field will be available for use/hire by appropriate organisations, community groups, etc. • To consider and approve an Application Form and Conditions of Hire Form. 191.3. To receive any other updates and to consider actions as appropriate.						
192	Clerk's Report & Resident Issues	To receive an update on issues not covered elsewhere on the agenda and to note any actions to be taken.						
193	AOB	Items to be placed on the agenda for future meetings.						
194	Next Meetings	<table border="1"> <tr> <td>Finance Committee</td> <td>Wednesday 3rd January 2024 at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Parks & Env. Committee</td> <td>Monday 8th January 2024 at 7.30pm in Kingsmead School</td> </tr> <tr> <td>Kingsmead Parish Council</td> <td>Monday 15th January 2024 at 7.30pm in Kingsmead School</td> </tr> </table>	Finance Committee	Wednesday 3 rd January 2024 at 7.30pm in Kingsmead School	Parks & Env. Committee	Monday 8 th January 2024 at 7.30pm in Kingsmead School	Kingsmead Parish Council	Monday 15 th January 2024 at 7.30pm in Kingsmead School
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195	Exclusion of Press & Public	It is recommended that Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the consideration of the following items on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.						
196	Deed of Variation	To receive an update regarding the Deed of Variation process.						