



Kingsmead Parish Council
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Clerk: Sarah Morgan
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held online using Zoom video conferencing on Monday 15th June 2020 at 7.30pm

Go to <https://us02web.zoom.us/j/81211922181?pwd=ajJndVFtNlplMlZpSXoxc0ZSNUtOUT09> or use meeting ID 812 1192 2181 to join, entering the password is 455355 to access the waiting room.

Sarah Morgan, Clerk to the Council

Date: 8th June 2020

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive a report from PCSO Phil Hambleton
5. **Approval and receipt of Minutes**
 - a) To approve the minutes of the Ordinary Meeting held 18th May 2020 (*attached*)
 - b) To receive the minutes of the Play Area Committee Meeting held 25th May 2020 (*attached*)
6. **Finance and administration**
 - a) To approve the current account bank reconciliation to 31-05-2020 (*attached*)
 - b) To approve the Nationwide 45 Day Saver account reconciliation to 01-06-2020 (*attached*)
 - c) To note the opening of the Yorkshire Bank Account for additional savings
 - d) To approve accounts for payment in June 2020 (*attached*)
 - e) To note accounts paid in May 2020 (*attached*)
 - f) To note financial position/management accounts to end June 2020 (*attached*)
7. **Working Groups**
 - a) To approve the Terms of Reference for the Environment Working Group (*attached*)
 - b) To agree membership of the Environment Working Group
8. **Land at St George's Way**

Ordinary Meeting Agenda (cont.)

- a) To consider whether to make final enquiry about whether the legal matter regarding the access over parish owned land will be pursued further
9. **Fencing at Ellingham Way**
 - a) To approve quotations for works to fencing on Ellingham Way (quotations attached separately)
10. **Contract renewals**
 - a) To receive an update on progress with the contract renewals
 - b) To note the current list of areas maintained not owned by the parish council (*attached*)
 - c) To note correspondence in relation to grass cutting of private/highway land at Headworth Close and to consider further responses to matters of this type (not included in contract)
11. **Parks and play areas**
 - a) To approve a quotation for additional bark at Monarch Drive - £1500 for one or £3000 for three at 10m³ each) (Play Area Committee update)
12. **Litter picking**
 - a) To consider a quotation for the purchase of litter picking accessories (Cllrs Jewitt/Boylan)
 - b) To approve a risk assessment for litter picking activities (*attached*)
 - c) To consider whether litter picking equipment may be loaned to residents
13. **Environment**
 - a) To consider a quotation for the removal of ivy from the rear of Capesthorpe Close (£360 cut only/£840 full removal)
 - b) To consider a resident request to share the cost of a crown reduction of an oak tree on Shavington Way to increase light to the resident's garden (photos attached)
 - c) To consider a request to approve the purchase of a new duck house for the Coronet Pond (Cllr Martin - est £400 to £700)
 - d) To consider quotations for tree works (quotations attached separately)
 - e) To consider actions in relation to areas where wildflowers have naturally seeded
14. **Agenda items for next meeting**
 - a) To note agenda items to be considered at the July meeting
15. **Close of meeting**