



Kingsmead Parish Council
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 17th June 2019 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 12th June 2019

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive a report from PCSO Phil Hambleton (*attached*)
5. **Approval of Minutes**
 - a) To approve the minutes of the Annual Meeting held 20th May 2019 (*attached*)
6. **Finance and administration**
 - a) To approve and sign May bank reconciliation (*attached*)
 - b) To approve and sign accounts for payment June 2019 (*attached*)
 - c) To approve and sign accounts paid in May 2019 (*attached*)
 - d) To note financial position/management accounts to end June 2019 (*attached*)
 - e) To approve signatories for the Cheshire Pension Scheme account
 - f) To confirm the appoint of the Clerk following the probationary period
 - g) To approve updating the Clerk's contract to 20 hours per week
 - h) To approve a Direct Debit to Telecoms World Plc
7. **2018-2019 Annual Audit**
 - a) To note the receipt of the Internal Auditor report (*attached*)
 - b) To agree a date for the finance committee to review the findings of the Internal Auditor report
8. **Planning**
 - a) To consider current planning applications: -

Ordinary Meeting Agenda (cont.)

No applications have been registered since the last meeting.

b) To consider updates on previously considered applications: -

19/01083/FUL	452 London Road	Approval
19/00107/FUL	358 London Road	Awaiting Decision

9. Asset Management

- a) To consider a quotation for 6 yearly health and safety inspections of the bridges in Kingsmead (*attached - example report and quotation*)
- b) To consider action in relation to trespass and damage caused by a resident on London Road
- c) To consider a review of inventory and land for insurance purposes
- d) To agree a response to a request to purchase land at Picton Close
- e) To agree a response to residents in relation to covenants on neighbouring properties
- f) To consider a change of solicitor for asset management
- g) To note that Cheshire West and Chester have advised they will no longer be trimming the crown on the roundabout on Kingsmead
- h) To approve a policy for banners and advertisements (*attached*)
- i) To consider matters related to the clock tower: -
 - Replacement of downlighters (3 of 4 have failed)
 - Replacement of security lights with LEDs (2 required)
 - Removal of the lighting bands and making good any damage caused by removal
 - Festive lighting - purchase or rental of lighting

10. Youth Council

- a) To receive a presentation from Simon Skidmore, Quality Assurance & Participation Officer at Cheshire West and Chester Youth Service in relation to youth engagement

11. Parks and Playgrounds

- a) To receive an update from the working group
- b) To approve a new member to the working group
- c) To approve a policy for the management of the play areas
- d) To consider a budget virement to support the installation costs for Dukes Way 1 (*budget/spend doc attached ref 6d*)
- e) To agree the purchase of new equipment for the Dukes Way 1 play area (*recommendation from working group*)
- f) To consider expenditure in relation to routine play inspections (*quotations attached*)
- g) To consider actions in relation to litter accumulating at play areas

12. Trees and Ponds

- a) To receive an update from the working group
- b) To approve strimming work for June at £385 (Moore Park to Stretton Walk)

13. Events and Christmas

- a) To receive an update from the working group
- b) To consider a plan for the Christmas Events in Kingsmead (*deferred item - attached*)
- c) To note the results of the Best Kept Garden Competition
- d) To consider support of the Great Get Together organised by Kingsmead Primary School in

Ordinary Meeting Agenda (cont.)

terms of attendance and publicity

- e) To note attendance at the Kingsmead Primary School fair on 15th June for the Best Kept Garden Competition prize giving.

14. **Village Hall/Community Building Working Group**

- a) To receive an update from the working group
- b) To note the distribution of surveys to gain feedback on proposal

15. **Clerk Report**

- a) To receive a verbal report

16. **Any other business**

For information only, no decisions can be made under this agenda item

17. **Close of meeting**