



Clerk: Wendy Maddock Tel: 01606 533858 E: clerk@kingsmeadpc.org.uk

## AGENDA

Notice is given of a meeting of the FINANCE COMMITTEE of Kingsmead Parish Council to be held on **Monday 4<sup>th</sup> March at 7:30pm** in **Kingsmead School, Dukes Way**, where the following business will be considered and transacted.

Members of the Finance Committee are hereby summoned to attend.

<b>263</b>	<b>Apologies</b>	<b>To receive</b> , with explanation, apologies for absence.	
<b>264</b>	<b>Declarations of Interest</b>	Members to declare any (a) Disclosable Pecuniary Interests and (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead PC's Code of Conduct.	
<b>265</b>	<b>Public Forum</b>	Members of the public are invited to speak with a maximum time limit of fifteen minutes allowed. Parishioners who wish to speak should let the clerk know before the meeting.	
<b>266</b>	<b>Minutes</b>	<b>To approve and sign</b> the minutes of a Finance Committee meeting held on Weds 3 <sup>rd</sup> January 2024.	
<b>267</b>	<b>Review and Audit</b>	<p>267.1. <b>To consider</b> a recommendation to Full Council that the following policies and procedures are adopted:</p> <ul style="list-style-type: none"> <li>a) Statement of Internal Controls and Checklist</li> <li>b) Reserves Policy</li> </ul> <p>267.2. <b>To consider and approve</b> the asset register.</p>	
<b>268</b>	<b>Financial Position</b>	<p>268.1. <b>To receive</b> a YTD update of the Council's financial position.</p> <p>268.2. <b>To consider and approve</b> ear marked reserves to be carried forward to the next financial year.</p>	
<b>269</b>	<b>Banking</b>	<p>269.1. <b>To consider and approve</b> current banking arrangements</p> <ul style="list-style-type: none"> <li>a) Updating of arrangements on the Unity Trust Account</li> <li>b) Account signatories and authorisers.</li> </ul> <p>269.2. <b>To consider and approve</b> the council's banking providers and the opening of additional accounts as appropriate.</p> <p>269.3. <b>To consider and approve</b> the transfer of money between accounts at the beginning of the new financial year.</p>	
<b>270</b>	<b>AOB</b>	Items to be placed on the agenda for future meetings.	
<b>271</b>	<b>Next Meetings</b>	Parks & Env. Committee	Monday 11 <sup>th</sup> March at 7.30pm in Kingsmead School
		Kingsmead Parish Council	Monday 18 <sup>th</sup> March at 7.30pm in Kingsmead School
		Finance Committee	Monday 3 <sup>rd</sup> June at 7.30pm in Kingsmead School