



Kingsmead Parish Council
PO Box 448
Knutsford
WA16 1FJ

Clerk: Sarah Morgan
Telephone: 01606 533858
clerk@kingsmeadpc.org.uk

Councillors are summoned to attend the ORDINARY PARISH COUNCIL MEETING to be held Kingsmead Primary School on Monday 16th March 2020 at 7.30pm

Sarah Morgan, Clerk to the Council

Date: 9th March 2020

A G E N D A

1. **To receive apologies**
2. **Disclosure of interest in items on the agenda**
 - a) To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Kingsmead Parish Council's Code of Conduct.
3. **Public open forum**
 - a) Members of the public are invited to address Councillors and raise issues of concern
4. **PCSO**
 - a) To receive a report from PCSO Phil Hambleton
5. **Approval of Minutes**
 - a) To approve the minutes of the Ordinary Meeting held 17th February 2020 (*attached*)
6. **Finance and administration**
 - a) To approve and sign the current account bank reconciliation to 29-02-2020 (*attached*)
 - b) To approve and sign the Nationwide 45 Day Saver account reconciliation to 01-03-2020
 - c) To approve and sign accounts for payment March 2020 (*attached*)
 - d) To note accounts paid in February 2020 (*attached*)
 - e) To note financial position/management accounts to end March 2020 (*attached*)
 - f) To note the cancellation of the Finance Committee on 9th March due to iniquoracy
 - g) To approve the opening of a new savings account (*attached*)
 - h) To approve a plan for the transfer of funds (*attached*)
 - i) To consider an Employer Pension Discretions Policy Statement for Employees (*attached*)
 - j) To review and approve costs for the payroll service (*attached*)
 - k) To note that members may not issue an official order or make any contract on behalf of the council as per Financial Regulation 10.4
 - l) To approve the purchase of Good Councillor Guides for all members without copies (£45.90 for 10 copies)

Ordinary Meeting Agenda (cont.)

- m) To consider increasing the Clerk's home working allowance from £108pa to £216pa as per the HMRC flat rate expense

7. Planning

- a) To consider a response to planning applications

20/00640/FUL	1a Blakemere Drive	Single storey rear extension and rear dormer extension to the second floor
--------------	--------------------	--

8. Community Engagement Policy

- a) To review and approve the Community Engagement Policy (*attached*)

9. Climate Emergency Declaration (*attached*)

- a) To consider a request to the council to declare a climate emergency
b) To consider the adoption of a Climate Emergency action plan

10. VE Day 75

- a) To consider a proposal to display up to 1000 silk poppies for VE Day 75 (*attached*)
b) To consider the cost of purchasing a VE Day Bench

11. Asset Management

- a) To receive an update on matters relating to Land at St George's Way
b) To consider actions in relation to public land in Kingsmead that has not been transferred to Kingsmead Parish Council (Clerk's report)

12. Parks and play areas

- a) To receive an update from the working group
b) To consider quotations for grounds maintenance works (*attached*)
c) To note the date of the wildflower seeding (21st March at 10am)
d) To agree terms of reference for a wildflower working group (Cllr Hoey - to be provided)
e) To consider a date for a litter pick as part of the Great British Spring Clean (Cllr Jewitt)
f) To approve the purchase of 12 sets of litter picking equipment and accessories for £400 (Cllr Jewitt)
g) To consider payment for hedge works at Rossett Cl and Trafalgar Cl (£125 retrospective)

13. Trees and Ponds

- a) To receive an update from the working group
b) To approve tree survey works for £1000 to high risk areas to include digital mapping
c) To approve a further £3000 for the completion of tree surveys, with the decision of the tree surveyor to be delegated to the Clerk in conjunction with the working group

14. Councillor emails

- a) To receive an update on the use of personal emails

15. Chairmanship 2020-2021

- a) To note the Chairman's offer to give advice and information to anyone interested in becoming Chairman

16. Village Hall/Community Building Working Group

- a) To receive an update from the working group

17. Close of meeting