



Kingsmead Parish Council

Clerk: Sarah Morgan
Telephone: 01606 533858
E-mail: clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 15th April 2019 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 10th April 2019

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive report from PCSO Phil Hambleton
5. **Approval of Minutes**
 - a) To approve the minutes of the Ordinary Monthly Meeting held 18th March 2019
6. **Finance and administration**
 - a) To approve and sign March bank reconciliation
 - b) To approve and sign accounts for payment April 2019
 - c) To note financial position/management accounts to end April 2019
 - d) To note the assets register, approved by the Finance Committee on 8/1/19
 - e) To note the appointment of the Clerk at 15 hours per week at salary scale SCP 27, with a temporary increase to 20 hours for the first 3 months, subject to review at the end of this period
 - f) To note the change of telephone service provider and new contact number
7. **2018-2019 Annual Audit**
 - a) To note arrangements for internal audit which will be carried out by JDH Business Services Ltd from 22nd May 2019
 - b) To note arrangement for external audit which will be carried out by Littlejohn LLP with submission by 1st July 2019
8. **2018-2019 Annual Financial Report**
 - a) To note, approve and sign the Annual Financial Report (Receipts and Payments Account)

Ordinary Meeting Agenda (cont.)

9. **Annual Governance and Accountability Return 2018/2019 Part 3**
 - a) To consider Section 1, Annual Governance Statement 2018/19
 - b) To approve, sign and date Section 1, Annual Governance Statement 2018/19
 - c) To consider Section 2, Accounting Statements 2018/19
 - d) To approve, sign and date Section 2, Accounting Statements 2018/19
10. **Planning**
 - a) To consider current planning applications: -
Site Address: 12 Registry Close Northwich Cheshire CW9 8UZ
Proposal: Construction of front porch and partial conversion of garage
Reference Number: [19/00843/FUL](#)
11. **Asset Management**
 - a) To consider action to be taken over possible trespass and damage to council land and bushes at the rear of 22 Moreville Close
 - b) To consider a date for a litter pick
 - c) To consider matters related to the clock tower:-
 - Replacement of downlighters (3 of 4 have failed)
 - Replacement of security lights with LEDs (2 required)
 - Removal of the lighting bands and making good any damage caused by removal
 - Festive lighting - purchase or rental of lighting
12. **Youth Council**
 - a) To receive an update from the working group
 - b) To agree actions to be taken
13. **Parks and Playgrounds**
 - a) To receive an update from the working group
 - b) To agree a plan for repairs to the Dukes Way 1 play area
 - c) To consider other actions to be taken in response to the play area inspection reports
14. **Tree and Ponds**
 - a) To receive an update from the working group
 - b) To agree actions to be taken
15. **Events and Christmas**
 - a) To receive an update from the working group
 - b) To agree a plan for the Best Kept Garden Competition
 - c) To agree actions to be taken
16. **Clerk Report**
 - a) To receive report and agree actions
17. **Elections 2019**
 - a) To note the receipt of the Statement of Persons Nominated and Notice of Uncontested Election
18. **Any other business**

For information only, no decisions can be made under this agenda item
19. **Close of meeting**