



## MINUTES

Minutes of a meeting of Kingsmead Parish Council Parks and Environment Committee  
held on Monday 11<sup>th</sup> December

Present: Cllr Jewitt (Chair), Cllr Logan, Cllr Reed, Cllr Swift, Cllr Van Gordon  
Also present: Mrs W Maddock (Clerk & RFO)

The meeting started at 7.32pm.

170	<b>Apologies</b> Cllr Bannister (medical), Cllr Hoey (medical), Cllr Weltman (work)
171	<b>Declarations of Interest</b> Cllr Van Gordon declared a non-pecuniary interest regarding discussion of play equipment companies.
172	<b>Public Forum</b> No members of the public were in attendance.
173	<b>Minutes</b> <b>To approve and sign</b> the minutes of a meeting held on Monday 6 <sup>th</sup> November 2023 <b>Resolved</b> – that the minutes of the meeting are a correct record and should be signed by the Chair.
174	<b>Maintenance &amp; Landscaping</b> 174.1. <b>To receive</b> the following updates from Countrywide Grounds Maintenance and <b>to approve</b> any actions as appropriate. a) Monthly report for November b) Schedule for December The monthly report and schedule were noted by the committee. The clerk was asked to follow up on two outstanding actions: <ul style="list-style-type: none"> <li>• The removal of cut branches from the drainage ditch on Monarch Drive.</li> <li>• The cutting of the hedge in Monarch Drive play area to be completed.</li> </ul> 174.2. <b>To consider and approve</b> advice and quotes from Caddis for the following works: a) Knightsbridge Avenue tree works b) Wildflower Rejuvenation <b>Resolved</b> – to approve the quote for Knightsbridge Avenue tree works (at a cost of £580) and to approve carrying out the wildflower rejuvenation in Spring next year (at a cost of £500). 174.3. <b>To consider and approve</b> the following maintenance and remedial works quotes: a) Replacing the wildlife corridor gates at St George's Way. b) Laying additional hardcore on top path. <b>Resolved</b> – to approve a quote from Tatton Fencing (for £1255) to replace the wildlife corridor gates. <b>Resolved</b> – to approve a quote from Countrywide (for £750) to lay additional hardcore on Top Path.
175	<b>Play Areas</b> <b>To receive</b> an update on Kensington Way "top field" and <b>to consider</b> a motion to cease carrying out any further investigative works. Following advice from an experienced hydrologist, the committee discussed and agreed that further investigations at Kensington Way top field would provide no additional information to progress the project. It was then discussed how to proceed.

	<b>Resolved</b> – the committee agreed that a new soak away should be installed initially, followed by the installation of an all-weather pitch. Quotes will be sought for possible presentation and approval in January.		
<b>176</b>	<b>Structures</b> <b>To confirm</b> how to complete the fixed asset review and update before the end of the financial year. It was confirmed that the review and update should be completed before the end of March 2024 and Cllr Logan is to advise regarding any help required.		
<b>177</b>	<b>Resident Communication</b> <b>To consider and approve</b> the following letters: a) Letter re hedge reduction – Prestbury to Cenotaph b) Letter re Extension of Woodland – Burwardsley Way c) Unauthorised tree works. d) Over hanging hedges causing an obstruction.  <b>Resolved</b> – to approve the letters with some minor amendments to letters (a) and (c). These letters to be distributed to the relevant residents by Friday 15 <sup>th</sup> December.		
<b>178</b>	<b>Clerk Update</b> <b>To receive</b> updates from the Clerk on matters arising from previous meetings.  1. <u>Cadent Gas</u> - Full reimbursement of £1000 received on 20 <sup>th</sup> November for path reinstatement and notification received that all outstanding works completed. Clerk to advise that works satisfactory as far as can be seen. 2. <u>Crown Hedge</u> – work completed by CWaC w/c 27 <sup>th</sup> November. 3. <u>Monuments</u> – re-pointing works to be started by BEL in Jan 4. <u>Wildflower seeds</u> – purchased from Boston Seeds and delivered on 8 <sup>th</sup> December. 5. <u>Replacement of post at Lavister Close</u> – as notified by Cllr Boylan. Countrywide to carry out the works FoC. 6. <u>Woodland Trust application</u> successful for the following trees (please note that a maximum of 420 trees only can be applied for during each planting season): <ul style="list-style-type: none"> <li>• 2x 105-packs of “Working Wood”</li> <li>• 2x 105-packs of “Wild Wood”</li> </ul> 7. <u>The Tree Council</u> – Branching Out Fund applications closed on 3 <sup>rd</sup> December but expression of interest submitted for future applications dates. 8. <u>Cheshire Wildlife Trust</u> <ul style="list-style-type: none"> <li>• <u>Planning application - Poors Wood - 23/03383/TPO</u></li> </ul> Feedback received confirming that there are currently no plans to re-stock the woodland following removal of the trees detailed in this planning application, as it is expected that the woodland will naturally regenerate. If this fails to occur in any area, CWT will look to restock using native species. <ul style="list-style-type: none"> <li>• <u>Incident on river path</u></li> </ul> Email received on 1 <sup>st</sup> December detailing an incident that occurred on the river path at location w3w///un-rolled.stake.receiving. A cyclist was knocked from his bike by an overhanging tree branch and sustained facial injuries and damage to his bike. Confirmed this is in Poors Wood and provided contact details at CWT. 9. <u>Access to Drainage Ditch on Monarch Drive</u> - Countrywide instructed re planting on each side of the ditch close to the pipe and ChALC contacted about the advisability of erecting “hazard” signs. 10. <u>Signs for Duke’s Way Pond area</u> – quotes requested from NTC and Glasdon. 11. <u>Play Inspection Reports</u> issued for initial trialling.		
<b>179</b>	<b>AOB</b> Items to be placed on the agenda for the next meeting. No agenda items were noted for the next meeting but the Clerk was asked to confirm if any trees near Coronet pond have TPOs.		
<b>180</b>	<b>Next Meetings</b>	Kingsmead Parish Council	Monday 18 <sup>th</sup> December at 7.30pm in Kingsmead School
		Parks and Environment Committee	Monday 8 <sup>th</sup> January 2024 at 7.30pm in Kingsmead School

The meeting closed at 8.37pm.