



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

AGENDA

Notice is given of a meeting of Kingsmead Parish Council Parks and Environment Committee to be held on **Monday 8th January at 7:30pm in Kingsmead School, Dukes Way.**

All members of the Parks and Environment Committee are hereby summoned to attend.

209	Apologies	To receive, with explanation, apologies for absence.
210	Declarations of Interest	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.
211	Public Forum	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. All parishioners who wish to speak should make their intentions known to the clerk prior to the commencement of the meeting.
212	Spine Road Hedge Maintenance	212.1. To note the letter issued to affected residents. 212.2. To receive feedback from residents in receipt of the letter. 212.3. To consider and approve next actions as appropriate.
213	Proposed Extension of Woodland Area at Burwardsley Way	213.1. To note the letter issued to affected residents. 213.2. To receive feedback from residents in receipt of the letter. 213.3. To consider and approve as appropriate the following actions: a) Continuation of the project b) Installation of new fencing around the open area c) Maintenance work within the current woodland area.
214	Minutes	To approve and sign the minutes of a meeting held on Monday 11 th December 2023
215	Maintenance & Landscaping	215.1. To receive the following updates from Countrywide Grounds Maintenance and to approve any actions as appropriate. a) Monthly report for December b) Works schedule for January 215.2. To consider and approve advice and quotes from Caddis for the following works: a) Retrospective approval of emergency tree works at Ellingham Way. b) Coppicing of willow trees along spine road. 215.3. To consider if additional work is required at Coronet pond to help maintain the water level. 215.4. To consider any other updates and to approve actions as appropriate.
216	Play Areas	To receive an update on the weekly play inspection reports and to consider any improvements as appropriate.
217	Structures	To receive an update on the fixed asset review.

218	Clerk Update	To receive updates from the Clerk on matters arising from previous meetings.	
219	AOB	Items to be placed on the agenda for the next meeting.	
220	Next Meetings	Kingsmead Parish Council	Monday 15 th January at 7.30pm in Kingsmead School
		Parks and Environment Committee	Monday 12 th February at 7.30pm in Kingsmead School