



Kingsmead Parish Council
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Clerk: Lara Jacob
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held online using Zoom video conferencing on Monday 15 March 2021 at 7.30pm

<https://us02web.zoom.us/j/81824226661?pwd=SzdJdWMYSTVoTORTZVNUc1kranVuZz09>

Meeting ID: 818 2422 6661 Passcode: 829056

Lara Jacob

Lara Jacob, Clerk to the Council

Date: 9 March 2021

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct
3. **Public open forum**
a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
To receive a report from PCSO Phil Hambleton (*to follow*)
5. **Approval and receipt of Minutes**
a) **To approve** the minutes of the Ordinary Meeting held on 15 February 2021 (*attached*)
b) **To approve** the minutes of the Finance Committee Meeting held on 1 March 2021 (*attached*)
6. **Summer Event**
To discuss the possibility of hosting or co-hosting a summer event.
7. **Finance and administration**
 - a) **To approve** the Unity Trust bank reconciliation to 02-03-21 (*attached*)
 - b) **To approve** bank reconciliations for the Nationwide 45 Day bank account to date and the 125 Day bank account to date (*to follow*)
 - c) **To approve** the Yorkshire Bank reconciliation to date (*to follow*)
 - d) **To approve** accounts for payment in March 2021 (*attached*)
 - e) **To note** accounts paid February 2021 (*attached*)
 - f) **To note** financial position/management accounts to end March 2021 (*attached*)
 - g) **To approve** the timesheets submitted by the clerk
 - h) **To consider** a request for funding from a local organisation (*attached*)

Ordinary Meeting Agenda (cont.)

- i) **To approve** an instruction to be sent to the Unity Trust Bank, the Nationwide Building Society and the Yorkshire Building Society that Lindsey Parton, as the appointed clerk to the Parish Council, will be a named signatory on the accounts held by the Parish Council.
- j) **To approve** the registering of a PO Box address to enable Parish Council correspondence to be received by Lindsey Parton and in so doing advise the Unity Trust Bank, the Nationwide Building Society and the Yorkshire Building Society and any other relevant parties that this is the official address for the receipt of all correspondence for the Parish Council.
- k) **To consider** the renewal of the payroll service provided by Shires Pay Services for the financial year 2021/22 (*renewal enclosed*)

8. **Planning Applications**

- a) **To note** that the following applications were received, circulated and no comment is to be made:

21/00524/TPO 9 Coronet Avenue Davenham Northwich CW9 8FX

Proposal: Reduce the size of the Oak tree (T1) by approx 30% as it is shading the garden and neighbour's garden. The tree roots are causing a lot of issues with the grass in the garden.

21/00361/FUL 16 Kensington Way Davenham Northwich Cheshire CW9 8GG

Proposal: Single storey rear extension

- b) **To consider** a response to the following planning applications:

21/00808/TPO 2 Royal Gardens Davenham Northwich Cheshire CW9 8HB

Proposal: Sycamore [T1] located at the front right border by water works compound entrance - Reduce height by approx 4m and a reduction of laterals property side by approx 2m, crown raise to approx 6m from ground level.

21/00560/FUL Cherry Cottage 25 Dobells Road Northwich Cheshire CW9 8DT

Proposal: Demolition of existing front porch and rear conservatory, erection of a porch canopy, single storey side and two storey rear extension, alterations to windows/doors, rendering application

9. **Deeds of Variation**

To consider the resident information document and agree the methods of publicising it (*in circulation*)

10. **St George's Way**

To consider the latest response received by CHL Solicitors (*in circulation*)

11. **Environmental Matters**

- a) **To consider** how to respond to residents who undertake work to Parish Council property without consent
- b) **To consider** the quotation received for tree remedial works at Burwudsley close (*attached*)
- c) **To consider** the further information received on the tree tagging system (*to follow*)
- d) **To consider** quotations (if received) for brickwork repairs, electrical repairs and the repair of railings at the Clocktower
- e) **To consider** the report and recommendations from the Wildflower Working Group (*meeting notes attached*)
- f) **To discuss** the anti-social behaviour incidents reported at Poor's Woods.
- g) **To note** that the management company of the Willows apartment block had responded to the request to consider changes to make footpaths more accessible and are establishing ownership in

Ordinary Meeting Agenda (cont.)

order to progress matters.

h) **To receive** any other updates.

12. **Ponds Works**

a) **To consider** the request by a resident for locating a bench at Coronet Way pond.

b) **To consider** any other issues relating to ponds, culverts or drainage

13. **Play Parks**

a) **To consider** the quotations received for works to the play areas (*attached*)

14. **Agenda items for the next meeting**

To note agenda items to be considered at the March meeting

15. **Close of meeting**

Closed session items

Members of the public should be aware that the council may take a vote on any item on the agenda to resolve that the item be dealt with in closed session. The law permits the exclusion of the press and public when the council is discussing matters which may contain sensitive information, such as legal advice or matters pertaining to individuals.

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.