



Kingsmead Parish Council  
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Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 15<sup>th</sup> July 2019 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 10<sup>th</sup> July 2019

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## A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
  - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
  - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
  - a) To receive a report from PCSO Phil Hambleton
5. **Approval of Minutes**
  - a) To approve the minutes of the Ordinary Meeting held 17<sup>th</sup> June 2019 (*attached*)
6. **Finance and administration**
  - a) To approve and sign June bank reconciliation (*attached*)
  - b) To approve and sign accounts for payment July 2019 (*attached*)
  - c) To approve and sign accounts paid in June 2019 (*attached*)
  - d) To note financial position/management accounts to end July 2019 (*attached*)
  - e) To agree a process for pre-authorisation of payments to be made in August 2019
  - f) To approve a recommendation from the finance committee for delegated spending for minor play area improvements (*Terms of Reference to be drafted*)
7. **Planning**
  - a) To consider current planning applications: -  
[19/02116/FUL](#) 3 Regal Close Single Storey Side Extension
8. **Dog Warden Services**
  - a) To consider a response to the CWAC consultation on proposals relating to changes to the Dog Warden Service across the Borough (*see [link](#)*)
9. **Asset Management**

## Ordinary Meeting Agenda (cont.)

- a) To consider a quotation for clocktower lighting
10. **Youth Council and Young Citizen Award**
  - a) To receive an update in relation to the Youth Council
  - b) To receive an update in relation to the recipient of the Young Citizen Award 2018
11. **Parks and Playgrounds**
  - a) To receive an update from the working group
  - b) To approve costs for minor repairs to play areas (*attached*)
  - c) To approve costs to remove the old trim trail at Kensington Way (*attached*)
  - d) To consider options for spending 5106 monies (*approx. £3800 - quotes attached*)
  - e) To approve a policy for the management of the play areas (*deferred item - attached*)
  - f) To agree a plan for routine play area inspections (*attached*)
  - g) To consider a response to resident correspondence in relation to Dukes Way 1
  - h) To consider growing additional wildflower/meadows areas
  - i) To approve the commencement of hedge cutting in July (verbal update)
12. **Trees and Ponds**
  - a) To receive an update from the working group
  - b) To approve actions in relation to the water leak on Capesthorpe Close
  - c) To approve expenditure for tree works (quotes to be provided at meeting)
13. **Events and Christmas**
  - a) To receive an update from the working group
  - b) To consider a plan for the Christmas Events in Kingsmead (*deferred item - attached*)
14. **Village Hall/Community Building Working Group**
  - a) To receive an update from the working group
  - b) To approve payment to Survey Monkey for collection/download of survey data (£25 a month)
15. **Clerk Report**
  - a) To receive a verbal report
16. **Any other business**

For information only, no decisions can be made under this agenda item
17. **Close of meeting**